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Town of Arlington Massachusetts



1994 Annual Report

Board of Selectmen

Kevin F. Greeley, Chairman
Charles Lyons, Vice Chairman
Kathleen Kiely Dias
Stephen J. Gilligan
Richard B. Murray

Town Manager

Donald R. Marquis

Garden View of Robbins Library

The original Robbins Library was dedicated in 1892. The library was a gift to the citizens of Arlington from Maria Farmer Robbins. In 1994, the original building was restored and renovated and the addition was completed. The building was re-dedicated on June 9, 1994. The restoration and addition was funded by a town appropriation, a grant from the Commonwealth of Massachusetts, and generous contributions from private citizens and businesses.

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BOARD OF SELECTMEN

Board Reorganization

On March 10, 1994, the Board of Selectmen elected Kevin F. Greeley as Chairman and Charles Lyons as Vice Chairman. Kathleen Kiely Dias was re-elected, and Richard B. Murray elected, for three-year terms at the Annual Town Election.

Board of Selectmen Projects

During 1994 the Board of Selectmen focused on many diverse issues confronting the Town of Arlington. These issues included the acquisition of Symmes Hospital by Lahey Clinic, shifting the Massachusetts Water Resources Authority debt service to the property tax rate, and the financing of a School Building Infrastructure Program.

The Board continued its efforts to maintain Symmes Hospital as a full service community hospital. In January, Symmes Hospital was purchased by Burlington-based Lahey Clinic/Advantage Health Care. The Board aggressively pursued an agreement with Lahey Clinic that would ensure that Symmes Hospital would continue to meet the health care needs of Arlington residents. The Board secured a letter of intent from Lahey Clinic stating that acute and long-term care beds, a twenty-four hour emergency room, and an ambulatory surgery center would be maintained at Symmes Hospital. In addition, Lahey agreed to allow all physicians presently on staff to continue to practice at Symmes Hospital.

The Board increased their efforts to assist taxpayers with the Massachusetts Water Resources Authority (MWRA) water and sewer bills. The Board voted to shift 100% of the debt portion of the MWRA water and sewer charges to the tax rate. This provided many residents with the opportunity to deduct a large portion of the cost of their water and sewer bill from their federal income taxes. In addition, the Board voted to develop an abatement for senior citizens who are low water users and do not qualify for deductions.

The Board met many times with the School Building Infrastructure Committee. The topic of these joint meetings was the town's effort to finance a major renovation of the Junior High School and seven Elementary Schools. Chairman Greeley represented the Board at the meetings of the Infrastructure Committee. The Board also re-established the Budget and Revenue Task Force in order to improve further the quality of the town's long-term financial planning.

The Board created and worked closely with many citizen advisory boards, designed to provide regular resident input into major town projects. The Board appointed the Cable Television Advisory Committee to represent the Board



Board of Selectmen, left to right: Charles Lyons, Vice Chairman; Richard B. Murray; Kevin F. Greeley, Chairman; Stephen J. Gilligan; Kathleen Kiely Dias.

during the relicensing of the town's Cable Television provider. The Menotomy Rocks Park Advisory Committee regularly attended Board meetings with updates on landscaping and environmental design improvements at the town's largest park. The Board also appointed a Fox Library and Community Center Advisory Board that provided regular input into the creation of a community center within the Fox Library in East Arlington.

In March the voters approved a referendum allowing small restaurants to apply for Beer and Wine Only licenses. In their capacity as the local licensing board, the Selectmen established the policies and procedures for the issuance of these licenses. The Board held a public hearing on the policy and on each application received. At year end, four small local restaurants were serving beer and wine with meals.

In honor of the tenth anniversary of Arlington's Sister City relationship with Nagaokakyo, Japan, the Board welcomed a thirteen-member delegation at a ceremony held in the newly renovated Robbins Library. In addition, major renovations of the Selectmen's Meeting Room began in the fall. The renovation will more than double the size of the seating space available for the general public.

The Selectmen's office is responsible for all of the local, state, and federal elections. During 1994, there were three elections: the Annual Town Election, the State Primary, and General Election. Results of these elections can be found in the Election section of this report.

The Selectmen's office underwent a total change in personnel in 1994 including the hiring of a new part-time Board Administrator and two new clerks. The Board would like to thank Stephanie Lucarelli for her five years of service to the Board and to wish her well in her new position as Assistant Town Clerk.

EXECUTIVE SERVICES

In closing, the Board would like to acknowledge the deaths of two former Selectmen; Steven Conroy and Horace C. Homer. Both men were outstanding public servants who gave willingly of themselves on behalf of Arlington.

TOWN MANAGER

It is a privilege once again to report on the activities of all town departments for the year ending December 31, 1994. We urge the citizens of Arlington to take this opportunity to peruse this Annual Report and review in detail the functions and duties of our town government. It is the intent of this report to bring to your attention some of the most important developments of the past year. For detailed information regarding departmental activities, we refer you to the respective department reports.

Robbins Library Construction and Renovation Project

There were two projects that continued to occupy a great deal of our time in 1994: the construction and renovation of the Robbins Library and the Enhanced 911 emergency call system for Police and Fire. The Town Meeting authorized the borrowing of up to \$6.7 million for the library project in 1987 with the proviso that we would secure a matching grant from the state. We were able to secure a state grant in the amount of \$3.3 million. In addition, over \$700,000 in private donations was raised for equipment and furnishings. The construction and renovation of the Robbins Library was completed in June, and a beautiful dedication and a wonderful reception were held that month. Completing that project was the result of much work on the part of many people. We believe the citizens of Arlington are very pleased and proud of the building



Renovated Maple Street Gate.

addition and renovation, and it represents a very important asset to the Town of Arlington. I am extremely pleased that we were able to move that project forward and to complete it last June.

Enhanced 911

The second project which occupied much of our time was the completion of the E-911 Emergency Call System for both Police and Fire. Enhanced 911 had been talked about in Massachusetts for many years. On December 11, 1990, Governor Dukakis signed legislation to implement E-911 throughout the State. The funding for E-911 was generated by charges assessed on telephone customers using the directory assistance. Arlington had been ready for this vital service from the start because our Community Safety Building was constructed and completed in 1985. Having the caller's name and address appear on the Police/Fire Monitor at our Central Communications Center saves lives. As a matter of fact, we believe that two lives were saved shortly after this system was installed last December. Over the last three years, we had pressed hard to get E-911 implemented in Arlington. We hosted three regional meetings at our Community Safety Building to expedite the process. Even though it was often discouraging and frustrating, Arlington was able to provide the catalyst necessary to move ahead with the installation of the E-911 system.

Town Beautification

Two years ago the town embarked on a new effort to beautify many town areas and the Center. With Federal and town funds and the help of many local banks, one real estate agency, the Metropolitan District Commission, and the Massachusetts Water Resources Authority (MWRA), we landscaped many small parks, traffic islands, and squares. We were very encouraged to see that some neighborhood groups wanted to get together to also beautify their neighborhoods. We intend to expand our beautification efforts in 1995 hopefully with the help of more real estate firms, neighborhood groups, the Chamber of Commerce, and the Post Office. With the Robbins Library renovation completed, we also plan some beautification in the Robbins Memorial Gardens as part of the restoration of the Robbins House.

Vision 2020

Arlington's Vision 2020 is making great progress. With the help of many citizens, we have stated broad goals for Arlington - reflecting where we are today and where we wish

to be in the years ahead. The goals represent the Town's aspirations, our vision, and ambitious targets for the Town's future. For over four years, the Steering Committee, consisting of elected and appointed officials, and more recently the Standing Committees, consisting of many citizens, have created a vision of the future - a clear and compelling guide as we enter the 21st century. This vision is recorded in nine articles of our common purpose. For the last two years we have made our recommendations to the Town Meeting and incorporated our long-range plan into our bylaws to ensure that this process would be continued in the years ahead. Now we must turn our vision to reality. This unique process won first prize in the Massachusetts Municipal Association's contest for citizens' involvement and participation, and we have made application for another award to the Ford Foundation Innovation in American Government.

CQI Process

To date, Arlington has received state grants totaling \$80,000 to work with the towns of Andover, Bedford, and Danvers to establish a Continuous Quality Improvement (CQI) process in the four towns. Several private companies have agreed to help Arlington and the other three communities to continue this process. The work started in early 1993 and continues full speed in 1995. CQI is a long-range process which takes several years to implement but could be very beneficial to the four towns involved. The ultimate goal is to improve the delivery of services to the citizens and taxpayers in those four communities.

NESWC

Arlington, along with twenty-two other municipalities, has been part of the North East Solid Waste Communities (NESWC) since 1985. The reason for joining NESWC was to ensure a place to dispose of our refuse that made sense economically as well as environmentally. We were told by the state in the early 1980's that it would begin to close all sanitary landfills, including the one in which the town was dumping. We were also told at that time that because this plant would be selling energy to electric companies, our tipping fees most likely would not go beyond twenty dollars per ton. In 1993, our disposal cost was eighty-five dollars per ton. Because of a determined effort on our part, those disposal costs will remain at eighty-five dollars per ton hopefully through 1997 and beyond. There have been two bright areas regarding NESWC in the past two years. The first has been our ability to refinance our debt thereby saving approximately \$30 million to the twenty-three communities involved. The second was the negotiation of



Donald R. Marquis, Town Manager

a settlement with New England Power Company (NEPCO) in the amount of \$14 million in return for the reduced revenues we received from NEPCO for the sale of energy to them for the past several years.

It is clear that NESWC needs to prepare a plan of action regarding Massachusetts Refusetech Inc., the company operating the plant, and to demand that the State close the unapproved sanitary landfills in the state so we can begin to get more refuse to fill our plant. Finally, because of recycling, much less refuse is being processed through our plant. The contract prepared by the state in 1985 has a put-or-pay provision which forces us to pay for refuse that we are not taking to the plant because of recycling. Frankly, we feel that the state should pay us for the loss of revenues amounting to half a million dollars annually to Arlington alone. Overall, we need to take a close look at NESWC with a view to changing the terms of the contract and ultimately reducing our tipping fees. Accordingly, we are now involved in a strategic planning process which will outline alternatives to stabilize our tipping fees and reduce cost.

Fiscal Picture

It has been fourteen years since Proposition 2½ was passed. Over those fourteen years, there have been major cuts and considerable changes in the delivery of services in

EXECUTIVE SERVICES

the town. In Fiscal Year 1981, we raised \$31.6 million in property taxes. In Fiscal Year 1995, our tax levy is \$45,353,866 including the \$2.48 million that we shifted for the MWRA Water and Sewer Debt Service. This is a 43% increase in fourteen years or an average of 3% per year. Compare this with the cost-of-living increase for the same period of time of 86% or an average of 6% increase per year. In addition, during that time, we have suffered considerable reductions in federal and state revenue sharing with the most significant cuts at the state level. To offset many of these losses we have cut budgets to the bare minimum, increased local receipts, and established Enterprise Funds to shift the financial burden to the service users.

Accordingly, the budgets under my jurisdiction, for the most part, have been level funded. This includes departments absorbing the general as well as the step increases in personal services and increases in expenses. The major exception to the above is the increase in the health budget from \$4.95 million to \$5.4 million. Even though we have not yet reached agreement with all unions, all have accepted the concept of a general 3% increase offered by the town for Fiscal Year 1995. On the revenue side, we anticipate an increase of only \$230,000 in additional local aid from the uncapping of the Lottery Fund. We were supposed to receive an additional \$400,000. We also believe that our local receipts will go up by approximately \$300,000 due to increased automobile excise taxes and that there will be an increase in interest earned because interest rates have almost doubled in the last twelve months.

Under the Education Reform Law, which very few of us understand, many communities have more money than they need while others, such as Arlington, are sinking deeper and deeper into the fiscal morass. It appears that the Governor understands the basic problem and is willing to file legislation to make fundamental changes.

School Building Program

The town continued to fine tune its school building master plan this year. This building program represents a \$35 million multi-year building program. We have met with the appropriate state officials and feel that the building schedule will take much longer than the six years previously anticipated. However, we believe that the school renovation program is essential to meet next century's educational needs.

The funding plan will be critical to this building program. It is essential that we receive at least 63% from the state for both principal and interest and at least \$4 million in private funds to help defray the debt service for the building program. It is hoped that the town can come to grips with

the overall building program as well as the funding of that program. We need to establish a realistic schedule so that the rebuilding and the renovation of our schools can start as soon as possible and that the paying for that program can be established without adversely affecting the operating budgets of both the town and school.

New Police Chief

Finally, Captain Eugene DelGaizo was appointed Police Chief replacing John Carroll who retired last June. John Carroll was a member of the police department for forty years and its excellent chief for the last twenty. We feel confident that Chief DelGaizo, who has been in the police department for twenty-seven years, will also be an excellent police chief. We wish him much success in his new responsibilities.

Annual Report

In conclusion, I want to congratulate all participants in the compilation of this important document, particularly Nancy Galkowski and Teresa DeBenedictis from my office. We hope that you will find reading this report interesting and informative.

PERSONNEL DEPARTMENT

This year, the Personnel Department continued its involvement with the town's Continuous Quality Improvement (CQI) initiative. This initiative has been applied across the town and looks at how quality management principles can be applied to improve processes such as reducing cycle times, eliminating errors and delays in support services, or designing incentives to meet customer needs.

The recent CQI focus has been on training. Through the consultant services of Gerard Bruno, the towns of Bedford, Andover, Danvers and Arlington participated in a four day train the trainer certification program. The program prepared the participants to deliver CQI training in their own towns. During January and March, those participants will earn their certification by delivering CQI basics to specific teams from the four towns.

Employees earning their certifications have also been trained as facilitators to work with new teams on short team projects in their own towns. Besides Pat Libby, Personnel Director, other Arlington employees earning their CQI training certification are: Perry Cayton, Fire Chief, Fred Fantini, Assistant Treasurer and Jeanne Madden, Executive Secretary, Council on Aging. Once certified, the trainers/facilitators will be responsible for identifying process improvement needs on an ongoing basis and working with teams to streamline those processes.

In accordance with the town bylaw, fourteen employees filed individual requests for position reclassification this fall. The requests represent eight different classification levels. The Personnel Director will recommend two upgrades. The Personnel Board who hears appeals on decisions made by the director studied a total of five appeals filed this year and upheld the original decisions made in each case. All reclassification requests are subject to approval of the Annual Town Meeting.

During 1994, the Personnel Department worked with other Town Departments to fill a number of vacancies. These included the positions of Assistant Library Director, Police Officer, FireFighter, Public Works Dispatcher, and clerical positions for the Human Services, Treasurer, and Police Departments.

AFFIRMATIVE ACTION

The Affirmative Action Advisory Committee (AAAC) continued its monthly meeting schedule with a focus on the Robbins Memorial Town Hall renovation project. The purpose of this project is to make the Town Hall accessible and to bring it into compliance with the Americans with Disabilities Act requirements. The committee was involved

early on with this project. Through the Affirmative Action Officer they were able to review the contract bid specifications and recommend workforce participation goals of ten percent for minorities and five percent for females. Pat Libby presented these percentages to potential contractors and sub-contractors at the pre-bid conference in early March. The contract was eventually awarded to GVW Inc. Their manager attended the June AAAC meeting. Where this is a small project, the prime contractor stated that they would have to go outside the filed sub-bidders to employ trades people in order to meet the percentage goals for minority and female workforce participation. To date, the project has exceeded the minority goals and has seen an increase in the female workforce participation in October and November.

There are continued concerns about recruitment of protected groups for town positions. The committee plans to assess ways to increase recruitment resources for filling vacancies and informing the public about when various Civil Service examinations will be held. The Human Rights Commission has expressed interest in this issue and will meet with the AAAC to help identify recruitment resources.

The Police Department has requisitioned the Department of Personnel Administration to fill three vacancies for the Police Officer title. As well as the open residency Civil Service list, the town requested protected lists for minorities and females as part of their recruitment efforts to fill these positions.

Other issues before the AAAC this year included providing the Housing Authority with technical assistance as they filled their Executive Director position; supplying Town Counsel with their recommendation for minority/female workforce compliance percentages for current and upcoming renovation projects; and reviewing the town's grievance procedures for the Americans with Disabilities Act.

The AAAC welcomed Adrienne McClure to its membership this year. Ms. McClure is an elementary school teacher and has been actively involved with the AAAC since last January. The committee continues to seek new members. If you are interested, please contact the Affirmative Action Officer at 646-1000, extension #4110. The officer will provide you with information about the monthly meetings and ongoing projects.

LEGAL DEPARTMENT

The primary objective of this department continues to be to advise all town boards and officials about their legal responsibilities and prerogatives as well as representing the town, its agencies and officers both in courts of various jurisdiction as well as before state administrative agencies such as the Civil Service Commission, the Labor Relations

CENTRAL MANAGEMENT SERVICES

Commission, the Massachusetts Commission Against Discrimination, and the Department of Industrial Accidents. Additional duties include the drafting of warrant articles and votes at Town Meeting time for both town officials and citizens of the town.

As a corporation, the town is constantly involved in contractual and other legal arrangements with public and private agencies in the purchase of properties and materials, the rendering of services, and awarding of grants. The Town Counsel prepares many applications, contracts, leases, deeds, and other legal instruments concerning these matters.

The Town Counsel as Director of Labor Relations represents the Town Manager as the town's agent in collective bargaining with six employee unions. These duties include supervision of negotiations, contract administration, and grievance arbitrations proceedings.

Another major objective of this department is to manage and direct the Town of Arlington's Workers' Compensation Self-Insurance program. Through the timely processing of claims and the attentive investigation of accidents, this department aims to protect workers from the economic consequences of injury, promote safe work environments, encourage appropriate return to work dates after injury, and seeks overall to limit the town's liability consistent with a fair treatment of injured workers. The department also prepares and litigates all contested Workers' Compensation cases before the Department of Industrial Accidents as well as reviewing and responding to any pending legislation affecting the town's Workers' Compensation program.

Numbers of reported injuries continued to fall in 1994, and the Workers' Compensation Reform Act of 1991 has effected a corresponding decrease in related benefit costs. The successful implementation of the Department of Industrial Accident's mandated Utilization Review of medical treatment is also proving helpful in controlling medical costs.

This department has also undertaken additional duties related to administering line of duty procedures for police and fire personnel. The goal related to this new responsibility is to provide administration of the injured on duty status of uniformed employees of police and fire divisions consistent with the appropriate provisions of law, fairness to effected employees, and prudent financial practices.

FINANCIAL MANAGEMENT SERVICES

TOWN COMPTROLLER

Accounting

The Comptroller has completed its eleventh year using the Uniform Municipal Accounting System (UMAS). UMAS was established by the Department of Revenue to bring Massachusetts accounting practices into agreement with generally accepted accounting principles as promulgated by the Government Accounting Standards Board (GASB).

The consolidation of the Accounting, Data Processing, and Telephone departments into a single highly efficient department has been completed.

Data Processing

During 1994 Data Processing purchased a new computer and installed a fiber-optic networking system that greatly increased the speed and efficiency of the school, voter registration, workers' compensation, accounting, and payroll systems.

Using the new computer the department reprogrammed the School Administration system so that it is much faster and easier to access student information. At the request of the School Department the department also added a Special Education system.

Data Processing has been heavily involved with the Town Hall renovations. The department used this opportunity to install the most up-to-date voice and data wiring in the remodelled building.

Data Processing also developed a tracking system for Workers' Compensation.

The department is also working with the Council on Aging and Community Safety to provide information on people with disabilities for the new E911 Emergency phone system.

Under the guidance of the Records Retention Committee, Data Processing is assisting in finding ways of reducing the massive amount of paperwork that the town is required to maintain. The department installed an image-processing system for the Building Inspector to store building permits and associated drawings on computer disks.

Working with the Town Treasurer, Data Processing is developing a computer-aided warrant system for excise bills.

Telecommunications

The year 1994 was very busy for Telecommunications. The Fox Library was renovated and the Veterans' Department and the Board of Health were relocated. Arlington Youth Consultation also moved. Most departments have moved back to the Town Hall and

telephones and communication lines have been reinstalled. The telephone operators continue to assist the public.

FINANCE COMMITTEE



Finance Committee, left to right: Gerard J. Gagnon, Executive Secretary; Erin Phelps; Jerome P. Hallee, Vice Chairman; Zavan A. Mazmanian; Paul E. Olsen; Robert L. Tosi, Jr.; Abigail DuBois, Vice Chairman; Daniel A. Grabauskas; Daniel M. O'Neill; Allan Tosti, Chairman; Charles T. Foskett; Robert J. Scoppettuolo; Peter B. Howard, Secretary; Kenneth J. Simmons; John Mahoney; Walter Fey; John J. Deyst; Peter Villandry; George Kocur; Richard C. Fanning, Vice Chairman. (Photo by P. Villandry)

During 1994, the Finance Committee was chaired by Allan Tosti assisted by vice chairmen, Richard C. Fanning, Deborah B. Ferraro, and Jerome P. Hallee. Peter B. Howard served as secretary.

The committee began its annual work by reviewing the budget of each department with the department head. Hearings were held on all Warrant Articles that required an appropriation. This year the Education Reform Act took effect and required a School Budget increase of 2.1% that limited the non-school increase to 1.3%. The report to the Town Meeting that resulted from this effort was based on the best estimate of local aid from the state available in early May. Working together, nearly all budgets were level-funded, and an early estimated \$300,000 deficit was eliminated.

A major issue this year was the funding of the school facilities renovation plan developed by the Infrastructure Study Committee. The chairman and several members developed and studied various funding schedules. Discussions and reviews were held with other boards and committees. The committee recommended funding the Middle School if State reimbursement is available and further study of the financing options for the remaining buildings at the Special Town Meeting in the fall. This project is the largest that Arlington has ever undertaken, and the pressure

FINANCIAL MANAGEMENT SERVICES

on the town's financial resources in future years will be severe.

Finance Committee members were not able to use the budget formula this year because of the Education Reform Act. In addition, this year the Town Manager took advantage of the early retirements that had occurred in the summer to reorganize and combine departments. The resulting budget, after several iterations, driven by varying predictions of the State's local aid, was provided in the committee's report to the Town Meeting. The report contained recommended action on all articles requiring an appropriation, including the budget. The report also contained a summary spread sheet of all expected revenues and expenditures as well as historical budget data and comparisons with neighboring communities. The arithmetic to carry out these calculations and create these reports was computerized by former chairman, Bob O'Neill. This year Jerry Hallee used the tool to create a detailed and accurate budget document. As a comment on the nature of the contemporary world, the Executive Secretary, Dick Smith, was in the former Soviet Republic of Moldavia for much of the year on business. Mr. Smith was able, however, to type the report including the recommended votes on his laptop computer based on materials he received by FAX in Moldavia from Arlington.

CAPITAL PLANNING COMMITTEE

The Capital Planning Committee was established by the 1986 Town Meeting to assist the Town Manager in preparing a long-range capital improvement plan. Members of the committee are: the Town Manager, Superintendent of Schools, Treasurer, Comptroller (or their designees), a representative of the Finance Committee, and four registered voters of the town appointed by the Moderator.

A capital improvement program is a blueprint for planning a community's capital expenditures. Capital expenditures provide the physical infrastructure upon which the town bases its delivery of services. This infrastructure includes roads and sidewalks, schools and town buildings, recreational facilities, heavy machinery, and office, data processing, and telecommunication equipment. It includes the facilities, the pathways, and the machinery for government services.

The committee began work in August on the five-year plan, FY 1996-2000. Request forms were reviewed and department heads met with subcommittee members through the month of November. The subcommittee discussed each department's requests and general department needs at these meetings. The subcommittee members then brought the information to the full committee for discussion. In December, the committee presented its recommendations

RECAPITULATION OF THE FISCAL YEAR 1995 TAX RATE \$16.06/\$1,000 of Assessed Value	
DEBITS	
Appropriations	\$67,175,730
Court Judgments	67,930
Cherry Sheet Offset	259,147
State and County Charges	2,740,078
Snow Emergency Deficit	85,741
Allowance for Abatements and Exemptions	<u>729,660</u>
Total Debits	\$71,058,286
CREDITS	
State Receipts	\$12,172,800
Local Receipts	12,636,662
Free Cash	463,627
Other Available Funds	<u>441,480</u>
Total Credits	\$25,714,569
Amount To Be Raised By Taxation	\$45,343,717
Town Property Valuation	\$2,823,394,562
SETTING THE TAX RATE: Divide the <i>Amount to be Raised</i> by <i>Town Property Valuation</i> , multiply by \$1,000. $(\$45,343,717 / \$2,823,394,562) \times (\$1,000) = \$16.06.$	
Source - Tax Rate Recapitulation Sheet	

to the Town Manager.

The committee used six criteria for recommendations:

- Imminent threat to health and safety of citizens/property
- Maintenance and improvement of capital assets
- Requirement of state or federal law
- Improvement of the infrastructure
- Improvement of productivity, and
- Improvement of an overburdened situation

As a result of the efforts of the Capital Planning Committee and its close cooperation with the Town Manager, the Finance Committee, and the Treasurer, in recent years Town Meeting has approved continued improvements in the infrastructure of the town.

BOARD OF ASSESSORS

At the Annual Town Meeting held in 1994, Kevin Feeley was re-elected for a three-year term. Following the election, the Board of Assessors held an organizational meeting unanimously electing James F. Doherty chairman.

The year 1994 was an exceptionally busy one for the Assessing Department. As required by state law, a town-wide revaluation was performed for all real estate and personal property. This process involved reviewing current sales activity in the town and analyzing trends affecting different areas, and types of property. In addition, the staff met with, and received, approval from the Department of Revenue of the proposed values prior to requesting the Board of Selectmen to set a tax rate.

The revaluation was accomplished on a timely basis and certified by the Department of Revenue. The final certified values were presented to the Board of Selectmen. A continuation of a single tax rate was voted. As required by law, the bills were issued in December.

Looking ahead to Town Meeting, the Assessors submitted an article requesting that Town Meeting increase the statutory exemptions for veterans, elderly, widows, and blind persons that had not increased in almost twenty years. Town Meeting supported the article, and the exemptions were increased by ten percent. The Assessors received many expressions of gratitude from taxpayers for this change.

Finally, as part of our continuing effort to distribute pertinent information regarding the Assessors' function, we sent to every taxpayer a brochure that explains the responsibility of the Assessing Department and the services provided. The Assessors received a great deal of positive feedback regarding the information contained in the brochure.

The board would like to acknowledge the full-time assessing staff for a job well done and their commitment to serving the taxpayers of Arlington.

FINANCIAL MANAGEMENT SERVICES

BOARD OF ASSESSORS

ASSESSMENT DATA

VALUATION AND TAX LEVY

Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
1995	\$2,823,394,562	\$45,343,717	\$16.06
1994	2,770,452,701	42,092,859	15.55
1993	2,800,658,761	40,665,566	14.52
1992	2,863,869,461	39,635,953	13.84
1991	3,098,794,803	38,641,971	12.47
1990	3,121,701,503	35,119,141	11.25
1989	3,131,348,407	34,006,443	10.86
1988	1,835,817,522	32,420,537	17.66
1987	1,825,868,889	31,477,979	17.24

PERCENT OF TAX LEVY BY PROPERTY CLASSIFICATION

Class	Property Type	Fiscal Year 95	Fiscal Year 94	Fiscal Year 93
I	Residential	90.75	90.34	90.54
II	Open Space	.05	.05	.05
III	Commercial	6.95	7.19	7.39
IV	Industrial	.74	.80	.91
V	Personal Property	1.51	1.34	1.31

*Tax Rate expressed in per thousand dollars of assessed value. In 1994, \$.49 and in 1995, \$.87 of the tax rate increase was due to the shifting of the water and sewer debt service from the water and sewer charges to the tax bill.

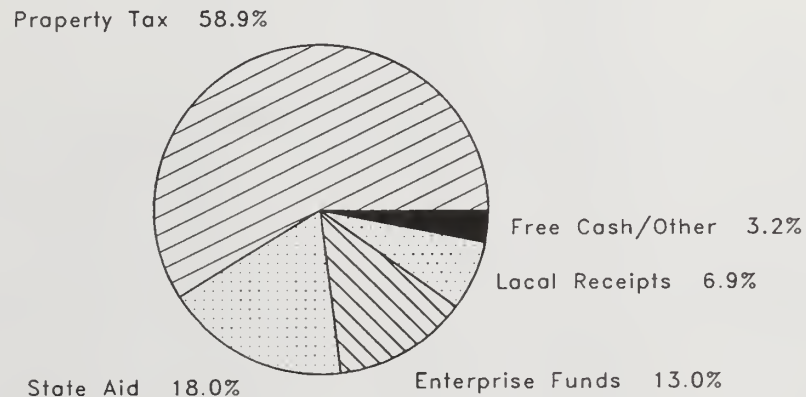
ASSESSMENTS BY PROPERTY CLASSIFICATIONS

Class Type	Parcel Count	Total Assessed Value	Average Assessed Value
Single Family	7,894	\$1,517,030,700	\$192,175
Condominiums	1,719	167,270,000	97,307
Two Family	2,938	638,316,300	217,262
Three Family	209	51,850,000	248,086
Multi Dwell.	15	4,290,100	286,007
4 & over Apts./Rooming Houses	163	141,968,700	870,974
Mixed Use	95	42,669,600	449,154
Vacant Land	403	17,807,700	44,188
Open Space	30	1,374,700	45,823
Commercial	400	177,221,600	443,054
Industrial	28	20,955,900	748,425
Personal Property	<u>723</u>	<u>42,639,262</u>	58,975
TOTALS	14,617	\$2,823,394,562	

FINANCIAL MANAGEMENT SERVICES

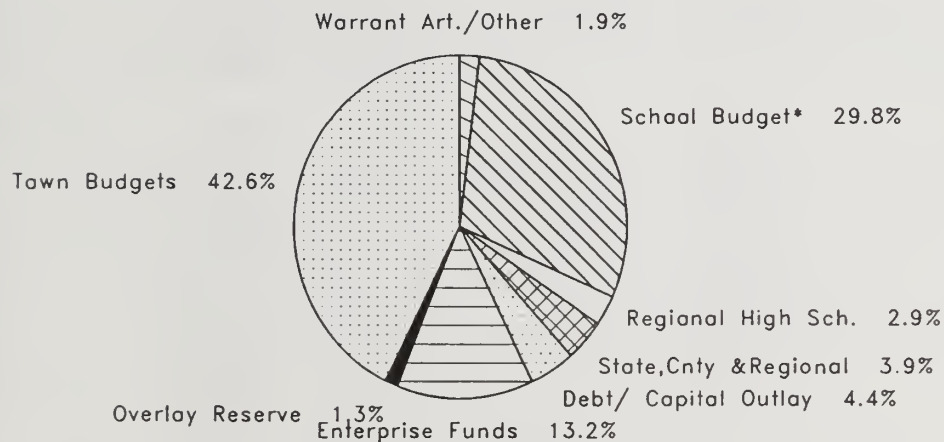
TOWN REVENUES AND EXPENDITURES

FISCAL YEAR 1995 Where It Comes From



Source - Tax Rate Recapitulation Sheet

Where It Goes



Source - Tax Rate Recapitulation Sheet, Town Clerk's Certified Copy of Town Meeting Action
* Various School Costs (i.e. Insurance, Data Processing, Workers' Compensation, Telephone) are charged to Town Budgets

FINANCIAL MANAGEMENT SERVICES

BUDGET

	FY 1994	FY 1995		FY 1994	FY 1995
GENERAL GOVERNMENT			EDUCATION/LIBRARIES		
Board of Selectmen	202,286	231,666	Arlington Public Schools	21,065,476	21,630,165
Town Manager	279,509	242,769	Minuteman Voc. Tech.	2,210,642	2,229,199
Personnel	123,426	99,908	Library	1,077,406	1,156,408
Postage	132,634	134,227	Sub-Total-		
Legal/Workers' Comp	763,250	747,095	Education/Libraries	24,353,524	25,015,772
Town Clerk	150,791	151,186			
Board of Registrars	71,147	79,238			
Reserve Fund	200,000	200,000			
Sub-Total-					
General Government	1,923,043	1,886,089			
FINANCIAL MANAGEMENT			HUMAN SERVICES		
Finance Committee	9,849	9,849	Administration	77,990	47,985
Comptroller	826,188	742,309	Sealer/Consumer Affairs	10,308	10,356
Treasurer/Collector	432,671	427,709	Veteran Services	175,685	176,094
Board of Assessors	200,910	202,413	Board of Health	135,029	137,287
Sub-Total-			Council on Aging	83,934	85,127
Financial Management	1,469,618	1,382,280	Alcohol & Drug Education	16,023	16,023
			Sub-Total-Human Service	498,969	472,872
PUBLIC WORKS			COMMUNITY DEVELOPMENT		
Administration	300,650	250,132	Planning & Community		
Engineering	66,934	14,361	Development	151,558	153,219
Prop./Nat. Res./Cemetery	1,004,951	1,039,300	Redevelopment Board	235,148	235,148
Sanitation/Highway	4,009,448	4,427,555	Zoning Board of Appeals	22,460	29,291
Sub-Total-			Sub-Total- Community		
Public Works	5,381,983	5,731,348	Development	409,166	417,658
COMMUNITY SAFETY			FIXED COSTS		
Parking	30,425	29,927	Pensions	4,928,431	5,000,730
Administration	205,121	216,765	Insurance	5,281,440	5,288,440
Police	3,311,067	3,367,729	Short Term Debt	89,000	85,200
Fire	3,465,317	3,366,585	Long Term Debt	1,606,876	1,681,000
Support Services	768,799	745,062	Capital Budget	501,500	556,301
Street Lighting	545,000	545,000	Sub-Total-Fixed Costs	12,407,247	12,611,671
Sub-Total-					
Community Safety	8,325,729	8,271,068	TOTAL - BUDGETS	54,769,279	55,788,758
			ENTERPRISE FUNDS		
			Water & Sewer	3,179,571	3,519,566
			MWRA Assessment	6,578,934	6,232,531
			Recreation	252,845	256,750
			Veterans' Memorial Rink	301,856	252,445
			Youth Services	225,414	215,747
			Council on Aging Trans.	223,750	239,000

FINANCIAL MANAGEMENT SERVICES

POWERS & SULLIVAN
Certified Public Accountants

54 Salem Street
Wakefield, MA 01880
Telephone 617-246-9660
Facsimile 617-246-5476

To the Board of Selectmen
Town of Arlington
Arlington, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Arlington, Massachusetts, as of and for the year ended June 30, 1994, listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Town of Arlington's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Inasmuch as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its General Fixed Assets. Accordingly, a statement of General Fixed Assets, required by generally accepted accounting principles, is not included in the financial statements.

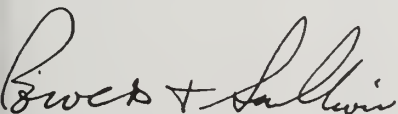
As more fully described in Note 1, the Town maintains their enterprise funds on a comprehensive basis of accounting other than generally accepted accounting principles. Accordingly, the enterprise funds are not intended to present the financial position and results of operations in conformity with generally accepted accounting principles.

As more fully described in Note 1, the Town has not segregated the non-expendable portion of its trust funds from the expendable portion which is not in accordance with generally accepted accounting principles. Accordingly, the trust funds are not intended to present the financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, based on our audit, except for the effect on the financial statements of the matters described in the preceding three paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Arlington, Massachusetts, as of June 30, 1994, and the results of its operations and the cash flows of its Proprietary Fund Type and Pension Trust Fund for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The additional information listed in the accompanying table of contents are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements of the Town of Arlington. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, based on our audit, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

We did not audit the data included in the supplementary information section of this report and, accordingly, we express no opinion on such data.



September 2, 1994

FINANCIAL MANAGEMENT SERVICES

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1994

	Governmental Fund Types				Proprietary Fund Types	Fiduciary Fund Types	Account Group	(Memorandum only) Combined Totals							
	General			Special Revenue	Capital Projects	Trust and Agency	Long – Term Obligations Group								
					Enterprise										
ASSETS															
CASH AND SHORT – TERM INVESTMENTS	\$	597,358	\$	178,163	\$	115,980	\$	420,368	\$	4,759,324	\$	0	\$	6,071,193	
INVESTMENTS		4,396,441		902,327		2,284,666		2,861,385		59,114,785				69,559,604	
INVESTMENT IN DEFERRED COMPENSATION PLAN										4,434,832				4,434,832	
RECEIVABLES:															
Real estate and personal property taxes		261,341												261,341	
Excise taxes		783,626												783,626	
User Charges								648,919						648,919	
Other		1,792,792												1,792,792	
Dividends and Interest										491,549				491,549	
Intergovernmental				291,022						176,488				467,510	
OTHER ASSETS		29,663						532						30,195	
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG – TERM OBLIGATIONS													13,854,918	13,854,918	
TOTAL ASSETS	\$	7,861,221	\$	1,371,512	\$	2,400,646	\$	3,931,204	\$	68,976,978	\$		13,854,918	\$	98,396,479

See notes to financial statements.

FINANCIAL MANAGEMENT SERVICES

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1994

	Governmental Fund Types				Proprietary Fund Types	Fiduciary Fund Types	Account Group	(Memorandum only) Combined Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long - Term Obligations Group	General	
LIABILITIES, FUND EQUITY AND OTHER CREDITS								
LIABILITIES:								
Warrants payable	\$ 297,244	\$ 219,930	\$ 310,073	\$ 60,968	\$ 415,919	\$ 0	\$ 0	1,304,134
Reserve for abatements	1,028,423							1,028,423
Liabilities due depositors					4,466,541			4,466,541
Other liabilities	1,810,985	8,934		15,446	812,870	1,270,427		3,918,662
Deferred revenues	3,011,579			648,919				3,660,498
Compensated absences		15,213		32,334		5,074,491		5,122,038
Notes payable			350,000	309,297		320,000		979,297
Bonds payable						7,190,000		7,190,000
TOTAL LIABILITIES	6,148,231	244,077	660,073	1,066,964	5,695,330	13,854,918		27,669,593
FUND EQUITY:								
Retained earnings				2,864,240				2,864,240
Reserved for:								
Encumbrances and continuing appropriations	1,032,975							1,032,975
Pension benefits		1,127,435	1,740,573		54,147,696			54,147,696
Unreserved	680,015				9,133,952			12,681,975
TOTAL FUND EQUITY	1,712,990	1,127,435	1,740,573	2,864,240	63,281,648	0		70,726,886
TOTAL LIABILITIES, FUND EQUITY AND OTHER CREDITS								
	\$ 7,861,221	\$ 1,371,512	\$ 2,400,646	\$ 3,931,204	\$ 68,976,978	\$ 13,854,918	\$ 0	\$ 98,396,479

See notes to financial statements.

FINANCIAL MANAGEMENT SERVICES

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

YEAR ENDED JUNE 30, 1994

	General	Special Revenue	Capital Projects	Expendable Trust	(Memorandum only) Combined Totals
REVENUES:					
Real estate and personal property taxes, net of reserve for abatements	\$ 42,227,102	\$	\$	\$	\$ 42,227,102
Excise taxes	2,149,728				2,149,728
User Charges	1,055,634				1,055,634
Intergovernmental	11,635,171	2,683,952	791,536		15,110,659
Departmental fees, fines and charges	469,254	1,595,538			2,064,792
Contributions				7,547,692	7,547,692
Investment earnings	356,378	14,432	10,862	238,375	620,047
Other revenues	584,963	24,442		171,863	781,268
TOTAL REVENUES	58,478,230	4,318,364	802,398	7,957,930	71,556,922
EXPENDITURES:					
General Government	2,604,532		1,545,865	13,594	4,163,991
Public Safety	7,774,278	271,980			8,046,258
Public Works	5,092,794				5,092,794
Planning and Community Development	364,350	1,360,043			1,724,393
Human Resources	494,285	314,347		42,087	850,719
Library	1,044,259		1,661,709	59,737	2,765,705
Property and Natural Resources	1,211,767	36,666		8,224	1,256,657
Education	23,256,736	2,254,520		32,339	25,543,595
Pension	4,878,167				4,878,167
Debt Service -- principal	1,315,000				1,315,000
Debt Service -- interest	377,085				377,085
State and County charges	2,851,000				2,651,000
Court Judgments	41,630				41,630
Employee benefits	5,742,826			7,945,835	13,688,661
Other expenditures	453,941	207,213	94,529	23,518	779,201
TOTAL EXPENDITURES	57,302,650	4,444,769	3,302,103	8,125,334	73,174,856
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,175,580	(126,405)	(2,499,705)	(167,404)	(1,617,934)
OTHER FINANCING SOURCES (USES):					
Proceeds of general obligation bonds			1,333,500		1,333,500
Overlay reversion	250,000				250,000
Transfers in	396,951		572,082	100,000	1,069,033
Transfers out	(2,232,026)	(126,580)	(216,362)		(2,574,968)
TOTAL OTHER FINANCING SOURCES (USES)	(1,585,075)	(126,580)	1,689,220	100,000	77,565
DEFICIENCY OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	(409,495)	(252,985)	(810,485)	(67,404)	(1,540,369)
FUND BALANCES AT BEGINNING OF YEAR	2,122,485	1,380,420	2,551,058	9,201,356	15,255,319
FUND BALANCES AT END OF YEAR	\$ 1,712,990	\$ 1,127,435	\$ 1,740,573	\$ 9,133,952	\$ 13,714,950

See notes to financial statements.

FINANCIAL MANAGEMENT SERVICES

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS

YEAR ENDED JUNE 30, 1994

	Budget	Actual	Variance Favorable (Unfavorable)
<u>REVENUES:</u>			
Real estate and personal property taxes, net of reserve for abatements	\$ 42,020,325	\$ 42,612,649	\$ 592,324
Excise taxes	2,514,403	2,149,728	(364,675)
User Charges	1,014,400	1,055,634	41,234
Intergovernmental	11,516,034	11,635,171	119,137
Departmental fees, fines and charges	543,165	469,254	(73,911)
Investment earnings	430,000	416,190	(13,810)
Other revenues	361,000	584,963	223,963
TOTAL REVENUES	58,399,327	58,923,589	524,262
<u>EXPENDITURES:</u>			
General Government	3,505,343	2,835,032	670,311
Public Safety	7,838,505	7,838,505	0
Public Works	5,305,590	5,305,590	0
Planning and Community Development	386,083	386,083	0
Human Resources	487,866	487,866	0
Library	1,078,077	1,078,077	0
Property and Natural Resources	1,208,636	1,208,636	0
Education	23,161,475	23,161,475	0
Pension	4,865,866	4,865,866	0
Debt Service - principal	1,315,000	1,315,000	0
Debt Service - interest	370,327	370,327	0
State and County charges	2,580,452	2,580,452	0
Court Judgements	56,750	56,750	0
Employee benefits	5,812,637	5,812,637	0
Other expenditures	452,662	452,662	0
TOTAL EXPENDITURES	58,425,269	57,754,958	670,311
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(25,942)	1,168,631	1,194,573
<u>OTHER FINANCING SOURCES (USES):</u>			
Transfers in	399,451	396,951	(2,500)
Transfers out	(2,232,026)	(2,232,026)	0
Overlay reversion	250,000	250,000	0
Encumbrance reversion	648,240	648,240	0
Transfer from unreserved fund balance	960,277	960,277	0
TOTAL OTHER FINANCING SOURCES (USES)	25,942	23,442	(2,500)
EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	\$ 0	\$ 1,192,073	\$ 1,192,073

See notes to financial statements.

FINANCIAL MANAGEMENT SERVICES

COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS/FUND BALANCE ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUND

JUNE 30, 1994

	Proprietary Fund Type	Fiduciary Fund Type	(Memorandum only)
	Enterprise	Pension	Combined Totals
OPERATING REVENUES:			
Charges for services	\$ 8,793,347	\$ 0	\$ 8,793,347
Contributions		5,917,277	5,917,277
Intergovernmental		648,150	648,150
Transfers from other systems		144,863	144,863
Investment income		3,849,742	3,849,742
TOTAL OPERATING REVENUES	8,793,347	10,560,032	19,353,379
OPERATING EXPENSES:			
Benefit payments		7,275,659	7,275,659
Cost of service and administration	9,968,797		9,968,797
Transfers to other systems		507,267	507,267
Other expenses		197,224	197,224
TOTAL OPERATING EXPENSES	9,968,797	7,980,150	17,948,947
OPERATING INCOME	(1,175,450)	2,579,882	1,404,432
NONOPERATING REVENUES:			
Other income	11,616		11,616
Grants	103,099		103,099
Interest income	7,258		7,258
TOTAL NONOPERATING REVENUES	121,973	0	121,973
NET INCOME (LOSS) BEFORE TRANSFERS	(1,053,477)	2,579,882	1,526,405
TRANSFERS			
Operating transfers in	1,604,944		1,604,944
Operating transfers out	(99,009)		(99,009)
TOTAL TRANSFERS	1,505,935	0	1,505,935
NET INCOME	452,458	2,579,882	3,032,340
RETAINED EARNINGS/FUND BALANCE AT BEGINNING OF YEAR	2,411,782	51,567,814	53,979,596
RETAINED EARNINGS/FUND BALANCE AT END OF YEAR	\$ 2,864,240	\$ 54,147,696	\$ 57,011,936

See notes to financial statements.

FINANCIAL MANAGEMENT SERVICES

STATEMENT OF CASH FLOWS ALL PROPRIETARY FUND TYPES

JUNE 30, 1994

	<u>Enterprise Funds</u>
CASH FLOWS FROM OPERATING ACTIVITIES:	
Operating loss	\$ (1,175,450)
Adjustments to reconcile operating loss to net cash used for operating activities:	
Change in assets and liabilities:	
Other assets	(532)
Warrants payable	(98,628)
Other liabilities	(26,070)
Compensated absences	6,585
TOTAL ADJUSTMENTS	<u>(118,645)</u>
NET CASH USED FOR OPERATING ACTIVITIES	<u>(1,294,095)</u>
CASH FLOWS FROM NON – CAPITAL FINANCING ACTIVITIES:	
Net operating transfers	1,505,935
Grants	103,099
Other income	<u>11,616</u>
NET CASH PROVIDED BY NON – CAPITAL FINANCING ACTIVITIES	<u>1,620,650</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	
Proceeds of notes payable	<u>309,297</u>
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchase, sales and maturities of investments, net	(592,640)
Investment Income	<u>7,258</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(585,382)</u>
NET INCREASE IN CASH	50,470
CASH AT BEGINNING OF YEAR	<u>369,898</u>
CASH AT END OF YEAR	<u>\$ 420,368</u>

See notes to financial statements.

FINANCIAL MANAGEMENT SERVICES

TOWN OF ARLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 1994

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Town of Arlington, Massachusetts is a municipal corporation governed by an elected Board of Selectmen and an appointed Town Manager. As required by generally accepted accounting principals, these financial statements present the government and its component units, entities for which the Town is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with the data of the primary government.

The Town of Arlington Contributory Retirement System (ACRS) is governed by a three member board comprised of the Town Comptroller (ex-officio), an elected member and an appointed member. The System is a legally separate entity but the nature and significance of its relationship with the Town warrants inclusion in the combined financial statements. The System is presented using the accrual basis of accounting and is reported as a Pension Trust Fund.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Town are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds.

The Town has the following fund types and account groups:

Governmental Funds are used to account for the Town's general governmental activity. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Town considers revenues available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and judgements which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Property taxes and interest are susceptible to accrual. Other receipts and taxes become measurable and available when the cash is received by the government and are recognized as revenue at that time.

FINANCIAL MANAGEMENT SERVICES

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

Governmental funds include the following fund types:

The General Fund is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Trust Funds).

Proprietary Funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Town has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The Town has not maintained adequate records to properly account for the Enterprise Funds using a flow of economic resources measurement focus and the accrual basis of accounting. The Town does not record fixed assets, depreciation, contributed capital, accrued revenues and accrued expenses. Therefore the enterprise financial statements are reported using the modified accrual basis of accounting. This presentation is not in accordance with GAAP.

Fiduciary Funds account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the Town under the terms of a trust agreement.

The Expendable Trust Fund is accounted for in essentially the same manner as governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds account for assets where both principal and interest may be spent.

The Nonexpendable Trust Fund and Pension Trust Fund are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

The Town has not segregated its non-expendable trust funds from the expendable trust funds and therefore has reported the activity under the modified accrual basis of accounting. This presentation is not in accordance with GAAP.

The Agency Fund is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the Town holds for others in an agency capacity.

The **General Long-Term Obligations Account Group** is used to account for general long-term debt and certain other liabilities that are related to governmental funds.

FINANCIAL MANAGEMENT SERVICES

C. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies. For Governmental Funds, vested or accumulated vacation and sick leave that are expected to be liquidated with expendable available financial resources are reported as expenditures and fund liabilities. Amounts that are not expected to be so liquidated are reported in the General Long-Term Obligations Account Group.

D. Post Retirement Benefits

In addition to providing pension benefits, the Town provides health insurance coverage for retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the year paid. For the year ended June 30, 1994, this expense was approximately \$250,000.

E. Inventories

Inventories are recorded as expenditures at the time of purchase.

F. Fixed Assets

The Commonwealth of Massachusetts does not require the Town to capitalize expenditures for General Fixed Assets. Accordingly, such disbursements in the Governmental Funds are considered expenses in the year payments are made. As a result of this practice, the accompanying financial statements do not include a statement of the fixed asset group of accounts.

A complete accounting of fixed assets and depreciation of the Enterprise Funds has not been maintained and therefore are not reported. This is a departure from GAAP.

G. Deferred Compensation

The Town offers its employees a Deferred Compensation Plan (Plan) created in accordance with Internal Revenue Code Section 457. The Plan, which is available to all employees, permits participants to defer a portion of their salary until future years. Amounts deferred under the Plan are not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under this Plan, all property and rights purchased with the amounts, and all income attributable to these amounts are solely the property and rights of the employer, subject only to the claims of the employer's general creditors. Participants' rights under the Plan are equal to those of general creditors of the employer in an amount equal to the fair market value of the deferred account of each participant. The Town has no liability for losses under the Plan but does have the duty of due care that would be required of an ordinary prudent investor. The Town believes it is unlikely that Plan assets will be used to satisfy future claims of general creditors. At June 30, 1994 assets of approximately \$4,435,000 are recorded in the Agency Fund.

H. Long-term debt

Long-term financing is recorded in the General Long-Term Obligations account group. Principal and interest paid on long-term debt is recorded in the General Fund.

Bonds and notes payable of the Enterprise Funds are recorded as liabilities of that fund.

FINANCIAL MANAGEMENT SERVICES

I. Investments

Investments in bonds are stated at amortized cost. Investments in equity securities are carried at the lower of cost or market.

J. Encumbrances and continuing appropriations

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the General Fund.

Unencumbered appropriations which are carried over to the ensuing fiscal year are reported as "continuing appropriations". These represent amounts appropriated for specific purposes which were not completed during the year.

Encumbrances and continuing appropriations are reported as a reservation of fund balance in the accompanying balance sheet as they do not constitute expenditures or liabilities.

K. Risk Financing

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town administers various health care and other insurance for its employees and retirees. It is self insured for its workmans compensation. Liabilities, including amounts incurred but not reported, are recorded when the claim is incurred.

L. Total (Memorandum Only) Column

The total column used on the Combined Financial Statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

An annual budget is adopted for the general fund in conformity with the guidelines set forth by the Commonwealth of Massachusetts. These guidelines required all budgets to be balanced where anticipated revenues and other financing sources are equal to appropriations and other financing uses. The original budget can be amended throughout the fiscal year upon approval by the Town Finance Committee and Town Manager.

FINANCIAL MANAGEMENT SERVICES

B. Budgetary - GAAP Reconciliation

Accounting principles followed for purposes of preparing financial statements on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the year ended June 30, 1994, is presented below:

Excess of revenues and other financing sources (uses) over expenditures - budgetary basis	\$ 1,192,073
Basis of accounting differences:	
Net decrease in revenues	(445,359)
Encumbrance reversion	(648,240)
Transfers from unreserved fund balance	(960,277)
Net decrease in recording expenditures, encumbrances and continuing appropriations	<u>452,308</u>
Deficiency of revenues and other financing sources (uses) over expenditures - GAAP basis	<u>(\$ 409,495)</u>

C. Excess of Expenditures Over Appropriations

For the fiscal year ended June 30, 1994, expenditures exceeded appropriations for snow and ice removal by approximately \$87,000. This deficit will be raised using available balances in fiscal 1995.

D. Individual Fund Deficits

Several small individual fund deficits are within the Special Revenue and Capital Projects Funds. These deficits are anticipated to be funded through available fund balance during fiscal 1995.

NOTE 3 - CASH AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-Term Investments". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

At year end, the carrying amount of the Town's deposits was \$6,071,193 and the bank balance was \$8,190,648. Of the bank balance, \$237,640 was covered by federal depository insurance, \$7,361,828 was collateralized and \$591,180 was deposited in the Massachusetts Municipal Depository Trust.

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State treasurer's investment pool. In addition, there are various restrictions limiting the amount and length of deposits and investments.

The amortized cost of bonds represents the original cost of the investment plus or minus bond discount or bond premium calculated ratably to maturity. Equity securities are carried at cost. The market values were determined by the closing price for those securities traded on national stock exchanges and at the average bid-and-asked quotation for those securities traded in the over-the-counter market.

FINANCIAL MANAGEMENT SERVICES

Investments are classified as to collateral risk into the following three categories:

- Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.
- Category 2: Uninsured and unregistered, with securities held by the counterparts trust department or agent in the Town's name.
- Category 3: Uninsured and unregistered, with securities held by the counterpart, or its trust department or agent but not the Town's name.

	<u>Carrying Value</u>	<u>Market Value</u>
Investments (Category 1):		
Equity securities	\$30,931,121	\$30,668,873
Government agency bonds	10,444,819	10,466,715
Fixed income securities	<u>28,183,664</u>	<u>28,040,858</u>
	<u>\$69,559,604</u>	<u>\$69,176,446</u>

NOTE 4 - PENSION PLAN

The Town participates in a Retirement System administered by the Arlington Contributory Retirement System (System), a cost-sharing multiple-employer public employer retirement system which is part of the reporting entity. Substantially all employees of the Town are members of the System. Public school teachers and certain administrators are covered by the Commonwealth of Massachusetts Teachers Retirement System (TRS) to which the Town does not contribute.

The Town pays the entire retirement allowance of certain retirees who are eligible for non-contributory benefits. The General Fund expenditure for fiscal 1994 was \$556,508. No estimated unfunded actuarial liability is available for non-contributory benefits.

Membership

The current membership as of December 31, 1993 is as follows:

Active members	651
Inactive members	28
Retirees and beneficiaries currently receiving benefits	<u>588</u>
Total	<u>1,267</u>

Participating employers' (the Town of Arlington and Arlington Housing Authority) share of the total annual contribution is determined on the basis of active payroll. The Town's payroll for employees covered by the System for the year ended June 30, 1994, was \$13,518,276. The teachers' payroll covered under the TRS was \$17,124,277. The total Town payroll was \$35,407,507. Benefits paid under the plan, referred to as "retirement allowances," include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the employers.

FINANCIAL MANAGEMENT SERVICES

The participants contribute a percentage of their compensation annually (between 5% - 10%), determined by their date of employment and annual compensation.

Benefit provisions

All Public Employee Retirement Systems (PERS) in the Commonwealth are established under the Uniform Massachusetts Contributory Retirement System requirements of the General Laws. These requirements provide uniform benefit and contribution provisions for all systems.

The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of service, level of compensation and group classification.

Funding status and progress

The amount shown as the "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding of the System on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System. The pension benefit obligation was determined as part of an actuarial valuation as of January 1, 1992.

For fiscal 1994, the employer contribution by the Town was determined by an actuarial basis which includes the normal cost and amortization of unfunded past service costs.

Significant actuarial assumptions used in the valuation include:

- * Investment return on current assets and future contributions is assumed to be at the rate of 8.0% per year, compounded annually. This return includes interest, dividends, realized and unrealized gains.
- * Salaries are assumed to increase 5.5% per year.
- * No cost-of-living increases have been assumed as these benefits are the responsibility of the State.
- * Mortality is assumed to be accordance with the Group Annuity Mortality Table for 1965.
- * The actuarial cost method used to determine liabilities, costs and to project future funding requirements is known as the Aggregate Entry Age Normal Cost Method.

FINANCIAL MANAGEMENT SERVICES

As of January 1, 1992, the unfunded pension obligation was as follows:

Pension Benefit Obligation:

Retirees and beneficiaries currently receiving benefits	\$37,382,000
Terminated members entitled to benefits but not yet receiving them	31,000

Active Members:

Accumulated employee contributions including allocated investment earnings	14,341,000
Employer financed vested	26,868,000
Employer financed non-vested	<u>2,792,000</u>

Total Pension Benefit Obligation	81,414,000
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Net assets available for benefits, at market	<u>49,475,000</u>
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Unfunded Pension Benefit Obligation	<u>\$31,939,000</u>
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The Town's share of the allocated pension benefit obligation and net assets is approximately 96% at January 1, 1992.

Contribution requirements and contribution made

In accordance with Massachusetts General Laws, employer contributions to the System have historically been determined on a pay-as-you-go basis. Generally accepted accounting principles require that the annual minimum provision for pension costs should include normal cost, interest on unfunded past service cost liability, and amortization of unfunded vested benefits, based on an acceptable actuarial cost method.

The Pension Reform Act of 1987, Chapter 697, was enacted by the State Legislature in January 1988. The Act amends Chapter 32 of the General Laws and under Section 22D provides that the Town may elect to establish a funding schedule to amortize the unfunded actuarial liabilities plus current (normal) cost. The normal cost and unfunded liability are calculated in accordance with the entry age normal actuarial cost method. In Fiscal 1990 the Town accepted the provisions of Section 22D and approved the amortization of its unfunded actuarial liability based on a funding schedule which is in accordance with generally accepted accounting principles. All future contributions will be made in accordance with this schedule.

The employer contribution to the System for the year ended June 30, 1994, was \$4,714,000; employee contributions for the period were approximately \$1,348,000.

FINANCIAL MANAGEMENT SERVICES

The following table presents the required three year trend information:

Net assets available for benefits as a percentage of the pension benefit obligation applicable to employees:	1993	61%
	1992	61%
	1991	63%
Unfunded pension benefit obligation as a percentage of annual covered payroll:	1993	236%
	1992	227%
	1991	166%
Town's contribution to the pension plan as a percentage of annual covered payroll:	1993	34%
	1992	31%
	1991	27%

Ten year historical trend information is being accumulated on a year-by-year basis. These reports present information about progress made in accumulating sufficient assets to pay benefits when due.

NOTE 5 - TEMPORARY BORROWINGS

The Town is authorized to borrow on a temporary basis to fund the following:

* Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).

* Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings are accounted for in the General Fund.

The Town has a \$350,000 BAN outstanding at June 30, 1994, with interest at 2.71% due October 3, 1994.

NOTE 6 - LONG-TERM DEBT:

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 2-1/2% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

FINANCIAL MANAGEMENT SERVICES

Details related to the Town's outstanding indebtedness at June 30, 1994, and the debt service requirements follow:

BOND PAYABLE SCHEDULE

<u>PROJECT</u>	<u>Interest Rate</u>	<u>Outstanding at June 30, 1993</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 1994</u>
Capital Improvement Loan 1988	6.50%	\$ 565,000	\$ 0	\$ 565,000	\$ 0
Capital Projects Loan 1990	6.30%	885,000	300,000	585,000	
Municipal Purpose Loan 1992	4.70%	4,385,000	450,000	3,935,000	
Municipal Purpose Loan 1993	3.59%	0	2,670,000	0	2,670,000
Total		<u>\$5,835,000</u>	<u>\$2,670,000</u>	<u>\$1,315,000</u>	<u>\$7,190,000</u>

Debt service requirements for interest and principal for bonds payable in future years are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1995	\$1,275,000	\$ 296,444	\$1,571,444
1996	1,260,000	228,855	1,488,855
1997	725,000	182,621	907,621
1998	725,000	155,421	880,421
1999	725,000	126,771	851,771
Thereafter	<u>2,480,000</u>	<u>227,136</u>	<u>2,707,136</u>
Total	<u>\$7,190,000</u>	<u>\$1,217,248</u>	<u>\$8,407,248</u>

The Town's Sewer enterprise fund received two interest free notes from the Massachusetts Water Resources Authority in fiscal 1994. The balance at year end is \$309,297 which is payable in equal annual installments of \$61,860 through fiscal 1999.

The Town has a note payable due to the Commonwealth of Massachusetts with a balance of \$320,000, as of June 30, 1994, with interest at 5%, due in annual installments of \$80,000. Pursuant to an agreement dated May 4, 1989 between the parties, the payment of the debt service requirements of this note has been indefinitely suspended subject to the Town receiving a future State grant in the amount of \$350,000.

The Commonwealth of Massachusetts has approved construction assistance to the Town. The assistance program provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State Legislature and the Town's compliance with certain reporting requirements. During 1994, the Town received \$20,389 of such assistance. Assuming annual appropriations by the Commonwealth approximately \$40,779 will be received in future years.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. As of June 30, 1994 the Town had a total of \$11,017,953 in authorized and unissued debt.

FINANCIAL MANAGEMENT SERVICES

NOTE 7 - ADJUSTMENTS AND RECLASSIFICATION

The Town reclassified certain compensated absences accruals as of June 30, 1993 from the general fund to the general long-term obligations account group.

NOTE 8 - CONTINGENCIES

The Town participates in a number of Federal financial assistance programs. Although the Town grant programs have been audited in accordance with the provisions of the Single Audit Act of 1984 through June 30, 1994, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 1994, cannot be ascertained, other than the litigation discussed below, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 1994.

A judgement of approximately \$1,000,000 was rendered in Superior Court against the Town relating to a suit by four labor unions contesting the employee portion of health insurance premiums withheld from salaries since June 1989. The liability has been recorded in the General Long-Term Obligations Account Group at June 30, 1994.

FINANCIAL MANAGEMENT SERVICES

RECONCILIATION OF TREASURER'S CASH JUNE 30, 1994

Composition of balance on June 30, 1994:

Cash and cash equivalents on deposit:

BayBank	\$ 5,792,237
Bank of Boston	27,206
Boston Safe Deposit and Trust Co.	41,968
Cambridge Savings Bank	16,379
Bank of Concord	16,000
Scudder Common Stock Fund	36,084
Massachusetts Municipal Depositors Trust	591,180
State Street Bank and Trust Co.	<u>1,669,594</u>

Total on deposit	8,190,648
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Net deposits in transit, outstanding checks and other reconciling items	<u>(2,119,455)</u>
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Cash per Treasurer	<u>\$ 6,071,193</u>
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Presentation of cash and temporary
investments at June 30, 1994:

General Fund	\$ 597,358
Special Revenue Fund	178,163
Capital Projects Fund	115,980
Enterprise Fund	420,368
Trust and Agency Fund	<u>4,759,324</u>
	<u>\$ 6,071,193</u>

FINANCIAL MANAGEMENT SERVICES

SCHEDULE OF FUNDING PROGRESS – CONTRIBUTORY RETIREMENT SYSTEM

(UNAUDITED)

Year Ended December, 31	(1) Net Assets Available for Benefits	(2) Pension Benefit Obligation	(3) Percentage Funded (1) / (2)	(4) Unfunded Pension Benefit Obligation (2) – (1)	(5) Annual Covered Payroll	Unfunded Pension Benefit Obligation as a Percentage of Covered Payroll (4) / (5)
1987	\$ 30,769,174	\$ 71,692,386	43%	\$ 40,923,212	\$ 14,233,108	288%
1988	34,920,923	74,962,842	47%	40,041,919	15,550,068	258%
1989	39,673,280	74,962,842	53%	35,289,562	15,559,495	227%
1990	41,274,403	74,994,390	55%	33,719,987	15,708,347	215%
1991	47,334,556	74,994,390	63%	27,659,834	16,687,055	166%
1992	49,475,000	81,414,000	61%	31,939,000	14,085,000	227%
1993	49,475,000	81,414,000	61%	31,939,000	13,518,277	236%

Ten-year historical trend information is being developed on a year-by-year basis.

FINANCIAL MANAGEMENT SERVICES

SCHEDULE OF REVENUES BY SOURCE AND EXPENSES BY TYPE CONTRIBUTORY RETIREMENT SYSTEM

(UNAUDITED)

Year Ended December 31,	Revenues by Source					Total
	Employee Contributions	Employer Contributions	Investment Income	State Reimbursement		
1987	\$ 958,777	\$ 3,917,775	\$ 2,607,427	\$ 447,676	\$	7,931,655
1988	1,074,216	4,285,988	3,651,625	653,764		9,665,593
1989	1,139,189	4,528,766	4,348,039	319,013		10,335,007
1990	1,148,992	4,526,956	1,038,140	589,828		7,303,916
1991	1,225,041	4,506,288	2,904,972	638,509		9,274,810
Year Ended June 30,						
1993	1,549,439	4,402,082	4,759,814	833,767		11,545,102
1994	1,348,000	4,714,140	3,849,742	648,150		10,560,032

Year Ended December 31,	Expenses by Type				Total
	Benefits	Administrative Expenses	Refunds		
1987	\$ 4,603,121	\$ 124,593	\$ 257,313	\$	4,985,027
1988	4,966,484	119,368	427,984		5,513,836
1989	5,190,894	129,402	262,362		5,582,658
1990	5,283,253	130,000	289,538		5,702,791
1991	5,459,989	101,877	278,101		5,839,967
Year Ended June 30,					
1993	6,042,615	207,804	375,519		6,625,938
1994	7,275,659	197,224	507,267		7,980,150

HUMAN SERVICES

ADMINISTRATION

The Department of Human Resources became the Department of Human Services in 1994. Town Manager Donald R. Marquis named Patsy Kraemer director of the department in April, 1994. At that time he also renamed the department, Human Services. Most people think of Human Resources as a personnel office; and many calls came asking about job openings. Hopefully the new name will convey more clearly the functions of the department.

Patsy Kraemer maintains her job as director of the Arlington Youth Consultation Center (AYCC), now managing that individual division and the administration of the department. Both operations are housed at the Robbins House, with AYCC moving into that facility in June, 1994. In turn the Board of Health and the Veterans' Services left Robbins House and moved to the new Fox Library and Community Center in East Arlington. A Community Development Block Grant was obtained to build office space within the Fox Branch Library for those two offices, as well as the new Tobacco Control Program. That renovation project was completed in October, 1994.

The Department of Human Services now includes the following divisions: Arlington Youth Consultation Center, Arlington Council on Alcohol and Drug Education, Arlington Fair Housing Office, Sealer of Weights and Measures, Consumer Protection Office, Board of Health, Veterans' Services, Council on Aging/Community Access Office, Recreation Department/Memorial Sports Center. The Department also receives advice and counsel from the following Boards and Commissions: Arlington Council on Alcohol and Drug Education, Board of Health, Board of Youth Services, Council on Aging, Fair Housing Advisory Committee, Human Rights Commission, and Park and Recreation Commission.

One longstanding division head retired from the department in 1994. Walter Galvin, Director of the Board of Health since 1986, left the service of the town in January, 1994. "Tim" had worked for the town as the Health Inspector since 1957. In September, 1994, Thomas Fantozzi was appointed the new Director of the Board of Health.

Town Manager Donald Marquis placed the Fair Housing Office under the aegis of the Department of Human Services in late spring, 1994. Deborah Chang continues to serve as the Fair Housing Director.

In October, 1994, Anna Lord retired as secretary to the Recreation Department after twenty-five years of service.

With a new department head, new department configuration, new quarters, and new staffing in some divisions, a primary goal for 1995 is cohesive coordination of all the services provided under this department. Service is the common denominator of this department and the goal is to provide that service efficiently, effectively, warmly, and helpfully. The Department of Human Services looks forward to many more years of service to the town.

ARLINGTON YOUTH CONSULTATION CENTER

In June, 1994, the Arlington Youth Consultation Center (AYCC) left its residence at 12 Prescott Street after twenty-four years. AYCC relocated to the Robbins House when both the Library administrative staff moved back to Robbins Library and when the Board of Health and Veterans' Services moved to the new Fox Library and Community Center.

AYCC staff and clients are finding the Robbins House a wonderfully comfortable and fascinating place. It is somehow fitting that the services now being provided in this house dovetail with the family issues that brought the Robbins sisters and brother to this home; their mother's depression.

A particularly charming room in the house is an original bedroom now used as the "play therapy room." The room is now decked out with a doll house, drafts table, "play" cooking center, doll carriage, he-men figures, etc. Small children (ages 3-10) play out their emotional issues in indirect fashion via play therapy. For example they play out their family dynamics with the doll house figures. Or they talk out their family communications over the play telephone. Or they dramatize their issues through puppet characters. It is wonderfully fitting that children are again using Robbins House to feel emotionally well again. For that is what occurred for the Robbins children when they moved to Arlington to live with their uncle.

Robbins House was a warm home for the Robbins children and will continue to be a warm home for AYCC staff and clients and for the headquarters of the Department of Human Services.

BOARD OF YOUTH SERVICES



Board of Youth Services: Front row; Carlene Newell, Jean Donahue, Mary Deyst, Dorothy Williams. Back row: Larry Greco; Joan Robbio; David Walkinshaw; John Guanci; David McKenna, ex-officio; James Long.

The Board of Youth Services has as its mandate the oversight of all Youth Services in the Town of Arlington. The Board must assess that the needs of youth in town are being well-met and find out whether there are any gaps in the services being provided to youth. The Board feels that youth are well-served in Arlington, given the impressive array of recreational, educational, cultural, and religious programs for the youth. The one area designated by the Board for more attention was diversity.

Therefore, the Board launched its own campaign to celebrate diversity among youth in Arlington - The Many Faces of Arlington. The Board received a small grant from the Health Education Project to fund this campaign. With that funding prints, posters, and fabric were purchased. The tapestry fabric depicts children's faces of all races. Beautiful tapestry hangings were made by the Board members and are being presented to the schools in Arlington. The prints and posters purchased represent artwork from diverse artists including; Black American, South Pacific/Asian, and Hispanic artists. Various prints and posters are also being given to the schools. The Board members hope that this visual presentation of diversity will help further the celebration of our interesting differences.

In addition to The Many Faces of Arlington campaign, the Board continues its work with both the Community of Caring program and the Child Abuse Prevention Project (CAPP)

program in Arlington. Both collaborative programs further the educational work for children and parents, teaching safety issues and parenting issues. All first, third, and sixth grades in the elementary schools receive the CAPP program every year. This past fall, Dr. John Cohen, Channel 5 pediatric consultant/reporter, gave a dynamic talk to Arlington parents as part of the Community of Caring programming.

ARLINGTON COUNCIL ON ALCOHOL AND DRUG EDUCATION

For the seventeenth year the Arlington Council on Alcohol and Drug Education continued its efforts to provide the most innovative and effective programs on substance abuse prevention in the community, with particular attention to the schools.

Recognizing the need for parents to become more informed and educated, the Council published for the third year three issues of the AHS Parent Newsletter-Prevention Information for Parents. Each issue devotes between five and seven pages to prevention programs being implemented at the high school, grants received for funding health-related issues, community programs for parents of adolescents, and tips on successful parenting. The newsletter is distributed to the following: AHS parents, teachers, and administrators; town and school officials; local clergy; and town meeting members.

The Arlington Student Assistance Program (ASAP) continued for the fourth year at the high school. ASAP is a comprehensive, joint school/community effort that provides help for students who are experiencing problems that may be adversely affecting school attendance, academic achievement, and school conduct. Teachers are encouraged to communicate observable behavior that may suggest a student needs help by completing an ASAP Referral Form that is forwarded to the Intervention Team. The team has been professionally trained by Freedom From Chemical Dependency (FCD) and Addiction Prevention Associates to help students and parents by responding to the referral and making a recommendation on how the problem can be best addressed. Upon the close of its fourth year of operation at AHS, ASAP received twenty-one referrals in 1994. The idea of expanding the program to the middle school generated strong support from both the Ottoson teachers and administrators this year. Several workshops were held for interested faculty.

HUMAN SERVICES

For the eleventh year, a four-day alcohol and other drug education program was presented by FCD to all freshmen at Arlington High School and all seventh graders at the Ottoson Junior High. Three instructors from FCD, all recovering alcoholics or former drug users, discussed substance abuse issues and problems with the students. They helped students recognize early signs of dependency and understand that it is a treatable disease. The goal of the program is to help students make intelligent decisions concerning use, and help them to understand the possibilities of a drug and alcohol-free life.

The total cost of the program at the high school and middle school is \$5,000 that was donated by the Medical Center at Symmes. The hospital has generously defrayed the cost of the program for the past four years.

Established in 1982, the Arlington High School Students Against Drunk Driving (SADD) Chapter remains one of the largest in the state. Approximately 100 club members participated in a variety of activities during the school year. A kick-off car wash raised funds to defray the cost of providing SADD '95 key chains for students attending the senior and junior proms. Members also sold SADD bumper stickers and SADD Emergency Road Kits on Town Day. The club observed the holiday season by distributing red ribbons and information cards to all AHS students and teachers. Drivers were asked to tie the ribbon to their cars as an indication of their support for reducing drunk driving accidents.

Nineteen ninety-four marked the sixteenth year since the Council recognized peer education as an exciting, productive, and cost-effective way to teach young people. The Alcohol Awareness Peer Leadership Program trained seventy-five high school juniors and seniors for fourteen weeks to lead four discussion sessions with 550 fifth and sixth graders. The topics for the four days were: Facts on Alcohol and Other Drugs; Peer and Media Pressure; Decision-making skills; and Building Self Esteem/Resources. Peer leaders received program certificates from Thomas Riley, District Attorney of Middlesex County.

The Council worked with the AHS Guidance Department and the AHS English Department to implement two other peer programs. The Teen Depression Program trained thirty juniors and seniors who then led discussions with all sophomores on the symptoms, causes, and remedies of normal depression and serious depression; including suicide. Depression and suicidal tendencies often lead to alcohol abuse.

The Peer Counseling Program trained twenty-two juniors and seniors for twice monthly, ninety minute training sessions for the entire school year. Some issues addressed were Family Alcoholism, Family Depression, Homophobia, Racism, Religious Differences, Serious Illness and Death, Sexism and Sexual Abuse. With ongoing adult supervision, the peer counselors will provide support and counseling for students in the hope that contact with a trusted peer can make a positive difference in their lives.

The Arlington Safe Homes Program, comprised of AHS and Ottoson Middle School parents, requested that parents of seventh graders sign an agreement form which states that they will provide responsible supervision at parties in their homes which includes afternoons as well as evenings and weekends, and not allow alcohol and/or other drugs, including tobacco, to be used. Fifty-three, or 19%, of the parents of 277 seventh graders signed the agreement, an increase over 1993 and 1992 numbers. A directory of the participating homes was mailed to each SAFE HOMES family. This information will enable parents to call and confirm any verbal or written invitation by their child.

In an effort to address the serious problem of teenage drinking during the prom season, special assemblies were held just before the Senior and Junior proms. For the Junior assembly, Emergency Nurses CARE (Cancel Alcohol-Related Emergencies) presented a slide show that underscored the tragic consequences of drinking and driving. Seniors had the opportunity to hear the personal story of someone who had been incarcerated for vehicular homicide. At both assemblies students were informed of the Prom Hotline. Students could get a safe ride home from the proms by calling a hotline that is operated by parent volunteers who answer the phones and dispatch drivers. All calls are confidential.

For the third year at the elementary level, the Council coordinated a three-day Substance Abuse Prevention Workshop for twenty teachers and counselors. The workshop was funded by the Health Protection Grant from the Department of Education with revenues from the increased tobacco tax. The main goal of the program was to provide teachers with the necessary development of teaching strategies and information needed to implement two prevention curricula in the classroom. Forty-nine teachers and counselors have completed the workshop that has been held three times and will be offered again in 1995.

Funding for Council programs was made available by the Town of Arlington and two grants. For the seventh year, Arlington received a Drug Free Schools and Communities

Grant in the sum of \$26,490. Drafted and administered by the Council, the grant allocated \$20,602 for the continuation of its school programs, and \$5,888 for local private and parochial schools.

Arlington Public Schools received for the second year a Health Protection Grant of \$107,214 through revenues generated from the tobacco tax. The Council submitted three proposals and received \$8,755 in funding for the following programs: parent newsletter, student assistance programs, peer leadership training, and a training workshop for elementary teachers and counselors.

FAIR HOUSING

Since 1980 the Arlington Fair Housing Advisory Committee (AFHAC) and the Fair Housing Director have actively promoted and implemented activities and programs to ensure fair housing opportunities in Arlington. During 1994, the Committee and the Director continued to meet monthly between September through June to discuss, plan, and create solutions to issues related to equal access to housing. The AFHAC focused on several activities to address present, future, and prospective residents.

The Fair Housing Office is staffed part-time by the Fair Housing Director and a Secretary. Tenants, landlords, realtors, and home buyers contact the office with a variety of housing concerns. The Director assists those who feel they experienced housing discrimination to file formal complaints to the Massachusetts Commission Against Discrimination and the Department of Housing and Urban Development. All other complaints are either mediated or referred to other agencies and authorities as needed. Educational materials and outreach efforts to the public are designed and implemented through this office in conjunction with the Committee's objectives and goals. The AFHAC plans to continue its educational and outreach efforts in 1995.

In addition to providing information and servicing current and perspective residents, realtors, and landlords, the AFHAC also aims its educational efforts toward the wider community. Over the past four years, the Director and the Committee have developed an educational outreach program and sponsor an art and essay contest involving the students of Arlington High School. Local banks contribute generously to provide scholarships to the winner of the contests. Each year, the student participation increases and this past year over 400 entries were reviewed by a panel of

judges. The project gave the student body the opportunity to learn about the state and federal Fair Housing Laws and the ongoing commitment to fair housing in Arlington. Although most activities and events are targeted toward people in the current housing market, the AFHAC considers this activity an investment in the future, by informing and educating the next generation of renters, homeowners, landlords, and possibly some housing professionals.

Both contests involved many residents who volunteered their time, professional talents, and skills as judges of the students' work. The judges for the Art Contest were: Deborah Chang, Fair Housing Director; Eva Cook, Executive Director of the Arlington Center for the Arts; Lei-Sanne Doo, artist and teacher at Boston College; Carol Forbes, Social Worker, and member of AFHAC; Anita Howard, member of Arlington Fair Housing and Director of The African American Center of Tufts University; Mary Ellen Sakura, artist and teacher in the Winchester Schools and a lecturer on the subject of Women's Art in the Twentieth Century. The judges for the Essay Contests were: Deborah Chang, Fair Housing Director; Dave Denison, past editor of The Arlington Advocate; Muriel Ladenburg, member of AFHAC and Assistant Dean for Undergraduate Academic Affairs at Brandeis University; Fay Lee, classroom teacher and administrator in the Boston public school; Pearl Morrison, member of AFHAC and currently the Vice Principal of the East Somerville Community School.

This year's contest culminated in an Awards Ceremony celebration held in April, National Fair Housing Month. In addition to the presentation of awards, Arlington residents Jack Cooper and Daniel Grabauskas, addressed the group regarding their professional roles as leaders in promoting equal access to housing. Mr. Cooper is Vice President of the Citizens Housing and Planning Association and Executive Director of the Massachusetts Union of Public Housing Tenants. Mr. Grabauskas is Deputy Secretary of the Commonwealth's Executive Office of Communities and Development. Each student winner received a plaque from the Arlington Fair Housing Advisory Committee presented by Nick Minton and Deborah Chang. A representative of each contributing bank awarded financial scholarships to the appropriate students. The following student winners of the Art Contest were awarded scholarships; Deirdre Doyle, First Place, \$850 from Medford Savings Bank; Jessica Young, Second Place, \$500 from BayBank; Mallika Anand, Honorable Mention, \$250 from Central Bank; Andy Kyle, Honorable Mention \$250 from Lexington Savings Bank; Rosalind Takata, Honorable Mention \$250 from Cooperative

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Bank of Concord. The following winners of the Essay Contest also received scholarships; Katherine Freeze, First Place, \$850 from Cambridge Savings Bank; Sharon McShane, Second Place, \$500 from Boston Federal Savings Bank; Rebecca Anderson, Honorable Mention, \$250 from Pioneer Financial; Sarah Livson, Honorable Mention, \$250 from Belmont Savings Bank; and Demetri Zaphiris, Honorable Mention, \$250 from Lexington Savings Bank and Bank of Boston.

In addition, two other residents, Linda Olsen and James Webster were honored for their leadership roles in promoting Fair Housing. Linda Olsen is a Senior Legal Assistant/Department Coordinator at Goodwin, Procter and Hoar, a law firm specializing in labor, employment, and discrimination. Ms. Olsen is a Past member of the Arlington Fair Housing Advisory Committee. Mr. Webster is the manager of community and external relations for the Boston Edison Company and is responsible for community relations in forty-two cities and towns served by Boston Edison. Among his many activities, Mr. Webster chairs the Affirmative Action Advisory Committee and serves on the Human Rights Commission, Winter Hardship Committee, Council on Alcohol and Drug Education, and African American Society.

The town-wide beautification projects continued again this year under the leadership and coordination of the Fair Housing Director. Local banks, several businesses, and realtors adopted town-owned parks and street islands. They furnished and maintained the areas with seasonal plantings for all residents and visitors to enjoy throughout the year.

SEALER OF WEIGHTS AND MEASURES/ CONSUMER PROTECTION SERVICES

An old-fashioned title for a very up-to-date job. This position is probably one of the least-known and least-understood jobs in the town; and yet one that probably affects most people most directly. The Sealer of Weights and Measures ensures that any scale and measuring device used by businesses in the town are working properly and measuring accurately. This ensures that the consumer is being billed fairly for the product they are purchasing. Measuring devices that are inspected include oil truck gauges, grocery scales, apothecary scales, and gas pumps. These are checked on at least an annual basis unless there is a problem. Then more frequent checks are done.

A second consumer-related office in the Department of Human Services is the Consumer Protection Office. Originally funded with a mix of state and town funding, this office receives only town funding currently. Consequently the hours have been severely reduced, with a staff person being present only two mornings a week. However, the office is able to process consumer complaints and concerns for Arlington citizens as they are received. Primarily, the office functions as a referral source helping Arlington citizens network to the proper state agency or court agency to handle their complaints.

In 1994 this office also began handling citizen complaints for human rights issues. The new Human Rights Commission, established in 1993 by Town Meeting, needed a referral office and phone line for citizen calls regarding human rights complaints in Arlington. Since the Consumer Protection Office staff was already trained in complaint mediation and complaint intake, it seemed the obvious office to help the Human Rights Commission.

ARLINGTON HUMAN RIGHTS COMMISSION

This year marked the first whole calendar year of the existence of the Arlington Human Rights Commission. The Commission, created at the 1993 Town meeting, was formed to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The Commission operates under the guidelines of a very comprehensive bylaw of the Town of Arlington. The Human Rights Commission consists of a thirteen member volunteer board appointed by various town bodies; the Town Manager, the Town Moderator, the School Committee, and the Board of Selectmen.

As the Commission moved through its first full year of operation, much was accomplished. Michael Duffy, Executive Director of the Massachusetts Commission Against Discrimination (MCAD), addressed the Commission, providing initial guidance and advice. Members of the Commission attended MCAD informational meetings and hearings. A subcommittee developed a set of formal guidelines for handling complaints brought before the Commission. During the year the Commission investigated several complaints.

In an attempt to reach out to the community and increase awareness of its existence, the Commission met with the editor of the Arlington Advocate, the Arlington

Police Chief, the Superintendent of Schools and other school representatives. Among other accomplishments this year were the following: the Commission issued press statements regarding human rights issues; the Commission, in conjunction with the Vision 2020 Diversity Task Group and the public schools, sponsored a well-attended and most interesting panel discussion on diversity in the public schools; and the Commission became a member of the Martin Luther King Day committee.

In addition to these accomplishments the Human Rights Commission sponsored its first Town Day booth in 1994, where information was distributed and many citizens were able to learn about the Commission and voice their ideas and opinions. Members of the Commission are involved in a continuing dialogue with public school representatives and have met with the Affirmative Action Advisory Board to discuss issues of mutual concern.

The Arlington Human Rights Commission, in its infancy, has made significant progress and will focus in 1995, on working to protect every individual in the enjoyment of his/her human and civil rights. Over the next year the Commission will look to undertake projects that will help to bring about mutual understanding and respect among all people in Town.

BOARD OF HEALTH

This year saw the retirement of Tim Galvin as the Director of Health. Mr. Galvin served Arlington for over thirty-five years. Mr. Thomas Fantozzi, Registered Sanitarian and Certified Health Officer, was appointed the new Director in September.

Many different and interesting programs were initiated by the Board of Health this past year. The annual anti-flu clinic held was one of the largest ever conducted. Over 2,300 doses of vaccine were administered to residents sixty-five and older or to persons with chronic illness.

The rabies epidemic of 1993 has subsided, but new State Rabies regulations now require increased surveillance of all animal bites, and now requires vaccination of all cats. As a result of these new regulations, the Board of Health is working closely with the Animal Control Officer and the Town Veterinarian to implement policies regarding stray cats and animal bites.

The Eastern Middlesex Mosquito Control Project, of which Arlington is a member, continues to work at reducing

the number of C. Melanura, which carries Eastern Encephalitis. This larval program relies on the non-toxic biological larvicide "Bti."

Water samples from the Reservoir Beach swimming area were collected weekly for analysis. All samples complied with current regulations. Public and semi-public swimming pools were monitored for water clarity, equipment, and sanitizing agents.

Lead Paint and asbestos removal programs continue to be enforced through the housing inspection program. The Board works with landlords to assure compliance with the housing code and to provide safe housing for tenants. One structure was condemned for human occupancy in 1994.

As a result of the educational program for food establishments, critical violations continued to show a decrease during routine inspections. This emphasizes that compliance is based upon an understanding of the Sanitary Code. There are 110 food establishments that are inspected. All complaints were investigated.

The public health nurse continues to follow up cases of infectious diseases such as tuberculosis, hepatitis, and meningitis. In addition, the Hepatitis B vaccine was administered to first response firefighters, protecting them from this extremely contagious disease. Other duties included immunization programs in the schools ensuring 100% immunization of school-age children.



Joining Quitman, Marcie Marcinuk, a character who discourages smoking are: T.J. Bannister, Steve Scribner, and Mike Hughes.

In 1994 the Board of Health received a grant, funded by a voter-initiated campaign to reduce tobacco use in the commonwealth and the Arlington Tobacco Control Program was started. Its goals included increasing awareness of the

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hazards of smoking and helping residents quit smoking; providing assistance to workplaces in smoke-free policy development; supporting and increasing interest in smoke-free public places; and restricting youth's access to tobacco products.

The Tobacco Control staff worked with the schools to provide smoking prevention programs such as the Great American Smokeout for young people. A variety of Quit Smoking courses were attended by youth, elderly, and town employees. The distribution of a survey to 1,800 town businesses identified the number of businesses who have smoking policies in place and offered technical assistance in developing smoke-free areas in workplaces.

The Tobacco Control Program will continue to work with residents and business people in smoke-free policy development, protecting the health of Arlington youth, and providing cessation services for those who seek help in quitting smoking.

The Board of Health looks forward to serving all segments of the community in 1995, to provide effective and efficient public health programs to the citizens of Arlington. The Board of Health meets on the third Tuesday of every month at its new offices in the Fox Community Center, 175 Massachusetts Avenue. Public participation is encouraged.

VETERANS' SERVICES

The Veterans' Services division functions as a liaison with all federal, state, and local government agencies to help the veteran and his or her dependents. This office is also able to supply emergency financial aid until a veteran can obtain employment or can be enrolled in a more permanent program.

This division is responsible for filing requests to the Department of Veterans' Affairs for benefits due the veteran and his or her family. These benefits include compensation for service connected injuries, death pensions, and many other types of assistance.

The Veterans's Services Department is responsible for decorating almost 4,000 graves in Mount Pleasant and Saint Paul's cemeteries. This is done with the help of local veterans organizations.

Since 1984 this department has organized and managed the Memorial and Veterans' Day Observances.

COUNCIL ON AGING/ COMMUNITY ACCESS OFFICE

The year 1994 offered the Elder Services Division challenges, changes, and successes. Among these were the resignation of the Secretary/Clerk, a key position, the hiring of a social services coordinator (LICSW), communication challenges related to hosting two town departments during the renovation of the Town Hall, and proposed major changes in the responsibilities of the administrative staff.

Under the reorganization of the Department of Human Services in the Spring of 1994 the responsibilities of the Executive Secretary and Secretary/Clerk of the Council on Aging were revised to include staffing the Elder Services Division, the nine member Council on Aging, the Community Access Office, and the seven member Commission on Disability.

Plans were developed to expand the social services team by hiring a licensed independent clinical social worker (LICSW) and developing clinical placement contracts with top schools of social work to recruit undergraduate and master level students for screening, assessing, and servicing clients. A state grant from the Executive Office of Elder Affairs and client fees will cover these costs. Board and staff workshops were designed to review the mission of the Council, identify needs, and set goals and objectives for the next three to five years. The Elder Services Division continues to provide quality services and programs to the more than 10,000 elders living in Arlington.

Council on Aging Statistics - 1994

New Cases	758
On-going Cases	<u>494</u>
Total Cases:	1,252

Total Number of Emergencies	47
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Cases by Age Group

Under 60 years	52
60-69 years	281
70-74 years	216
75-84 years	436
85-99 years	169
100+ years	2
unreported age	<u>96</u>
Total Cases:	1,252



Audible signals installed at the intersection of Massachusetts Avenue, Mystic Street, and Pleasant Street.

In order to comply with the Americans with Disabilities Act (ADA), federal legislation establishing and protecting the civil rights of persons with disabilities, all public entities are required to appoint a compliance officer (ADA Coordinator) and to write and execute a plan to bring all public buildings and services into compliance by January, 1995. Because no funds were provided by the law, the Town of Arlington, as many other cities and towns across the country, appointed existing staff to meet the requirements of the law. Initially the Director of the Department of Human Resources (Services) held this post, developed the plan, and began execution of the plan.

At the 1993 Town Meeting the Commission on Disability was established to review town policy and to provide on-going community input and advice to Town officials. Following the retirement of the Director of the Department of Human Resources in the summer of 1993, the Executive Secretary of the Council on Aging was appointed to the position of ADA Coordinator. In November of 1993 the Town Manager and the Selectmen appointed the first seven Commissioners to the Commission on Disability.

The office of the ADA Coordinator is known as the Community Access Office. Over the last year, the Community Access Office responded to inquiries from the residents, businesses, and other town departments. Requests included information about individual rights, employment and education rights, tenants rights, local and state services, complaint processes and appeal rights, temporary parking permits, and other parking problems. One of the main functions of the ADA Coordinator is to provide technical assistance to the town on all aspects of

compliance. The Technical Assistance Project of the ADA Coordinator, which will be fully implemented in 1995, will aid town departments in providing accessible services and written materials to the public.

ARLINGTON COMMISSION ON DISABILITY

In November, 1993, the Arlington Commission on Disability was appointed by the Town Manager to bring Arlington into compliance with Federal, State, and local laws pertaining to the civil rights of people with disabilities. Currently seven commissioners representing physical, cognitive, and visual disabilities serve the town; one member is a State Access Monitor.

The Commission meets monthly and has contacted, met, and worked with individuals from Arlington, other communities, and the State. In its quest for sufficient support, members of the commission have presented requests to the Town Manager, Finance Committee, Board of Selectmen, the Town Meeting, representatives of the Town's Planning and Community Development, Personnel, Legal and Human Services Departments, and the Council on Aging. The Commission has also met regularly with the town's architects; and the commission has shared in the efforts of the Department of Community Safety and the Diversity Forum sponsored by the Arlington Fair Housing Advisory Committee. Outside of Arlington the commission has sought the support and guidance of the Cambridge Commission for Persons with Disabilities (now in its tenth year), the Massachusetts Office on Disability, the Massachusetts Commission for the Blind, and the Disability Project of the State Attorney General's Office.

Prominent among the commission's concerns for the past year have been:

- the installation of audible signals at Arlington Center
- the implementation of the E911 system (with outreach sufficient to reach all of Arlington's several thousand people with disabilities)
- physical accessibility difficulties in the renovations of the Libraries and the Town Hall, as well as access to local businesses, curb cuts, and handicapped parking
- the provision of information and education to all of Arlington's residents
- the implementation of clear user-friendly intake and other office procedures to be used by commissions, the ADA Coordinator and her staff

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- the provision of technical supports to allow equal access for the commission's visually impaired member.

The Commission is presently anticipating the allocation of office space to increase its ability to assist the Town and its citizens.

The goals for the coming year include:

- wider distribution of information about the Americans with Disabilities Act and the responsibilities of the commission through the development of brochures targeted for the public, businesses, town agencies and people with disabilities
- operation of an office responsive to both general and personal inquiries about disabilities and civil rights
- the achievement of needed support for the commission and its effective operation through town funding, and additional staff
- greater inclusion and participation in physical accessibility monitoring of town building projects to avoid delay and increased expense due to non-compliance findings
- expansion of the E911 system outreach through the Annual Town Census
- collaboration with other Town committees on overlapping issues of civil rights
- recruitment of additional members to bring the commission to full membership.

Arlington people interested in serving on the commission on Disabilities should apply to the Town Manager. The Commission would be interested in hearing requests for information on any aspect of the commission.

RECREATION DIVISION

The Recreation Division had a busy and productive 1994. The division is responsible for providing leisure activities for all residents of Arlington as well as overseeing the operation of the Veterans' Memorial Sports Center, the Reservoir Beach, and the gymnasium at the Gibbs Junior High School. New programs were added throughout the year.

By continuing to work with other public and private agencies, the Recreation Division strived to offer cooperative programs in an effort to avoid duplication of services. New programs introduced in 1994 included: a Halloween Window Painting Contest, offered together with the Arlington Chamber of Commerce; a lunchtime fitness class, offered cooperatively with the Tobacco Control program; and a Special Olympics program offered jointly with the Arlington Boys and Girls Club.

Participation in activities continues to exceed expectations. The recent Winter Olympics has spurred new interest in skating. The public skating sessions and skating classes at the Sports Center benefitted with outstanding attendance.

The instructional gymnastics program continues to attract youth ages three and above. To accommodate a burgeoning interest in the sport, new classes were introduced. Advanced students were also given an opportunity to take part in a team program introduced this year.

The division continued to work on a capital improvement plan. Projects undertaken in 1994 were installation of a new compressor at the Sports Center and upgrading of play areas at Magnolia and Poets Corner Playgrounds.

The staff of the Recreation Division took an active role in the newly appointed Park and Recreation Facilities Improvement Task Force and continued to be active with the town's Continuous Quality Improvement Steering Committee.

The retirement of Anna Lord, who served as secretary for the division for over twenty-five years, offered new challenges as staff sorely missed her dedication to the residents of Arlington.

The long-range objective of the Recreation Division is to improve and upgrade existing facilities and promote further the opportunity for all residents to take part in its services.

PARK AND RECREATION COMMISSION

In 1994 the Park and Recreation Commission continued to promote and administer the upgrading of the town's recreation facilities. Emphasis was placed on replacing outdated equipment, providing access for persons with disabilities, and achieving an acceptable level of maintenance for existing facilities in a time of diminishing resources.

Planning for the future of the town's recreation facilities was highlighted by the establishment of a citizens advisory Task Force to work with the Park and Recreation Commission "to establish a comprehensive plan to redevelop, revitalize, refurbish, and maintain all the park and recreation facilities in the Town of Arlington." The Commission submitted the names of over twenty individuals representing a broad range of interests and geographic areas to the Town Manager for inclusion on the Task Force. The Commissioners further recommended that the Athletic

Director, a representative from the School Committee, a representative from the Board of Selectmen, the Director of Public Works, and Superintendent of Recreation be asked to serve on the committee. In the fall of 1994, the newly established Task Force met and decided to prepare an inventory of thirty-three sites, identify potential funding sources, implement the recommendations, and develop a plan of action.

The Commission also assisted the Department of Planning and Community Development in updating the Open Space and Recreation Plan to become eligible for State funding of projects and acquisition of land and water.

Besides planning for the future of Arlington's recreation areas, the Commission has been actively involved in the planning, design, and construction of new facilities at Magnolia Playground and Poets Corner. Working closely with members of the East Arlington and Poets Corner neighborhood, public hearings were held and plans prepared for both facilities. Construction began in the fall for new equipment, fencing, and landscaping at Magnolia paid for by Community Development Block Grant (CDBG) funds, and new play equipment, landscaping, benches, and trees at Poets Corner. Poets Corner was funded by Town Meeting and included a grant from the Trees Please Program for new street trees.

The Commission is currently working with neighbors and users of Buzzell Field Playground to develop a plan that will result in new play equipment, trees, benches, and fencing that will conform to current safety and handicap standards. Construction is expected to begin later this year. Design and construction costs have been allocated by CDBG funds.

Plans are also being developed for the reconstruction of the Pheasant Avenue Playground at the Stratton School. The Commission has had frequent meetings with the Stratton School Playground Committee and will oversee the construction of this project. The Commission has also been meeting with representatives of Bishop School who are planning to install a new play structure next to the ballfield and will be coordinating the design and construction of a new tot lot at the Peirce School.

In the spring of 1994, the Commission voted to release funds previously requested for landscaping and new play equipment at Menotomy Rocks Park to be used to complete the Hill's Pond Restoration Project. During 1994, the Commission members played an active role in assisting the Menotomy Rocks Park Advisory Committee achieve an acceptable engineering solution to clean up the pond and

restore the park. The Commission will continue to work with the advisory committee this spring to establish final grades for the topsoil, drainage, and landscaping. In 1994, members of the Park and Recreation Commission also assisted the Sports Center Improvement Committee in planning and constructing a new first aid room, locker, and referee room.

New projects planned for 1995-1996 for which funding is being requested this year include: improvements to Magnolia Soccer Field, upgrading of Spy Pond Field, development of Spy Pond Shore (Phase II), renovation of North Union Field, Poets Corner Field, Parallel Playground, and landscaping and play equipment at Menotomy Rocks Park.

EDUCATION AND LIBRARIES

LIBRARY DIRECTOR BOARD OF TRUSTEES

The most exciting event for the Library in 1994 was the completion of the two and a half year construction project that resulted in a 27,000 square foot addition and the renovation and restoration of the 24,000 square foot 1892 building.

Construction Project

Hundreds of people gathered at the Robbins Library on the evening of June 9 to celebrate the re-dedication of the Library. The \$6.7 million project included significant renovation and historic restoration as well as the new addition that had been completed a year earlier. The project, which was administered by the Permanent Town Building Committee, was funded by \$3 million from the Town, \$3.3 million from a state grant through the Massachusetts Board of Library Commissioners, and the balance from private fund-raising.

The town demonstrated enormous support of efforts to expand and renovate the library with the passage of the \$3 million bond issue by Town Meeting in 1987 and the overwhelming success of the year-long fund-raising campaign in 1988 that raised over \$600,000. Arlington was one of only fifty-nine communities chosen from ninety-nine applicants in 1989 under a state-wide competitive grant program and received the third largest award. Several times

Arlington citizens rallied to support lobbying efforts to have the grant funds released when the state froze funds under the program. Construction began on the addition in January, 1992 and was completed in June, 1993. Work on the 1892 building then began and was completed in June, 1994. During the two and one half years of construction, library services operated from the main library as well as from several temporary off-site locations.

The architectural firm of Wallace Floyd Associates designed an addition that complements the architecture of the original building yet meets today's needs for space and efficiency. The original 1892 building features marble floors, columns, and fireplace facing. Both the Reading Room and the rotunda were restored to their original magnificence.

One exterior wall of the 1892 building is now an interior wall of the new building- a much appreciated architectural feature of the addition. The new roof line echoes the adjoining hip roof, repeating the slate tile finish. The limestone facade provides a graceful continuation of the original building.

On the side facing the Winfield Robbins Memorial Garden, a semi-circular column of glass and stone extends four floors, bringing in light and allowing patrons to enjoy the garden from inside the building. The new Children's Room on the ground floor opens onto a courtyard in the garden. Shelves that are within children's reach, a toddler play area, an audiovisual area, and a study area are features of this room. The new Reference Room in the addition overlooks the garden and provides adequate space for reference materials, public access catalogs, microcomputers for the public, and reader seating. The other areas in the addition house the library's collection of more than 200,000 books, records, films, periodicals, compact discs, cassette tapes, videocassettes, and art prints. The Local History Room contains a wealth of information on Arlington and includes books, documents, photographs, and slides. Individual carrels and private study rooms are located on the upper floors to offer patrons quiet study areas. The fourth floor Conference Room accommodates sixteen people and the Community Room on the lower level seats up to 114 people.

Services

One hundred and twenty-six programs for children were attended by 7,198 children and adults. Approximately 1,381 children ages one to fourteen participated in the Summer Reading Program. This year the Library experimented with



Robbins Library Reading Room. (Photo courtesy of Peter Vanderwarker)

a new approach, placing emphasis on the number of hours children spent reading. Colorful roller coaster tracks with vehicles representing the amount of time spent reading decorated the Children's Room. The children's librarians visited the elementary schools to encourage the children to participate in the summer reading program. Additional services to children included booklists, school visits to the library, storytimes, toddler programs, vacation programs, special workshops, assistance with homework assignments, book displays, and prepared curriculum units. Again this year, children's programs and services were enhanced by the Anne A. Russell Children's Educational and Cultural Enrichment Fund, detailed under the Donation section of this report.

Despite the construction project and the closing of the library for a month to prepare for the final move, citizens continued to use the Robbins Library at a high rate. The Main Library and Fox circulated 381,785 items. Library staff provided answers to approximately 55,000 questions. Interlibrary loans increased. As in previous years, the need for reference assistance by the public was high and two librarians were frequently scheduled on the desk so that the public could best be served and not experience long waits.

One of the most significant changes in the delivery of information services was the staff's growing ability to use the potential of First Search and Internet. During the year library staff practiced and refined their skills in using these automated sources. In addition, increasing numbers of citizens used dial-in services from home to access the Minuteman Library Network.

The Fox Branch Library and Robbins Library staff created changing book displays to highlight the collection and submitted weekly press releases to the Arlington Advocate about library services and new additions to the collection. Several members of the staff also gave presentations to local organizations on library services and books of interest. With the assistance of volunteers, the staff continued to provide a library newsletter, Bookends, to keep the public better informed on services available. A new borrower brochure was also produced that highlighted services, collections, history of the library, policies, and hours. With the completion of the building project, the Local History Room was one of the most popular areas and staff provided orientations to many citizens. Also plans were made for a cadre of volunteers to offer regularly scheduled tours three times monthly starting in January, 1995.

Library staff continued with the behind the scenes operations necessary to maintain services. For half the year

staff were located in four different buildings. One of the most challenging times of the year was the month when the library was closed to allow staff to re-organize the collection, set up equipment, move into new staff offices, and prepare for the re-opening of the library. In addition, during the year staff also selected, ordered, and processed more than 9,932 books and audiovisual materials. Outdated materials continued to be weeded from the collection. Several changes were made in the classification scheme of books and audiovisual materials to make it easier for the public to use the collection. As in previous years, staff ordered and provided tax forms for public, which is one of the library's most popular services. New services and spaces required that the staff and Trustees develop and/or revise policies for such areas as the Local History Room, new public computers, and the Conference Room. Staff continued to participate in the Minuteman Library Network and served on many committees and task forces to keep the twenty-nine libraries up-to-date with the changes and advances in information technology.

At the end of 1994, personal computers became available for the public. Both IBM compatibles and the Macintosh can be used by the public. A variety of software programs are available for word processing, spreadsheets, and budgeting. A goal is to develop new resources to assist patrons with computer use since Reference Desk traffic precludes staff availability for computer assistance. Currently, a list of volunteers with computer experience is located at the Reference Desk and in the Children's Room.

Sunday openings, 2:00-5:00 p.m., were reinstated in October after their elimination over fourteen years ago. A state aid grant program made this possible and Sundays have proven very busy and popular with the community.

Community support for retaining a branch library in East Arlington led to the development of a plan to use the Edith Fox building as a community center and library. Community Development Block Grant Funds enabled the building to be renovated to include staff offices on the first floor for Public, Health, Veterans, and a Tobacco Grant Program. Library services for adults and children remained on the first floor also. Three meeting rooms were made available in the building and are heavily used by community groups.

Staff

Two staff members celebrated over twenty-five years of service to the library: Custodian James Campbell with thirty years and Reference Librarian Rosalind Kantrowitz with twenty-five years.

EDUCATION AND LIBRARIES

Donations

The library continues to be grateful for the Anne A. Russell Children's Educational and Cultural Enrichment Fund which was established in 1992 by Gordon Russell, a former Arlington resident, to offer creative and specialized programs not available through the regular library budget. The staff and Trustees were delighted this year to offer programs and services devoted to the theme of multi-culturalism. The library wanted to foster an appreciation of other cultures and an openness to experiencing individuals from different traditions and backgrounds. The library also wished to encourage enjoyment of a wide variety of creative and artistic forms of expression offered by performers. Thirteen programs were presented; eleven were on the multi-cultural theme and two were general in nature. Programs included Life in Australia, Growing up in Korea, a puppet program on how various cultures celebrate the winter season, an original musical based on a Mayan myth, a music and movement program on multi-cultural understanding, Scottish and Irish stories, a Native American folktale puppet show, a magic storybook, Bennington Marionettes, stories and songs from different cultures, and a puppet troupe performance of a Chinese story. The highlight of the multi-cultural theme was the Multi-cultural Fair that was attended by over 1,000 people. The day long fair featured performances, displays, food, and activities from a variety of countries and cultures. Ten hands-on workshops were offered during the year including Indian cooking, origami, making game boards of the world, self-portraits, Asian kites, Native American Dream Catchers, and weaving. The library also increased its collection on multi-cultural subjects, and books-on-tape and videocassettes for children. This is the second year that the Russell Fund sponsored a program whereby children entering kindergarten received a packet with an introduction to the library, a registration form for a library card, a coupon for a free book, and a bookmark. More than 500 packets were provided to the elementary and private schools in Arlington. Another new program distributed materials to parents of newborns to communicate the advantages of reading to children during infancy. In 1994-1995 the theme for the Russell Fund will be Science.

Library trust funds and the Friends of the Library continued their commitment to finance materials and services that cannot be afforded within the municipal budget. Trust funds were used for reference books, travel books, children's books, videocassettes, kits to help children deal with hospitalization and cancer, children's programs,

Reading is Fundamental program, public relations, and staff development. The Friends of the Library purchased videocassettes, compact discs, cassette books on tape, and passes to seven museums.

The Board of Trustees and staff are most grateful to the Arlington residents and organizations for their generosity to the library through donations of books and monetary contributions. Several residents established memorial funds honoring family members who died. This is a wonderful way to remember those persons and help the community as well. Although it is not possible to list all citizens and organizations for their generosity, the library is extremely appreciative.

Volunteers

Forty-two volunteers in 1994 donated 2,161 hours to the library, performing such tasks as shelving books, keeping books in order on the shelves, data entry, inventory, home delivery, typesetting of the library newsletter, and book-mending. These volunteers are: Michele Adams, Bedia Ahmad, Lynette Aznavourian, Steve Barkin, Neil Berman, Beverly Brinkerhoff, Scott Cronenweth, Sarah deBesche, John Donnelly, John Flaherty, Peter Glass, Joan Gross, Kay Gryniewicz, Mary Gryniewicz, Suzanne Hilton, Barbara Hodgdon, Alison Howe, Dorothy Jones, Eileen Kell, Catherine McGreal, Cecilia Melin, Lynn Mercer, Eleanor Morrissey, Bill Osell, Nilesh Panicker, Jennifer Quan, Ave Rongone, Catherine Sanborn, Alice Seelinger, Roberta Selleck, Arefa Shaukat, Babs Smith, Phyllis Stevens, Bob Strauss, Kae-Jai Su, Jay Sullivan, Laurie Taylor, Joan Toland, Fred Walsh, Jay Weinberger, Dan Williams, Florence Wilson, Dolores Zaccardi, and Anna Zenski. In addition eleven volunteers contributed forty-four hours to the Friends of the Library annual book sale. Staff and Trustees are extremely grateful to the volunteers who help staff offer excellent service to the public. The Robbins Library is proud that it offers one of the most active volunteer programs among neighboring towns and within the Minuteman Library Network.

Looking Ahead

With the budget constraints facing the Town, the library will continue to be creative in its use of staff and resources to maintain a high standard of service within the expanded and renovated facility. Utility costs have risen significantly

since the building has increased in size. The additional space and the revolution in the technology of information delivery is both exciting and challenging. The library will need funding for more computer equipment and to keep current with advances in information technology. We are committed to staying up-to-date with these advances so that the public can take advantage of the wealth of information available. Library staff needs to spend time working with Minuteman Library Network Committees that are studying and planning for the provision of these services. Staff also must have time to practice their skills as this new technology changes. Meanwhile, the library will continue its traditional role of providing library materials in print format and in audiovisual format so as to serve its mission as an educational, cultural, and recreational center. Carrying out this mission in a responsible fashion, while continuing to keep up with technological advances, will be our goal for the upcoming years.

ARLINGTON PUBLIC SCHOOLS

The administration of the Arlington Public Schools saw many changes during 1994. Mr. Walter Devine, who had served as Superintendent of Schools, Director of Pupil Services, Guidance Department Head, and Director of Guidance, retired after many years working diligently on behalf of the students of Arlington. Mr. Devine accepted an administrative position in the Education Department of Stonehill College.

The Arlington School Committee appointed Dr. Joanne Gurry to the position of Interim Superintendent as of January 3, 1994. Dr. Gurry capably provided a continuum of professionalism during the search for a permanent replacement for Mr. Devine. The search process that was conducted by Lyle Kirtman of Future Systems, Inc. included School Committee members, community focus groups, PTO, and school staff. On February 8, 1994, Kathleen F. Donovan of York, Maine, was selected as Superintendent of the Arlington Public Schools, effective July 1, 1994.

Two elementary schools, Bishop and Brackett, received new principals in the fall of 1994. Stephen Carme, a teacher from the Bishop School, was appointed to replace Joan Warren who had retired after many years of a faithful professional tenure. Robert Penta, of Reading, was appointed to the Brackett Elementary School, replacing Vito Sammarco who had passed away suddenly last year. These two principals were immediately faced with major renovation

plans, increased enrollments, and educational reform legislation that needed implementation. Another administrative position filled during this year was the new Athletic Director position. Carl DeMatteo, an Arlington High School mathematics teacher and former coach, was appointed in September.

One of the major requirements of the Education Reform Act of 1993 was the establishment of a School Improvement Council for every school. The school-based planning responsibilities of each council forms the foundation for a focused, responsive, and accountable system to serve all students better. They are a vehicle for involving more parents and teachers in school decision making and for strengthening the bonds between the schools and the communities they serve. These School Improvement Councils are to submit annual reports on each school. They will be creating school improvement plans for submission to the Arlington School Committee during the 1995 school year. These councils consist of principals, parents, community members, and professional staff and have become an important part of education in the Arlington Public Schools. During the next few years, they will be looking at creative ways to provide quality education during fiscally conservative times.

The Strelakovsky and Hoit School Infrastructure Study was unanimously accepted by the Arlington School Committee. This facility needs study recommended a process for the renovation of schools beginning with the Ottoson Junior High. The study detailed the capital needs and enrollment projections for all schools into the next decade. In early February the School Committee approved the Educational Program Proposal of changing the junior high configuration to an Ottoson Middle School with a grades 6, 7, and 8.

The school operating budget which finances the educational opportunities for all Arlington students was approved by Town Meeting for \$21,630,165. This fiscal plan represented the need to provide for an increase in student enrollment, unusual special education costs, and contractual obligations for all staff. The Education Reform Act of 1993 mandated many changes in the operation and management of schools. During this first year of implementation, professional development, time and learning requirements, and curriculum decisions have been the source of discussion by the Arlington School Committee and staff.

As a result of a Town Meeting vote, the Arlington School Committee was reduced from being a nine member board to seven members over a two year period. Therefore, only

EDUCATION AND LIBRARIES

two members successfully presented themselves for reelection. Janice A. Bakey and David W. McKenna were returned to the School Committee for three years by the citizens of Arlington. At the organizational meeting, David W. McKenna was elected Chairman; Michael T. Healy, Vice-Chairman; and Barbara Goodman, Secretary. The School Committee met on the second and fourth Tuesday of each month from September to June, and during the summer as necessary. As a policy-making body, the School Committee chose to set goals, publish them, and measure their accomplishments. These goals are:

- To implement the New Education Reform Act of 1993
- To continue to foster and support highly articulated curriculum goals and instructional change necessary for all students to be successful.
- To communicate an educational and fiscal credibility to the Arlington community.
- To support the School Renovation Projects, beginning with the Ottoson Middle School.

Arlington High School, an accredited and acclaimed comprehensive secondary level educational system, graduated a class in 1994 that clearly met the tradition of excellence. Ninety percent of the graduates are in post graduate educational institutions. Seven percent entered the world of work, while three percent have entered the Armed Forces or have not totally completed their career decisions. The students at all levels have achieved excellence not only in the academic sphere, but also in the arts and athletics. During the summer, the Ottoson Junior High Band/Orchestra was honored by an invitation to entertain at Disneyworld in Florida.

The professional staff of the Arlington Public Schools received many honors and grants in recognition of their dedication and commitment to the students of this community. The citizens of Arlington can be extremely proud of the school system that educates its youth.

During the year the following staff members retired: Kenneth Arnold, Harold Aronson, Nancy Ballantyne, Marion Bond, Bernardine C. Buzzell, John Collins, Amelia Cozza, M. Patricia Fallon, Gloria Jones, Madeline Powers, Jeanne Scalese. Their dedicated service to the students and community is appreciated. Their years of public service, their unique skills and abilities, and their impact on youth will be remembered.

The Arlington School Committee wishes to thank the citizens of Arlington for their constant support and commitment to the education of its children.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

During the 1994-1995 school year, Minuteman celebrates its twentieth anniversary. New programs have been opened in Environmental Technology, Dental Assisting, and Importing/ Exporting; and the school has a new name. By a vote of the School Committee, we are now Minuteman Science-Technology High School and Adult Career Center. This name reflects the emphasis that Minuteman places on technical literacy for all of its students to equip them for success in today's workplace.

For several years, Minuteman staff members and college/business partners have been implementing new school programs on the basis of three facts: technical literacy is a basic skill now needed in nearly every career field; many outstanding new career opportunities are emerging in fields related to science and technology (biotechnology, environmental technology, electromechanics, energy-saving construction, computer-controlled vehicles, etc.); successful careers must now be based on continuous learning and improvement.

These facts have led Minuteman to begin technical literacy programs on the middle school level, to require all students to take a minimum of three years of science and learn total quality management procedures (TQM), and to integrate technical and academic learning in a way that helps many students to achieve much higher levels of academic proficiency. The school has also established school-business-college partnerships that are now recognized as among the best in the nation.

Dr. Rollin Johnson of Harvard University and Project Director for the Education Task Force of the Carnegie Commission on Science, Technology and Government has headed a Study Commission that has produced a strategic blueprint for the future that Minuteman Science-Technology High School is now pursuing. With the help of business and industry partners, Minuteman is seeking state and federal as well as private corporation assistance for its role as a science center for age-unlimited learning.

Through its daytime, afternoon, evening, and summer classes and its satellite technical literacy programs for middle school students, our school is dedicated to providing young people and adults with the skills for success in the college classrooms and careers of tomorrow.

One of the most promising careers of tomorrow is biotechnology, and Minuteman will be opening a

Biotechnology Career Academy for students in grades ten through twelve under a grant award just announced by the National Science Foundation (NSF). The project is a collaborative effort designed to serve as a national model, giving students a coordinated learning spectrum from Minuteman to Middlesex Community College to Worcester Polytechnic Institute. The Biotechnology Career Academy will operate as a school-within-a-school at Minuteman with academic and technical teachers working together in teams. Instructors in the traditional academic areas of English, chemistry, biology, mathematics, and other disciplines will be linked with technical teachers and will no longer teach in an autonomous fashion but will be participating members of professional teams, with all instructors teaching the same group of students.

Students will work on common projects that explore both academic and technical learning during common time. The broad-based approach to education will allow students to become familiar with multiple career paths within the biotechnology industry and to receive solid preparation for continuing their education at the post-secondary level.

Scheduled to open in September, 1995, the Biotechnology Career Academy's program and curriculum will be developed jointly by Minuteman, Middlesex Community College, and Worcester Polytechnic Institute and disseminated by the National Science Foundation as a national model. Admission to the new academy will be highly selective, based on testing, interviews, and recommendations.

Another National Science Foundation grant, a four-year grant of \$355,000, will establish a Math/Science Enhanced Manufacturing Technology Training Program for females and minorities. The project is designed to address the declining achievement level of female and minority students in math and science as they progress through the educational system.

The project will train up to thirty female and minority middle and high school teachers to become leaders in their schools, showing them how to provide high interest manufacturing technology based on hands-on activities to support and enhance challenging math and science instruction that can easily be incorporated into the participants' school curricula. These teachers are also expected to serve as role models, helping female and minority students identify and combat barriers that would prevent them from taking math and science courses and preparing for careers in math and science.

The new program is an outgrowth of another National Science Foundation funded project at Minuteman, the Math/Science Enhanced Manufacturing Project. During the past three and one-half years, this project has linked traditional academic education in math and science with hands-on experiences in high technology manufacturing at Minuteman, combined with outreach to area middle schools.

Through this NSF project, Minuteman established a partnership with Massachusetts Institute of Technology's Lincoln Laboratory, Harvard University, Digital Equipment Corporation, Raytheon Corporation, Polaroid Corporation, Vermont Circuits, Inc., Middlesex Community College, and the University of Massachusetts at Lowell that made possible the construction of a pilot manufacturing laboratory for Minuteman students. During the past three years, this lab has also been used for NSF funded summer institutes that gave 120 middle and high school students and twenty-four teachers from Minuteman district towns an opportunity to work together designing, building, testing, and troubleshooting small programmable robots. Another outcome of this project has been the establishment of Math/Science Integrated Technology Laboratories in Lexington, Concord, Acton, and Lancaster middle schools, staffed by Minuteman science teachers and serving students from these towns as well as Belmont, Bolton, Stow, Sudbury, Lincoln, and Carlisle.

During 1994, Minuteman students and staff continued to earn honors for the excellence of their skills. At the national Student Robotics Automation Contest sponsored by the Society of Manufacturing Engineers at Purdue University, freshman, Courtney Eckhardt, of Arlington and two other students won the Robot Maze contest.

At the national Vocational Industrial Clubs of America Skill Olympics, Eric Anderson of Arlington became the third Minuteman student to win the national championship in Collision Repair Technology. For the ninth year in a row, Minuteman horticulture students won top honors for their exhibit at the New England Flower Show.

In athletics, a total of twenty-five Minuteman students were named to Commonwealth and Colonial Conference all star teams in football, soccer, swimming, wrestling, hockey, baseball, basketball, and softball.

In this, our twentieth year, we are proud of the accomplishments of our staff and students and of the positive impact Minuteman Science-Technology High School and Adult Career Center is having on the lives of our students and on the economy of our state.

CULTURAL AND HISTORICAL ACTIVITIES



ARLINGTON ARTS COUNCIL

The Arlington Arts Council again concerned itself throughout the year with supporting and encouraging the arts, humanities, and interpretive sciences in Arlington via the granting of Massachusetts Cultural Council lottery funds. The council sought to increase its visibility and to promote a greater understanding of its function within the community.

As always, the council found itself seeking both voting and associate members. In calendar 1994 the Arts Council accepted the resignation of three associate members and one voting member. One voting member changed her status to associate, and one new recruit was elected to voting member status.

In January of 1994, council members hosted a presentation by James McGough of the Cyrus E. Dallin Committee on the proposed Dallin Art Museum. Council members generally favor a repository for the Dallin plasters and bronzes, and in subsequent meetings discussed ways to provide assistance to the Dallin Committee.

In May, council members participated in two annual town events. At Career Day, Council Treasurer, Annie LaCourt, spent time with several students, discussing careers in the arts and public arts funding. At the Heart of the Arts Festival, organized and hosted by the Arlington Center for the Arts, Chair, Jill Aszling, presented three cash awards to winners of the Festival's Juried Art exhibition, as funded by the Arts Council.

Also in May, member Pasquale (Pat) Tassone, presented the \$200 Gideon Cohen award to Ryan O'Connor on behalf of the Arts Council at Arlington High School Awards Night.

In August, with the fall funding cycle approaching, council members readied new Arlington Arts Council Guidelines, available along with blank Cultural Council Applications, to assist applicants in submitting successful grant proposals.

1994 ARTS LOTTERY COUNCIL GRANTS

Arlington Center for the Arts			
Festival Art Exhibit	\$1000		
Arlington Children's Theatre			
Play: <u>Midsummer Night's Dream</u>			
Play: <u>AIEEEE!!</u>	\$200		
Play: <u>Diary of Anne Frank</u>	\$800		
Arlington Council on Aging			
Hats Off to Seniors	\$250		
Arlington Friends of the Drama			
Renovation	\$3,500		
Arlington Public Schools-Library Media Department			
Meet the Author	\$800		
Bishop/Hardy School			
Journey into Jazz	\$750		
Brckett School			
Boston Ballet - <u>Nutcracker</u>	\$264		
Cyrus E. Dallin Committee			
Two Awards for Sculpture Restorations	\$425		
Dallin School			
Boston Ballet - <u>Nutcracker</u>	\$378		
Germaine Lawrence School			
Am. Repertory Theatre - <u>The Island of Anyplace</u>	\$112		
Lumen Contemporary Music Ensemble			
Concert of Contemporary Music	\$2,220		
Marcel Kopp			
Literary Reading Performances		\$250	
Mineral King Productions			
Video Documentary/Au Pairs		\$3,000	
Pilgrim Theatre with Jon Lipsky			
Dream Theatre in Arlington		\$2,000	
Robbins Library			
Mexican Art Slide Project		\$250	
Ruth Harcovitz			
Performance by Soprano Ruth Harcovitz		\$200	
Sharon Kennedy Storyteller			
Performances from Arlington History		\$2,000	
St. Agnes Elementary School			
Museum of Science Omni Theatre		\$838	
North Shore Music Theatre- <u>The Little Prince</u>		\$403	
The Garden for Youth		\$225	
Theodore May			
World Premiere of New Opera		\$500	
Thompson Elementary School			
Journey into Jazz		\$375	
Underground Railway Theatre			
Performance: <u>Are You Ready, My Sister</u>		\$1,000	
Virginia B. Thayer			
Production of a Children's Book		\$200	

CULTURAL AND HISTORICAL ACTIVITIES

The very rainy weather on Town Day in September rendered the Arts Council booth and presentation largely unsuccessful. The effort put forward to make available grant applications, guidelines, informational brochures, and related items was diminished when the torrents came.

A Community Input Meeting was held on the twenty-seventh of the month at the Arlington High School. At this meeting, Arts Council members also conducted an informational workshop on how to complete a successful Arts Lottery grant application. Though the meeting was not widely attended, the small group engaged council members in a lively discussion of public funding of the arts and humanities, and its relevance to the Arlington community.

In October, following the grants deadline of the fifteenth, the Arts Council hosted two meetings for grant applicants to make presentations. Each meeting, held October twenty-fifth at the Jefferson Cutter House, and October twenty-seventh at the Arlington Senior Center, was well attended and proceeded apace. Council members valued the opportunity to meet with applicants in order to make informed choices as to which projects merited partial or full funding.

In November, council members met to discuss and vote on distribution of State Arts Lottery funds to local grant applicants. For the 1994-1995 grants cycle, the Arlington Arts Council received \$20,626 from the Massachusetts Cultural Council, which represented a dramatic increase over previous years. Of this amount, the Arts Council voted to transfer the allowable 5% (\$1,031) to administrative funds; the council was able to add \$2,345 in local revenues to the state allotment, totalling \$21,940 available for grants expenditures. Thirty-three individual or institutional grant applications were received, requesting a total of \$115,253; twenty-one were approved for partial or full funding in the amount of \$19,945. Nine PASS applications were received, requesting a total of \$3,107; six were approved, the amount totaling \$1,995.

In early December, the council's annual elections were held. The following slate of officers was elected unanimously: Chair, Jill Aszling; Vice Chair and Cycle Secretary, Mark Weltner; Recording Secretary, Patricia O'Donoghue; Treasurer, Annie LaCourt; PASS Coordinator, Pasquale Tassone; and Corresponding Secretary, Carol Mahoney.

The annual Community Holiday Festival, traditionally sponsored by the Arlington Arts Council, was canceled due to incomplete renovations to Robbins Memorial Town Hall. Festival coordinator, Mark Weltner, though hesitant to cancel

this popular event, felt it would be difficult, if not impossible, to find an alternate site and to ask performers to adapt programs to unfamiliar spaces.

Also in December, the council learned that the Maple Street Fence Restoration Project had been completed. Fence Task Force Chair, Paula Spencer, collaborating with the town and with D'Angelis Iron Works, diligently supervised this long but worthwhile project. Council members were pleased to have been involved, via a 1992-1993 funded grant proposal.

In 1995, the Arlington Arts Council, as always, seeks to add more members, voting and associate, to its ranks. Though current voting membership comprises seven people, the all-volunteer council finds it difficult to accomplish many of the outreach projects it would like to undertake. Above all, council members continue to devote themselves to the task of granting Massachusetts Cultural Council funds in an enlightened and responsible manner.

ARLINGTON HISTORICAL COMMISSION

Membership

The Arlington Historical Commission has this year continued to meet its responsibilities in identifying and protecting the historic assets of the town by working with residents, other town bodies, consultants, and the Massachusetts Historical Commission. With two vacancies, the commission is now made of up five members: Raymond Lum, Robert Botterio, Beth Cohen, Jane Becker, and Marlene Alderman. Dr. Lum and Mr. Botterio serve as co-chairs, an arrangement that has proven very effective in sharing the vast number of undertakings of the commission. The commission is in the process of identifying two additional persons whom we feel confident about recommending to fill the two vacancies. The commission is doing this by expanding our roll of associate members and appointing them to task-oriented subcommittees.

Current membership includes a librarian, an historian, a contractor, and an architect, providing the commission with a wide range of needed talents. Commissioners serve also as alternate members of the Historic District Commissions, and two Historical Commission members are full members of the Historical District Commissions. Some members also belong to the Arlington Historical Society, and we include among associate members representatives of the Arlington

CULTURAL AND HISTORICAL ACTIVITIES

Preservation Fund, Inc., and the Old Schwamb Mill. The Historical Commission and the Historic District Commissions periodically hold joint meetings to coordinate preservation efforts.

Whittemore-Robbins House

The commission continued to be responsible for the restored rooms of the Whittemore-Robbins House and opened it several days last year for tours and for viewing of a video on the Robbins sisters. Recently, the commission allowed the House to be shown by a member of the Historical Society to a group of Boston-based tour guides who are being encouraged to add Arlington and its historic sites to their tour itineraries.

Realizing that the House is greatly underutilized, the commission proposed to the Department of Planning and Community Development that Community Development Block Grant funds be sought to develop the public areas of the House into a function space that could be rented out for uses such as wedding receptions. There is no space now available in the town that offers historic rooms, ample parking, and proximity to a garden often used by residents for wedding photographs. Surrounding towns do offer such amenities, and historic houses there are used by Arlington residents. The House is in need of some repair. The commission is delaying pursuing those repairs until we know the outcome of our proposal, one that also will generate substantial funds from rentals.

Inventory

With the assistance of Kevin O'Brien, Assistant Director of the Department of Planning and Community Development, we have updated the commission's inventory of significant structures protected by the commission's enforcement of Article 15A of the town bylaws. This is the first updating in many years and will serve as an official record. The inventory is being distributed to certain town bodies and the Historical Society and is being made available to local real estate agents and to the public by deposit in the town's libraries. The inventory will be updated periodically.

In line with publication of the inventory, this commission hopes to engage the services, within the next two months, of a highly-qualified researcher who will conduct the necessary investigations of public records for us to add

another fifty or more structures to the inventory, thereby protecting those structures from demolition.

Publications

Besides publishing the inventory, the commission has also arranged for the revision and reprinting of Northwest Arlington, one of the three books in our published survey of historic structures. Commissioners also are undertaking to write articles for the Arlington Advocate about the commission and about the history of Arlington. The surveys are now sold in local bookstores and at historical societies in surrounding towns.

Hearings and Consultations

The commission is frequently called upon to provide information about Arlington's historic architecture and to refer people to other resources in town. The commission was consulted about the alterations to Town Hall, about the handicapped-access ramp at the Court Street Post Office, about the availability of publications about Arlington, about proposed uses for the historic Jefferson Cutter House, about the reconstruction of the Maple Street gate of the Whittemore-Robbins House, and about proposed changes to the former R. W. Shattuck Hardware store site on Massachusetts Avenue. For the latter, the commission also met with the Redevelopment Board to present the concerns of this commission. The commission held hearings on applications for alterations to structures at 1064 Massachusetts Avenue, 45 Claremont Avenue, and 32 Summer Street. In addition, the commission has frequently visited structures to advise owners on the appropriateness of proposed alterations as a prelude to the owners' submitting application to the Inspector of Buildings.

In a similar vein, the commission has met with the Inspector of Buildings to clarify procedures that will best ensure that proposed alterations to historic structures will be brought to the attention of this commission. The commission has, in turn, developed forms that will notify the Inspector of Buildings of our recommendations.

Commissioners also were invited to participate in the selection of historic photographs to be placed on markers on the Bikeway, and to provide historical information on those photographs.

CULTURAL AND HISTORICAL ACTIVITIES

Plans for Next Year

In addition to expanding the inventory of historic buildings, the commission hopes next year to work with the State Archivist in organizing the photographs and documents now in the care of the commission. The commission will publish a brochure detailing our charge and the ways in which the commission can be of service to property owners. The commission hopes to have a full complement of seven members in place by the fall.

HISTORIC DISTRICT COMMISSIONS

Arlington's five Historic District Commissions had a particularly busy year in 1994. There were fourteen applications for exterior changes to buildings in the districts, of which five were in the Russell District, four each in the Pleasant Street and Mt. Gilboa/Crescent Hill Districts, and one each in the Broadway and Central Street Districts. All but one were granted, although in some cases with modifications required to maintain the historic character of the buildings.

Notices of violations of the Historic District Bylaws were issued to four property owners who carried out changes within the Districts' jurisdiction without applying for permits. Such violations can result in fines or court-ordered replacement of the original items or replicas.

New brochures explaining the District rules and up-to-date maps showing the boundaries of all five districts were completed and several hundred copies were handed out at the commission's booth on Town Day. Despite the rain, the booth also provided an opportunity for many property owners to discuss neighborhood preservation issues with the commissioners.

The commission became the recipient of a preservation restriction on the historic Ephraim Cutter House on Water Street, which is near but not within the Russell Historic District. This was a gift to the town by the former owners, Peter and Kathryn Jorgenson.

Initial votes were taken to establish as study areas for future historic district protection of two neighborhoods: Avon Place in Arlington Center, and the Henderson-Teel Streets area in East Arlington. Both areas have substantial concentrations of nineteenth Century residential buildings.

Chairman, Samuel B. Knight, was elected to the board of the state-wide preservation organization Historic Massachusetts. In that connection, Mr. Knight is a member

of the committee working a revision of Chapter 40C of the General Laws, which is the statutory framework governing most historic districts in the Commonwealth.

Arlington has again been asked to join the Massachusetts Historic Commission's Certified Local Government Program. A subcommittee of Mary Trvalik and John L. Worden III is reviewing the materials and application to determine whether the Selectmen should be advised to have the town become involved in this program that could result in some historic preservation funding from the state.

Prior to Town Meeting, the commissioners became involved, in concert with other historical groups in town, in unified opposition to a proposed zoning amendment that would have targeted large historic homes on large lots for conversion to two-family houses. In response to these concerns, the Redevelopment Board recommended "no action" on the article. Thereafter, a subcommittee consisting of Marshall K. Audin and Mrs. Trvalik was established to monitor zoning bylaw amendments on an ongoing basis.

Just prior to the close of the year, long-time Executive Secretary, Elizabeth Schmidt, announced her retirement. Mrs. Schmidt has prepared agendas, kept the minutes, served notices of hearings, monitored the budget, and carried out official correspondence for the commissions for the past ten years. She also brought a strong sense of continuity to the group, having been associated with it for longer than anyone else except Mr. Worden. Her professionalism, dedication, and efficiency will be greatly missed.

At the annual organizational meeting, Mr. Knight was re-elected as Chairman; Mr. Audin was elected as Vice-Chairman; and Mr. Worden was re-elected as Secretary. Other members of the commission are: Andrea Alberg, Robert Botterio (Russell Street), Beth Cohen (Pleasant Street), Lin F. Kelleher (realtor), Len Kuhn (architect), and Lynn Sternbergh (Mt. Gilboa/Crescent Hill). Richard Sampson, the Central Street representative, resigned and was replaced by Jane Drake Piechota.

CYRUS E. DALLIN COMMITTEE

The Cyrus E. Dallin Committee continued the restoration program with five sculptures restored and cleaned during this year. With the restoration of these five, fourteen sculptures have been restored of the twenty-four in the collection, leaving ten more to be done, plus the drawing by John Singer Sargent. Jean-Louis Lachevre, Associate

CULTURAL AND HISTORICAL ACTIVITIES

Conservator of the Museum of Fine Arts in Boston, has been contracted to do the conservation work.

Sculptures Restored in 1994

WORLD WAR I MEMORIAL #2 - 1927

Plaster and wood model	\$930
Plexiglas bonnet to cover the work	\$350

MEDICINE MAN - 1899

bronze equestrian	\$280
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MARY ATKINS - 1915

Plaster bust	\$280
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JOHN T. TROWBRIDGE - 1906

Bronze ba-relief	\$430
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JOHN T. TROWBRIDGE - 1906

Plaster ba-relief	<u>\$380</u>
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Total cost of the restorations	\$2,650
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Dallin Account Activity - 1994

Balance December 31, 1993	2,109.47
Contributions during 1994	2,634.03
Interest earned	<u>81.33</u>
Subtotal December 31, 1994	4,824.83
Expenditures during 1994	<u>-1,665.29</u>
Balance December 31, 1994	\$3,159.54

As in previous years, the committee participated in the Annual Town Day Festival and even though it rained until noon, many visitors came to the booth and made contributions. In November, three sculptures: MINE EYES HAVE SEEN THE GLORY, CAPTURED BUT NOT CONQUERED, and WORLD WAR I MEMORIAL #2 were placed in the Arlington Historical Society's Smith Museum for an exhibit honoring war heroes from the Revolution until the present time. Four additions were added to the exhibit in the Jefferson Cutter House in Arlington Center. They were: MEDICINE MAN, MARY ATKINS, OUR CAT, and POLLY.

Arrangements to create the Cyrus Edwin Dallin Art Museum in the Vittoria Dallin Branch Library building in Arlington Heights are continuing. It has been decided to submit a warrant article in the next Town Meeting to establish the museum and a Board of Trustees to operate the museum for the town. If approved, the trustees will begin to request contributions to create an endowment fund to operate the museum late in 1995.

The town is fortunate to have such a treasure in its art collection and must do everything it can to preserve and protect it for the future citizens of our community. Already, the collection is receiving recognition from various museums and researchers throughout the country. The Museum of Fine Arts in Boston has expressed interest in someday having a joint exhibition. Six sculptures and a drawing are being loaned to the Robert Rockwell Museum in Corning, New York, for a major exhibition next year. The Boston Globe presented a story about the collection in its Northwest Weekly section in June, and there was a story about the collection in the Arlington Advocate in October, and the Dallin Family has expressed interest in the establishment of the Museum. Therefore, the town must make every effort to preserve this valuable collection and have a proper exhibit area for visitors to come and enjoy the work of this fine sculptor who was a distinguished citizen of our community.

PLANNING AND COMMUNITY DEVELOPMENT/ARLINGTON REDEVELOPMENT BOARD

The Department of Planning and Community Development was created by the Town Manager in 1969. Two years later, the Arlington Redevelopment Board was formed at the request of the Town Meeting by a special act of the State legislature. The goal of the Town Manager and the Town Meeting was to create a board that could work effectively to expand the tax base of the town while ensuring that the town remain an attractive, livable, residential community. The board and the department have focused their efforts on the improvement and expansion of the existing business districts along Massachusetts Avenue in the Mill Brook Valley and on the general improvement of the quality of life throughout the town, while recognizing that Arlington is a predominantly residential community and nonresidential development should not adversely impact its character.

The Redevelopment Board is responsible as the town's planning board for zoning, comprehensive planning, and land use development. The board spends considerable time functioning as a special permit granting authority in the administration of the town's Environmental Design Review process that was enacted by the Town Meeting in 1975 to control major development. In addition, the board can undertake specific development projects as a Chapter 121B Urban Renewal operating agency. Four members of the board are appointed to staggered three year terms by the Town Manager subject to the approval of the Board of Selectmen. The fifth member is appointed by the Secretary of State Office of Communities and Development. Currently two members of the board are also elected members of the Town Meeting. All members must be residents of the Town of Arlington, and they serve without compensation.

The Department of Planning and Community Development that is staffed by three full time professional planners and supporting staff of two provides staff assistance to the board. The director serves as Secretary ex-officio. This is a unique arrangement in Massachusetts, since Arlington has the first and now one of the few boards that serves both as a planning board and a redevelopment authority. Through this arrangement the town has achieved considerable savings in administering and operating its planning and development programs. The director is appointed by and directly responsible to the Town Manager

for planning and community development. In addition, the director has the responsibility of managing the Federal Community Development Block Grant Program for the Town Manager and the Board of Selectmen. The director also serves as Executive Director of the Menotomy Weatherization Program that receives State and Federal funds to provide weatherization assistance to Arlington and the towns of Belmont, Lexington, Watertown and the cities of Waltham and Cambridge.

Finally, the director represents Arlington on the Northwest Consortium group of seven communities that receives and distributes Federal Housing Assistance funds. The Consortium members are: Arlington, Medford, Malden, Everett, Chelsea, Revere, and Melrose.

In 1992, the board was requested by the Annual Town Meeting to study the implications of public acquisition of the Reeds Brook site on Summer Street. This twenty acre parcel was used as a town sanitary landfill from 1959 to 1969. In the mid 1980s, it was assembled by a private developer and rezoned by the Town Meeting to permit a 260 unit condominium development. Significant changes in the marketplace in the late 1980s resulted in the failure of the bank that financed the development and an inability of the developer to obtain financing for construction. The Annual Town Meeting of 1993 authorized the board to proceed to acquire the site; and, during 1994, the board acquired the note from the FDIC for \$10,000. The board will hold a foreclosure sale in early 1995 and presumably will acquire clear title to the land at that time.

During the year, the board heard and acted on nine permits subject to environmental design review. Of the nine requests, eight were heard and granted, and one was denied. One was granted permitting a new canopy at a gasoline service station; three were granted for new or expanded retail uses in Arlington Center; one was granted to permit the expansion of an existing business along Massachusetts Avenue; one was granted for a new educational use on Pleasant Street; and, one was granted to permit modifications to an earlier permit granted by the board. The board also granted a special permit for the redevelopment of an abandoned automobile dealership in East Arlington. This permit involved seven public meetings and hearings over a five month period with extensive public participation and negotiation with the affected neighborhood. The board was successful in bringing both sides together and, ultimately, approved a development that satisfied all participants. The board denied one permit for an auto dependent use across from Arlington High School.

COMMUNITY DEVELOPMENT

As needs have changed in Arlington, the board has also assumed major responsibilities for real estate management and development. The board has had the overall responsibility for the disposal and/or development of surplus town properties. The board was responsible for directing private redevelopment of the Locke and Cutter Schools in concert with the wishes of the neighbors as well as the former Arlington Police Station on Central Street and the Massachusetts Bay Transportation Authority Power Station on Water Street. The board also acts as landlord for the Parmenter and Crosby Schools that were transferred to the board by Town Meeting in 1983. The board redeveloped and manages the Central School and 23 Maple Street that were converted into a 30,000 square foot human services office complex and multipurpose senior center at no direct cost to the town. The Arlington Seniors' Association, an independent, private, nonprofit organization, has been allowed to occupy the first floor of this building rent free for the last nine years. In addition, the Arlington Council on Aging, a town agency, occupies half the ground floor rent free. This was made possible through the efforts of the Redevelopment Board, which was able to rent the remaining sixty percent of the building at market rates. The board also acts as landlord for the former Gibbs Junior High School and the Jefferson Cutter House relocated to the new Town Common by the board with State and Federal funds. Currently the board, supported by the department, is the fifth largest property holder in town with a responsibility for approximately 200,000 square feet of floor space occupied by twenty tenants.

The Director of Planning and Community Development also represents the town on several regional agencies. The director has been a twenty-year member of the Metropolitan Area Planning Council, the regional planning agency that represents 101 cities and towns in metropolitan Boston; the director has been a member of its executive committee for fifteen years and served as Council President for two years. The Metropolitan Area Planning Council provides a regional perspective to such areas as land use, economic development, housing, transportation and environmental quality. In addition, the director represents the town on the Joint Regional Transportation Committee which focuses on transportation planning issues in metropolitan Boston. The director has represented Arlington for twenty years and served as its chairman in 1983. Finally the director also serves on the Governor's Statewide Bicycle Advisory Board.

The slow pace of development that has been present in Massachusetts for the last six years has continued.

Although Arlington has seen a number of foreclosures and bank failures, the town has not experienced the massive vacancy rates common in many of the surrounding communities. Arlington Center continues to have difficulty as a small independent business center. The town has increased the parking supply, improved traffic flow, and provided many amenities; but, unfortunately, the Center has been unable to find its niche in the regional retail marketplace. The major planning effort of the board this year has been a study of the Massachusetts Avenue Corridor known as the Arlington Business Community Study (ABC). This has involved extensive public meetings and citizen participation with the board, the staff, and outside consultants. The report, which will be finished in early 1995, has analyzed land use, traffic, parking and economics and should provide both the public and private sectors with clear direction on how further to revitalize our business districts. The study has shown that the Minuteman Bikeway provides a unique resource and linkage for the business districts in town.

The town has just finished the fourth year of a long-term goal setting process that has been labeled Vision 2020. The department and the board have participated with many other town officials and citizens to understand what Arlington is and where it would like to be early in the next century. The director now serves as Co-Chairman of the Standing Committee established by vote of Town Meeting in 1992. The Annual Town Meeting of 1993 formally adopted Vision 2020 goals for the future of Arlington. These adopted goals are now being used by the board in its corridor study mentioned above. This effort has involved extensive participation by residents and a massive information gathering effort. We hope that as the project progresses, Arlington will have a greater understanding of what it is and where it would like to be in the future. This effort has provided an opportunity for all participants to think beyond the day to day budget crises that have so pervaded town decision making during the last decade.

On September 1, 1994, the board lost one of its valued members with the resignation of Doris M. Cremens. Doris had served on the board since November 3, 1980, serving as Vice Chairman from September of 1986 to September of 1987 and Chairman from September of 1987 to November of 1988. Doris had previously served as a member of the Arlington School Committee and has been a longtime Town Meeting member. During her tenure on the board, she continuously provided a keen perspective from the eyes of a citizen that was a critical counterbalance to the

professional expertise of many of the other board members. Doris's keen sense of the role of government as a representative of the general population will be sorely missed.

The efforts of the Department of Planning and Community Development and the Redevelopment Board require us to listen and understand the concerns of all the town's residents. Citizen involvement and participation is crucial. The board and the department require and need input from other town officials: Board of Selectmen, Town Manager, School Committee, Finance Committee, Town Meeting members and other department heads, commissions, and citizens. The department and the board take pride in their ability to explain complex issues relating to land use and development in the future of the town. We welcome citizen input and hope that as questions arise you will feel free to call the department with your questions and concerns. If it appears that further discussions at a public session is necessary, arrangements can be made for those discussions at the regularly scheduled Redevelopment Board meetings. The department and the board welcome the opportunity to serve you, the residents of the Town of Arlington.



Arlington's Vision 2020 is a broadly-based, easily accessible partnership of citizen volunteers, business people, town leadership and employees. With an appreciation of Arlington's past, it is dedicated to ensuring that issues which are important to Arlington's future, both long and short term, are studied, acted upon and resolved through a timely process that is collaborative and fact-based, and whenever possible creative and strategic as well.

Created by a group of elected and appointed officials in 1990, Vision 2020 has grown to include several thousand people concerned about Arlington's future and how to get us there. Supported by a federal grant, its work is done by volunteers with town employees, and administered by the

Vision 2020 Standing Committee established by Town Meeting in June, 1992.

Goals developed by the Vision 2020 process are now a town bylaw that the town must consider as it goes about its day to day operations. The goals relate community values and aspirations to issues the town must face in decades to come. Task Groups have emerged around each goal: Community and Citizen Service, Diversity, Education, Environment, Culture and Recreation, Communication, Fiscal Resources, Governance, Business, and Students. Task group work helps further the process of planning for Arlington's future.

The Standing Committee monitors the task groups and informs and engages the Arlington community by reporting to each household and business annually by its "Report to the Community," through a booth at Town Day, and its report to the Annual Town Meeting. In addition it creates many opportunities for community participation through forums, hearings, reports, surveys, and the task groups.

Many Vision 2020 activities were collaborative in 1994. Collaborations occurred among task groups, working with various town officials and departments, boards, committees and commissions, business and cultural organizations. Key actions included: conducting a Survey of Community Attitudes on Town Services, compiling the results from 3,250 respondents; cosponsoring a preview of the warrant for the Annual and Special Town Meetings; co-hosting tours of our schools to explain the proposed school renovations; developing "The Comprehensive Business List" with the Chamber of Commerce (1,650 local businesses), currently creating a directory that would list them by categories; cosponsoring, with the School Department and the Human Rights Commission, a forum on diversity in our schools; and participating in the town's Arlington Business Community Study, the Comprehensive Open Space Update effort, and the Recreation Facilities Task Force.

In addition, Vision 2020 also: published "Fiscal Facts" newsletters that objectively assessed town services and special projects; began a series of articles on Profiles in Diversity for publication in the Arlington Advocate; organized and guided spring and fall bird and nature walks to increase appreciation for the natural areas in and near the town; initiated a pilot school volunteer program involving parents and other community volunteers; created a Diversity Calendar of holidays and events which is published weekly in the Arlington Advocate and available through the library and the schools; and continued to support the school system's desire to upgrade both its technology and

COMMUNITY DEVELOPMENT

infrastructure through forums for school administrators, teachers, and the public.

In 1995 Vision 2020 hopes to: develop, with the Chamber of Commerce, a welcoming process for new residents and businesses; focus on the School Renovation Project and its impact on the educational and fiscal health of the town; explore further ways to communicate town government information to Arlingtonians in a timely manner; continue our diversity dialogue with the Arlington School Department; support the inquiry on educational issues of the Vision 2020 Student Group at Arlington High School; hold an environmental speaker series; and continue the work of the Standing Committee and the Task Groups.

Vision 2020 is grateful to all who have participated in and continue to contribute to this broad community-wide effort to bring all aspects of town life together to plan for Arlington's future.

In 1994, the Vision 2020 Standing Committee and Task Group Co-Chairs included: Sheri Baron, Eugene Benson, William Berkowitz, Chaddus Bruce, John Cole, John Deyst, Jr., Kathleen Donovan, John FitzMaurice, Katherine Freeze, Stephen Gilligan, Karsten Hartel, Jane Howard, Glenn Koenig, Patricia Lieberman, Glenn Litton, Donald R. Marquis, Alan McClennen, Jr., Linda Olsen, Robert Preer, Jr., Thomas Rawson, Allen Reedy, Janis Rothbard, William Shea, Anne Slepian, William Sovie, Edward Starr, Miriam Stein, Martin Thrope, Patricia Watson, Margo Woods, John L. Worden III, and Jeff Zimmer.

ARLINGTON HOUSING AUTHORITY

The Arlington Housing Authority is an independent, quasi-municipal agency charged by statute with providing safe and decent housing for eligible persons of low income. No town funds are received by the Housing Authority and all its funding is derived from the state and federal governments.

Programs offered by the Authority provide either direct housing in government-owned developments or subsidized housing in privately-owned dwellings for persons of low or very low income. Of the 1,157 units managed by the Arlington Housing Authority, 522 units are available for elderly and/or handicapped residents, 176 units are designated for family housing, and 459 vouchers and certificates assist participants to live in privately-owned dwellings throughout the community.

Elderly and handicapped housing units are found in five modern developments: the Robert Hauser Memorial Building, Drake Village, Chestnut Manor, Winslow Towers, and Gerald J. Cusack Terrace. Each has its own Tenant Association that sponsors a variety of activities for those who wish to participate.

Menotomy Manor, located in East Arlington, offers 176 units of family housing in duplex and other multi-unit buildings. Menotomy Manor is a short distance from the Thompson Public School, North Union Street Playground, and is handy to public transportation.

The Housing Authority administers 422 Section 8 vouchers and certificates, and thirty-seven Massachusetts Rental Vouchers. Additionally, the Housing Authority sponsors a residential home for thirteen developmentally disabled adults in cooperation with area mental health agencies.

All properties owned by the Housing Authority are exempt from local property taxes. The authority makes voluntary payments to the Town of Arlington in lieu of taxes, at the maximum allowed under state statute. In 1994, the amount paid to the town totalled \$6,982.68.

This year, the Housing Authority entered into an agreement with the Boston Edison Company for the installation of \$185,230 of energy saving equipment in two of its buildings. The lighting fixture replacement program was completed at Cusack Terrace, and a new Energy Management System is currently being installed at the Hauser Building. The entire cost of this program is being paid for by the Boston Edison Company.

The Housing Authority was awarded \$501,600 as part of the Executive Office of Communities and Development Highrise Sprinkler Initiative for the design and construction of a full sprinkler system at Winslow Towers.

The Board of Commissioners submitted an Administrative Plan for the implementation of the Family Self Sufficiency Program (FSS) in Arlington, and applied for funding for an FSS Coordinator position. Funding is expected for the FSS Coordinator position in 1995 or 1996 depending upon Federal Government appropriations.

The Authority anticipates the following initiatives for 1995: completion of the elevator upgrades at Winslow Towers and Chestnut Manor, a major computer upgrade of Section 8 Program software and hardware, completion of the Emergency Sprinkler System project at Winslow Towers, and the revival of the AHA Tenant Newsletter.

The members of the Arlington Housing Authority Board of Commissioners are: Chairman Patricia J. Garrity, Vice-

Chairman John F. Doyle, Treasurer John F. Cusack, Assistant Treasurer John J. Griffin, and State Appointee James K. Ferraro. John J. Griffin and John F. Cusack were reelected to the board in the March election. Jeremiah V. Donovan, the Executive Director since 1991, resigned and was replaced by Franklin W. Hurd, Jr., in July.

ZONING BOARD OF APPEALS

In 1994, the Zoning Board of Appeals has heard and rendered decisions on twenty-nine petitions as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, further clarified by the town's Zoning Bylaw.

Because members of the board felt it was necessary to acquire more information regarding petitions submitted for the board's attention, it has been necessary to have nineteen hearings continued for additional sessions. The petitions heard by the board include variances, special permits, appeals of zoning decisions rendered by the Inspector of Buildings, as well as interpretations of the Zoning Bylaws.

The Zoning Board of Appeals has three members appointed by the Board of Selectmen who, in turn, appoint two associate members to attend hearings when a member, or members, cannot sit for a particular hearing. All hearings are open to the public and are usually held on the second and fourth Tuesdays of the month in the Town Hall Hearing Room with occasional exceptions to this schedule. All hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks before the hearing date. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' office at 51 Grove Street.

PETITIONS HEARD BY ZONING BOARD OF APPEALS - 1994

Granted Denied Withdrawn In-Process

Petitions for Variance	4	-	-	1
Applications for Special Permits	10	-	-	-
Petitions for Variance & Applications for Special Permits (combined)	12	1	12*	-
Petition for Variance-Constructively Granted	1	-	-	-
TOTALS	27	1	12*	1

Total Petitions filed with Town Clerk - 29

Hearings continued by the Board while in session - 27

*These were Variance applications set aside by the Board -- NOT NEEDED

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) has worked to increase its legislative capacity in 1994, and this effort has resulted in substantial revenue to cities and towns. For example, the Council lobbied for the Capital Outlay Bill, signed into law in August, which included \$300 million in Chapter 90 funding to cities and towns for road and bridge repairs. The Capital Outlay Bill also included language that allotted \$10 million toward a State-funded revolving loan to homeowners for Title 5 repairs. MAPC was instrumental in creating this concept, and is currently working with the Department of Environmental Protection to formulate a mechanism to allocate effectively these funds. The Council was instrumental in organizing over thirty transportation-oriented groups to lobby for the passage of the Transportation Bond Bill, which will allot \$4.6 billion in bonds over two years for road, bridge, mass transit, and other transportation-related projects. The Council has also worked toward the passage of the Open Space Bond Bill, the River Protection Bill, and other critical initiatives.

Arlington is a member of MAPC's Inner Core Committee subregion. The Inner Core Committee is comprised of twenty-three metropolitan Boston cities and towns, and the Boston Redevelopment Authority. The Committee was formed to foster joint and cooperative action within the Inner Core Area of MAPC, with an emphasis on economic development, job creation, housing, transportation, and environmental issues. This year, the Inner Core Committee and MAPC developed a database of vacant sites zoned for industrial or commercial use. The group also received a grant from MAPC to investigate the feasibility of an environmental insurance/guarantee program to help redevelop underutilized industrial sites contaminated by hazardous wastes.

During 1994 MAPC staff:

- reviewed Arlington's open space grant application
- analyzed and prepared a report on the general demographic profile (past, present, and future) of Arlington
- completed a school enrollment forecast for the Planning Department.

MAPC staff also assisted Arlington with the programming of transportation projects into the Transportation Improvement Program (TIP). Project solicitation requests, TIP updates, and project status reports were provided to Arlington on a regular basis.

PUBLIC WORKS AND ENVIRONMENTAL QUALITY

PUBLIC WORKS

The Public Works Department continued its restructuring and consolidation during 1994. All reorganizations have unexpected or unanticipated challenges, and the consolidation of Engineering, Properties and Natural Resources, and Public Works into one department was no exception. Each challenge was met, however, and the reorganized department continues to pay dividends to the town through cost savings and efficiencies.

Major long-range goals continue to be the modernization of equipment, automation of management systems, and to improve and upgrade the town's infrastructure within the resources available. Significant progress was made on each of these goals during 1994. Some of the many accomplishments of each division within the Public Works Department follow:

Engineering Division

The mission of the Engineering Division was unchanged by the reorganization, other than the Director of Public Works also serving as the Town Engineer. The division provides support services to various town departments, commissions, and the public. Engineering works closely with the Water/Sewer/Highway Division of Public Works, upgrading and improving the town's infrastructure through surveys, designs, construction plans and specifications, field layouts, and inspection.

In 1994, the rehabilitation of the town's water systems continued into the fifth year with the replacement of 4,800 feet of water main on Hutchinson Road, Old Mystic Street, Winchester Road, and Appleton Street. The remainder of the 1994 program will be finished in the spring of 1995 with the replacement of water mains in the "college streets" area of East Arlington. Construction plans and specifications are underway for the 1995 program that will take place on various streets in East Arlington on the south side of Massachusetts Avenue.

The last phase of the water main cleaning and lining project on Massachusetts Avenue was completed in June, and a contract was awarded for the resurfacing of this main thoroughfare from Arlington Center to the Cambridge line. The paving operation was completed in September, welcome relief for the construction weary town residents. The project consisted of cold planing, adjusting structures to the new grades, replacing and installing concrete walks

and ramps, setting curb, placing bituminous concrete, setting traffic lines, and planting trees.

Sewer maintenance was also active in 1994. In addition to replacing several hundred feet of broken and collapsed sewer lines, the town was successful in seeking and getting State funding to replace a major sewer adjacent to Spy Pond and Route 2. The project will replace over 2,000 feet of inadequate sewer, with work scheduled to begin as soon as weather permits in the spring of 1995.

Two miles of roadway were resurfaced in 1994, and an additional eight miles were chip seal coated. The division processed 398 permits, and collected \$52,000 in fees.

Work Performed by the Engineering Department in 1994

Building application and site plans processed, house numbers assigned, and grades checked	7
Inspection of work performed by licensed contractors	137
Inspection of trench resurfacing performed by utilities	261
Estimates, supervision, and inspection of street construction and resurfacing	21
Taking plans for storm drain, sewer, water, school, street, and park property	1
Construction lines and grades given for walk and edgestone installations	65
Preliminary surveys, estimated costs, 1992 park improvements, walk and edgestone extension and various Warrant Articles . . .	35
Miscellaneous surveys for street line requests, tree locations, playground court layouts, etc.	24
Sewer, water, and storm drain extensions and rehabilitation, including construction plans	15
Final assessment plans for street betterment, sewer, water, walk and edgestone	3
Block plan and sewer plan additions and corrections	102
Permits issued for utilities and private contractors	398

Water/Sewer/Highway Division

In addition to sharing the credit for the accomplishments listed above under Engineering, the Water/Sewer/Highway Division was tested to the limit during the winter of 1994. Not only in terms of snowfall, but the hidden problems created or compounded by the severe cold.

During 1994, the town was hit with twenty-five major snow/ice events. A record total of 107 inches of snow fell on Arlington during the winter. Public Works crews mobilized for each event, and contractor vehicles were also brought in to help on eight occasions. The back to back storms presented numerous challenges, principally where to put the snow and still keep the roads passable and parking spaces accessible. The town residents were cooperative

PUBLIC WORKS AND ENVIRONMENTAL QUALITY

and understanding, and complaints were at a minimum. The entire department was appreciative of the town's indulgence.

During the storms, over 10,000 tons of sand and salt were spread on the roads. During the spring the town was swept, the catch basins cleaned, and 6,000 tons of sand was disposed.

The severe weather also played havoc with the town's water system. At times, the frost line was three to four feet below the surface. The freezing and associated expansion of the soil causes severe pressures, shifting, and rupturing of water mains. This problem was not just an Arlington phenomena, but one that was experienced by all of the surrounding communities. Water/Sewer/Highway Division crews had to break through frozen earth, repair broken pipes, and backfill in sub-zero temperatures. In some cases repairs were done during blinding snowstorms. The winter of 1994 will not be forgotten easily by the Water/Sewer/Highway Division of the Public Works Department.

Properties Division

As stated in the 1993 report, the Properties Division operates and maintains thirty-one buildings totaling 1.1 million square feet with an insured value of \$95 million. The long range goal of the division is the same and will continue to be to keep all facilities in good condition, and to upgrade the building envelopes and mechanical systems as necessary.

Major building projects completed during 1994 include:

- Bishop School - Major slate roof repair and renovation of roof drainage system.
- Brackett School - Installation of new steam boiler.
- Stratton School - Roof resaturation.
- Thompson School - Installation of new steam boiler.
- Triennial Asbestos reinspection of school buildings.
- Installation of overfill protection, spill containment, and leak testing of over one thousand gallon capacity fuel tanks per State Regulations.
- Public Works Garage - Roof repairs.
- Town Hall Grounds-Renovation of recirculating pool and installation of underground sprinkler system.

In addition, Building Maintenance received and completed 3,050 work requests involving carpentry, painting, electrical, plumbing, security, doors, retiling, and other miscellaneous repairs.

The Custodial workforce continues to do an admirable job, despite shortages in personnel and additional assignments.

Natural Resources/Cemetery Division

The mission of the Natural Resources Division is the care and maintenance of all public playgrounds, athletic fields, open spaces, public trees, Town Hall grounds, Mount Pleasant Cemetery, and the historic Old Burying Ground on Pleasant Street.

The annual trend is the increased use of the town's recreational facilities, and 1994 was no exception. As the use of the facilities grows, so do the maintenance problems. Spring, summer, and fall programs leave little time to grow grass, fertilize, water, and aerate etc. New areas and playgrounds have opened. The bikepath has been a tremendous success, but also presents its own maintenance challenges.

The Trees Please program, together with a grant from Mass Re-Leaf, enabled the division to replace and plant seventy-five trees. Many more are planned for 1995. Regrettably, 144 trees had to be removed, mainly due to urban stress and disease. The problems with White Ash trees continue to grow without a solution. The loss of Ash trees on private property is in the hundreds.

Mount Pleasant Cemetery continues to expand and space is of concern to the Commissioners. The town will continue to look at the long term cemetery space requirements and expansion opportunities. Another goal of the cemetery is to automate, hopefully as early as 1995, if resources permit. There were 356 interments in 1994 resulting in the sale of seventy-nine burial sites. Fees were increased effective 1 July 1994, however, they still meet the average for municipal cemeteries in Massachusetts.

1994 Recycling Tonnage

Material	Tonnage
Newspaper	3,016
Bottles and Cans	892
Leaves	1,350

PUBLIC WORKS AND ENVIRONMENTAL QUALITY



ARLINGTON RECYCLING COMMITTEE

In 1994, the Arlington Recycling Committee continued many of its ongoing programs. The button battery collection program received over six pounds of batteries, including mercury batteries, silver, and highly reactive lithium batteries. The committee also sponsored a successful one-day composter sale. Over 600 composters and sixty rain barrels were sold to people in sixteen area towns. A booth at the annual Town Day also afforded an opportunity to communicate with the public.

In the spring, a resident of Arlington, Peter Glass, volunteered to accept phone books at his house from all town residents for recycling. He continued to do this for several months until the town added telephone books to the curbside program. At that time, in addition to telephone books, the town was also able to add magazines to the curbside program. The committee is grateful to Peter for his assistance in bringing the issue before the town.

The Public Works Department was very active this year

in recruiting apartments and condominiums to the curbside recycling program. This was in keeping with the state law governing incineration bans on many recyclables. In addition, the committee worked with the Public Works Department to apply for grants from the state Department of Environmental Protection for replacement recycling bins, publicity materials, and paint reuse/recycling equipment.

Members of the committee attended a number of conferences and meetings, including the New England Environmental Conference, meetings of the Newton Recycling Committee, Vision 2020 Environmental Task Group, the Arlington Garden Club; and a tour of Wood Recycling, Inc., a recycler of wood demolition debris. The chair of the recycling committee, Suzanne Lijek, received a grant from the League of Women Voters to attend a solid waste conference in Palm Beach, Florida. This provided an opportunity to network with solid waste activists throughout the country.

A start-up company, E-Call, made its debut in this year. This company promoted an 800 telephone number (1-800-800-6881) which residents could call to hear a recorded message with information about the town recycling program. This number was publicized by the committee throughout the year.

In the coming year, the Arlington Recycling Committee looks forward to the addition of further items to the curbside collection program and possible expansion of the battery collection program. Public education will also continue to be a major focus of the committee.

CONSERVATION COMMISSION

The Conservation Commission is a town board made up of seven volunteers appointed by the Town Manager. The commission has statutory responsibility for the local administration of the Massachusetts Wetlands Protection Act and the Arlington General By-law for Wetland Protection. In fulfillment of its mandate, the commission protects the waterbodies of the town, oversees the acquisition and maintenance of conservation lands belonging to the town, and serves as a source of information and help to citizens in conservation matters.

The commission meets the first and third Thursday of the month. In 1994, the commission met in regular public session twenty-three times. Thirteen public hearings and nine continued hearings were held on "Notices of Intent" for work in areas subject to protection under the Wetlands



A button battery recycling box sits on a store counter. (Photo courtesy of Bev Brinkerhoff)

PUBLIC WORKS AND ENVIRONMENTAL QUALITY

Protection Act. There were over twenty working sessions with applicants and other interested parties to discuss potential or ongoing projects. Commission members met with applicants for on-site work sessions eight times, and made site visits to over thirty other locations to view projects or investigate citizen's reports.

In addition to regular commission meetings, members attended over forty meetings with other local and regional boards and organizations. The Conservation Commission has also been actively involved in the formulation of Arlington's Open Space Plan.

Projects

This past year was a year of accomplishment for the Conservation Commission. This year, the commission oversaw the installation of a "vest pocket" park rest area on conservation land between Mill Street and Water Street adjacent to the Minuteman Bikeway. This provides another link in the long-term development of an accessible linear greenway along the length of Mill Brook. Across the bikeway from this new rest stop a long anticipated connection from Mill Street to the Bikeway was completed.

Many clean-ups were held including one at the Stone Road Conservation Land, which is being landscaped with donated materials and work. Another clean-up was held at the Window-on-the-Mystic Conservation Land on the Upper Mystic Lake, where a new bench has been installed at the shore.

The commission made determinations and required action on many projects throughout town that were within its jurisdiction. Among the larger projects the commission was involved in were the clean-up of hazardous waste at Utopia Cleaners; the development of Alewife Place; the laying of cable in Spy Pond by Algonquin Gas; the removal of underground storage tanks by Mirak Chevrolet; renovations at Poet's Corner Park; and work done at Winchester Country Club.

In September, consultants hired by the commission presented their report on the Meadowbrook Park area that abuts the Mount Pleasant Cemetery at the mouth of Mill Brook. Recommendations were made for restoring stability of the banks within the cemetery, and for improving the quality of the wetlands both as natural habitat and for visitors. The commission is now pursuing significant state or federal funding to take this major project forward.

Education

To acquaint people further with our local open areas, the commission co-sponsored a series of walks, and led a canoe expedition from Spy Pond to the Lower Mystic Lake. The commission also took an active part in Town Day and Student Government Day.

In 1994, the commission applied for and received a \$3,000 grant from the state Greenways Program to produce a handbook called "Walking the Open Spaces of Arlington, Massachusetts" by Adaela McLaughlin. This book contains maps and information about each area, has now been completed and is available to the public.

Commission members have continued to educate themselves on wetlands and other relevant issues. One member moderated a workshop and five members attended the annual meeting of the Massachusetts Association of Conservation Commissions held at Holy Cross College. At the meeting, the commission received an award, along with the Belmont and Cambridge Conservation Commissions, for their work on the Alewife Brook. Two commission members continue to take classes in Wetlands Management at the Garden in the Woods that will lead toward a Certificate in Wetlands Management.

Goals

Goals for the future include improvements to access, trails and signage at conservation lands including Mount Gilboa and Meadowbrook Park. The commission also hopes to improve monitoring and enhancement of all conservation areas. The commission will continue its educational activities by sponsoring Earth Day Activities in 1995.

This year saw the retirement of two pillars of the commission. Roland Chaput served fifteen years as member and Chairman, and Dorothy Maher served twelve years as Administrator. The commission continues to value their expertise and experience.

COMMUNITY SAFETY

POLICE SERVICES DIVISION

Administrative Vision

The Police Services Division has chosen to examine the short and long-term advantages of alternative methods of providing police service. The movement toward community policing has gained momentum in recent years as police and the community search for more effective ways to promote public safety and enhance the quality of life in neighborhood and business settings. In many ways, community policing can be termed "customer-focused." It encompasses a variety of philosophical and practical approaches that are aimed at and vary depending on the needs and responses of the community involved. This allows the police to improve its performance systematically and continuously in terms of customer satisfaction, mission accomplishment, and processes improvement. An important goal of community policing is to provide quality service, thus customer satisfaction becomes an important measure of effectiveness.

A key factor in effective implementation of any police strategy is the development of human resources. Training in problem solving techniques, communication, and motivation is paramount. To aid in this concept exploration, the Police Division developed a proposal and was awarded a grant for \$ 12,553 from the Executive Office of Public Safety. The intent of the grant is to implement the initial training of personnel in community policing theory and to develop a citizen survey on their perception of police service and community needs.

Crime - Traffic

The town has seen another successive year of reduced criminal activity in the more serious, Part I crimes. A significant reduction was observed in burglary. This was due, in part, to a melding of technology, human resources, communication, and training. Extraordinary strides have been seen in the use of fingerprint techniques to lift suspect latent prints. This product is then examined in minute detail by our investigative staff, and forwarded to the Department of State Police for further examination by the Automated Fingerprint Identification System (AFIS) for identification of specific suspects. Currently, Arlington Police are known area wide for the work in this area by Inspector James Curran, who has a statistically high number of identifications

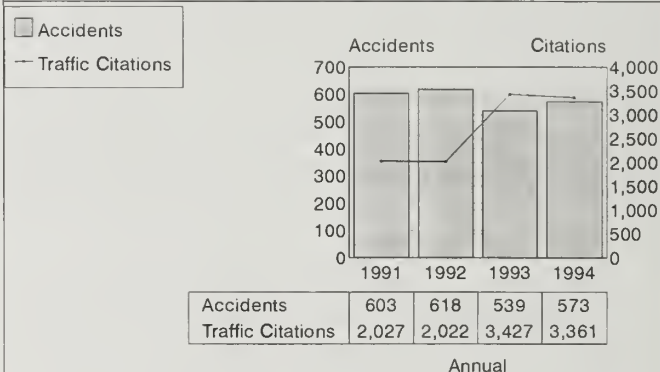
to his credit. Further noteworthy criminal apprehensions resulted from fingerprint evidence processed by Inspector Joyce Wilson and Inspector James Mangiacotti. And, as always, our work could not be fully accomplished without the assistance of the citizenry, who have taken the time to observe activity of a criminal nature and contact our patrol and investigative personnel. It is with this local partnership that we will continue to see positive results in the reduction in crime incidents.

Traffic Enforcement coupled with selective enforcement with radar by sector officers and motorcycle units has added to the overall traffic safety program. Motor vehicle accidents have remained constant and Arlington was again awarded a citation and plaque in recognition of a three-year period without a pedestrian fatality. The combined efforts of citizens, education programs, and enforcement activity made this recognition a reality.

Traffic Enforcement

1991 - 1994

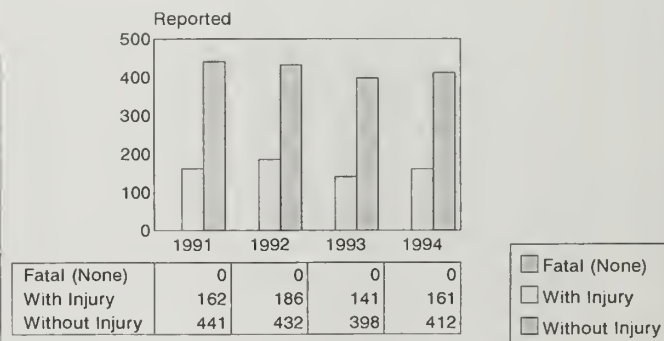
Accidents vs. Traffic Citations



Motor Vehicle Accidents

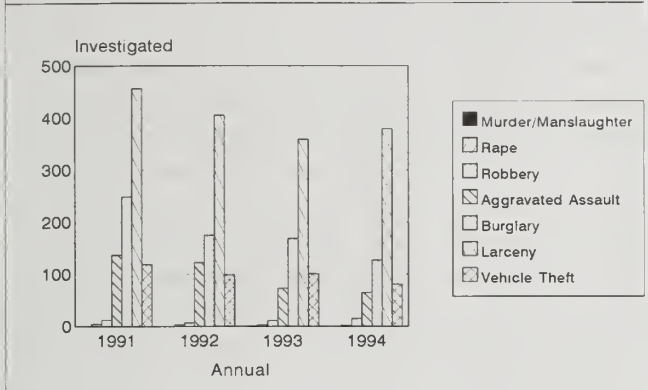
1991 - 1994

Investigated By Police



Major Crimes in Arlington

1991 - 1994



The Domestic Violence Unit has completed its first full year of operation. The purpose of the unit is to provide follow-up and continuity on incidents of domestic violence reported initially by the Patrol Division and to further assist victims of crisis situations by referring them to the proper social service agencies in this area.

In Arlington, incidents of domestic violence have increased by forty-seven percent since 1993. Arrests in domestic violence situations have increased by twenty-nine percent over the past year. Statistics were compiled as follows:

Crime	Incidents	Arrests
209 A Violations	45	19
Assault & Battery	79	49
A & B/ Dangerous Weapon	18	16
Other Assault/Abuse	<u>244</u>	<u>7</u>
	386	91

These categories involved victims in the following domestic situations: Husband and Wife (includes married, divorced, separated), Dating Relationships (includes past and present), Relatives/Household Members, Roommates.

Of the 386 reported incidents of violence, the Domestic Violence Unit investigated over seventy percent, which has resulted in arrest, in-court complaints, or continuing investigations. The remaining incidents of violence were referred to various social service agencies or did not require the services of the Unit. In addition to domestic cases, thirty reported incidents of a sexual crime nature were investigated.

Inspector Joyce Wilson is assigned to the Domestic Unit and attends regular meetings with Domestic Violence Units from other neighboring police departments, Department of

Youth Services, Department of Social Services, Assistant District Attorneys, and Victim Witness Advocates from the Cambridge and Somerville Courts. Additional contact is maintained with members of local Battered Women Shelters, Respond, Transition House, Common Purpose, Youth Watch, as well as professionals in the medical field.

During the past year, Inspector Wilson has attended many seminars and schools on Domestic Violence, Elder Abuse, and Juvenile Policing. In May, 1994, Inspector Wilson participated in the 10K Jane Doe Walk-a-Thon for Battered Women, which was held along the Charles River. Nearly \$ 40,000 was raised through pledges to benefit battered women and shelters in this area. As a further effort to provide access and support to the community, Inspector Wilson researched and developed a pamphlet, entitled "ARLINGTON POLICE AGAINST DOMESTIC VIOLENCE," to aid and educate victims of this serious crime.

Juveniles

In 1994, the Juvenile Division continued its policy of assistance to the Department of Social Services and other social agencies in identifying and assisting families, both functional and dysfunctional. In an era of shrinking resources for such families, the Police Division is called on more and more to fill the voids and offer assistance and advice on these matters. New and creative legislation has brought the Department of Social Services and Police Services together in an effort to identify and prevent potential abuse within the home. It is anticipated that this partnership and cooperation will have an effect on reducing the incidence of juvenile crime within the community. The Status Offender Program, initiated by a pilot program in Arlington, continues to work well. A status offense, by definition, is any crime committed by a juvenile that would not be a crime if committed by an adult. Examples are Truant Offenses, Runaways, Failure to Obey a Parent. When a juvenile is arrested in Arlington on a status offense, he or she is transported to Meadow House in Waltham, Massachusetts to await court on the next morning. By removing the juvenile from the jail setting, care is taken to reduce the trauma of being in the jail setting and any direct or inadvertent exposure to adult prisoners. This program is funded by the State and is further testimony of cooperation between agencies for the benefit of youth within the justice system.

COMMUNITY SAFETY

Communications/E 9-1-1

It has been four years since the passage of State legislation mandating a statewide, enhanced 9-1-1 telephone emergency system. It was a lengthy process; from the formation of statewide system standards to a painstaking process of completing an extensive street-by-street and house-by-house survey to verify addresses on a Nynex master telephone list. The new system went on line in December, 1994 and is expected to greatly enhance the ability of Police and Fire Divisions to respond to emergencies. The system provides a visual display of an address. If the caller cannot speak or there is a language barrier, assistance can be sent without delay as the Dispatcher monitors the call. This will provide faster service to the citizens of Arlington and will reduce situations of non-response due to disconnected calls. The E 9-1-1 system also provides for services to individuals with impairments or disabilities. Since the system went into service, Community Safety Communications has received many calls that have documented the system's potential.

Awards and Citations

Community Safety Dispatcher Joseph Donnelly received a Letter of Recognition maintaining contact on the telephone with a woman, who was contemplating suicide. Dispatcher Donnelly maintained a dialogue with the woman for ninety minutes and was able to obtain her address and send needed medical assistance. Through his perseverance, a tragedy was avoided. Sergeant Thomas Diozzi, Officer James Fitzpatrick, and Officer John Brescia received a Letter of Commendation for taking quick action immediately following a robbery of the Nevaire Gift Shop on Medford Street. Two individuals were apprehended and a handgun and evidence of the crime were discovered by outstanding police work.

Retirements

Director of Police Services John F. Carroll retired after forty-one years of service. During his career, his duties included Patrol Supervision, Supervisor of Records, Shift Commander and Supervisor of Inspectors in the Criminal Investigation Bureau. During his tenure as administrator of the Police Division, encompassing nineteen years, Director Carroll guided the division through constant change in law

enforcement and supporting technology. Many innovative programs were initiated and substantial gains in procedures resulted in Arlington's police department having a reputation as a benchmark for others in the profession. Director Carroll was succeeded on retirement by Captain Eugene V. DelGaizo, a veteran of twenty-seven years with the division. Inspector James Mangiacotti retired after twenty-six years of service to pursue a career in professional human services counselling. Inspector Mangiacotti's perseverance in police work gained him many commendations for police work. In the year before his announced retirement, Inspector Mangiacotti developed a proficiency in technology, which was instrumental in his successful closure on robbery and home burglary cases.

FIRE SERVICES DIVISION

In 1994 the Fire Services responded to 3,953 incidents. This was an increase of 673 recorded incidents from 1993. Part of the increase is due to the documentation process of fire alarm systems that have been placed either in or out of service for repairs. This documentation accounted for 422 of the 673 recorded incidents leaving approximately a nine percent increase in direct emergency requests over 1993.

The Fire related incidents have stayed fairly constant over the years except for last year. The increase of incidents may be attributed to the several major snow storms that hit Arlington last year.

Several milestones have occurred in 1994 that deserve



Fire Services Honor Guard. Front row, kneeling; Brian Sweeney, David Young, Brian McGahan. Back row, standing; Jeff Cummings, Charles Carnell, John Cuqua, Thomas Lyons, Richard Corbett, Bernard Ryan.

mentioning, such as a full department tribute to two fallen firefighters that died over forty-nine years ago in the line of duty. This tribute had almost 100% participation from department members. Many town officials and invited guests attended the dedication of the memorial. This memorial has been placed at Monument Park to honor Firefighter Edward Ryan and Firefighter Herbert White. The dedication was the first outing for the department's newly created honor guard.

The new ladder truck was the most expensive piece of apparatus ever acquired in the Fire Services. Even at the staggering price tag of over \$376,000 this procurement would cost between \$400,000 to \$450,000 to purchase the same piece of apparatus today. This new ladder truck replaced the only hook and ladder truck left in town.



New Ladder Truck.

The Fire Services has taken many steps forward with the acquisition of equipment. This equipment includes a second set of "Jaws of Life" (an extrication device), positive pressure ventilation fans, power saws, and a new Deputy's car, which is a four wheel drive vehicle.

Fire Services has been encouraging its members to participate in physical fitness programs. The Fire Service has seen its lowest staffing level of eighty-five budgeted fire positions and by encouraging Fire Personnel to be involved in physical fitness and proper health selections it is the department's belief that this will lessen injury and sick leave use in the department thus lessening the impact of the lower staffing level.

Other areas that the Fire Services have been involved with are Continuous Quality Improvement, wellness programs, fire prevention school programs, and Town Day.

The Fire Services will continue to take a pro-active approach to Fire Prevention.

The goals of Fire Services will continue to be to promote fire safety through education, inspections, and enforcement, to keep equipment updated, and to meet federal and state standards.

The computer system for the fire stations was put on hold last year because of the Town Hall being renovated and Enhanced 9-1-1. Fire Services will be working with Data Processing to connect the fire stations with central dispatch early in 1995.

Fire Services cannot operate independently they need the cooperative support of many different agencies such as; mechanics, signal and maintenance, dispatch, building inspectors, public works, and auxiliary support. The professional assistance of these departments over this past busy year has been greatly appreciated by the Fire Services.

Fire Prevention

The main functions of the Fire Prevention Division is the prevention of fire through inspection and education. Statistics show that the most dangerous place is the home, more people are injured and killed in their own residence than any other place. Since the passage of the smoke detector law, however, the incidence of fire related deaths, injury, and severity of building destruction is on the decline demonstrating the real merit of smoke detectors. Smoke detectors save lives by giving an early warning to the occupants of a building. The next step in making your home safer from fire is the installation of residential sprinklers. Fire Prevention Division officers and Fire Chiefs are now lobbying for the passage of this law for new homes.

During 1993 in the United States 4,635 people died as a result of fire of which 3,720 died at home. Arlington is part of this statistic with the death of an Aberdeen Road resident almost a year after being rescued from her home.

December of 1994 was one of the departments busiest, accounting for two second alarm fires, one third alarm fire, and two major evacuations of apartment complexes. The third alarm fire on Thorndike Street resulted in three fire ground injuries when a second floor kitchen collapsed, plummeting three firefighters that were on the second floor to the first floor. Two firefighters were able to extricate themselves from the debris the other was rescued by fire personnel. Two of the three firefighters in the collapse were taken to the hospital, the other fire ground injury occurred from smoke inhalation.

COMMUNITY SAFETY

Each year during Fire Prevention Week, usually the first or second week in October, the Fire Prevention Division offers to inspect homes for fire safety. During this week the division spoke to first and second graders in all the schools. A lecture and a demonstration were given on fire safety and the importance of smoke detectors.

The Fire Prevention Division collected over \$24,000 in permits. The Fire Rescue generated about \$150,000. Both fire prevention and rescue collections go into the general fund. Most of the money used to educate the public came from donations.

The issuing of permits are the following:

Permits Issues - 1994

Smoke Detectors	617
Oil Burner & Tank Replacements	229
Oil Tanks Removed	70
L. P. Gas	7
Smokeless Powder	12
Fire Alarm & Extinguishing Systems	34
Cutting & Welding	23
Tank Truck	23
Vapor Recovery Systems	1
Miscellaneous	46
Inspections	234
Plan Reviews	15
Underground Storage Tank Research	9
Total Permits	1,320

Estimated Structure Fire Loss	\$513,880
Estimated Vehicle Fire Loss	\$82,250

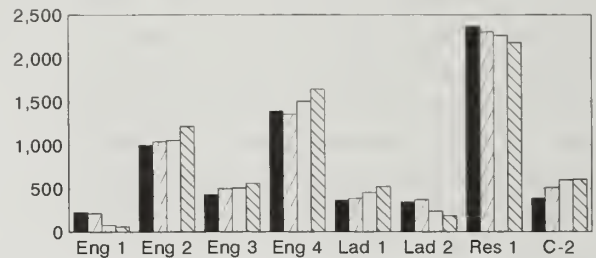
One of the main areas of concern of Fire Prevention is the businesses in town. Fire loss over the past three years has been zero. Many businesses are inspected yearly and the owners or occupants are informed of any problems and are reinspected to make sure of compliance.

There was an increase in fire alarm installations, extinguishing systems, and plan reviews that showed that there has been much movement in the business area this past year. One of the responsibilities of the Fire Prevention Division is to work with contractors on plan review, inspections of new systems, and inspection of premises for occupancy.

The following chart is a summary of unit use for the past four years.

SUMMARY OF UNIT USE

1991 - 1994



Training Division

The Training Division of the Fire Department began 1994 with a new training officer, Captain Allan McEwen, who was transferred to the position when Deputy Perry Cayton was appointed Director of Fire Services.

January began with all department members being trained in handling of Mercaptan, the artificial odorant that is added to natural gas and is a hazardous material. This training became useful when a leak of this chemical occurred at the gas works on Grove Street. The incident was mitigated quickly by the Fire Department and Boston Gas.

In June ten recruits were added to the department. These members were given five weeks of intensive instruction by the Training Division before they were assigned to active fire companies. This training followed the Massachusetts Firefighting Academy's Firefighter One course. Some areas covered by this course were self contained breathing apparatus, ropes and knots, fire behavior, forcible entry, emergency medical care, search and rescue, and firefighter safety. Both the Waltham and Medford Fire Departments loaned their facilities to train in the use of aerial and ground ladders. Live fire training was also conducted at these towers, giving the recruits invaluable experience. These firefighters successfully completed the Massachusetts Firefighting Academy's eleven week recruit course later in 1994.

All members of the department were trained to the Hazardous Material Operational Level. This twelve hour course was given by the training division with support of the Massachusetts Fire Academy.

Company training, which is done daily, continues to be the backbone of the Arlington Fire Department. This training consists of review in the basics of firefighting and emergency medical services.

The Training Division anticipates a busy year in 1995. Currently only the emergency medical technicians are trained in the use of cardiac defibrillators. In 1995, all members will be certified in the use of this lifesaving tool. The use of automatic epinephrine injectors is one of the new programs that will be introduced to this department in 1995. These injectors can save the lives of people who suffer anaphylactic shock, a potentially fatal condition, that occurs in people with severe allergies to such things as bee stings or nuts.

Inspection Division

The Inspections Division of the Department of Community Safety has the responsibility for the enforcement of the Massachusetts State Building Codes and the Town of Arlington Zoning Bylaws. The division's responsibilities include the inspection of all buildings, construction, and renovations.

The Inspections Division issued 678 building permits, 432 plumbing permits, 377 gas permits, and 674 wire permits in 1994. For each permit issued one or more inspections are required by the appropriate inspector. The building permits issued totaled \$8,969,400 in construction costs. The fees collected for the issuing of said permits totaled \$191,345.

The staff of the Inspections Division consists of the Inspector of Buildings, the Inspector of Plumbing/Gasfitting/Local Building Inspector, Inspector of Wires/Local Building Inspector, and a Principal Clerk. In addition to the usual department work, the division continues to serve in its advisory capacity to assist citizens, boards, commissions, and other town departments.

Retirements, Hiring, and Promotions

Four Fire Service Personnel retired this past year. They are Firefighters Joseph Shea with thirty-two years of service, Donald Hourihan with twenty-six years of service, Leonard Cassidy with over twenty-four years of service, Paul

Morrison with twenty years of service, and Robert Carter with sixteen years of service.

Lieutenant Allan McEwen was promoted to the rank of Captain. Firefighters Jeff Cummings and Keith Day were promoted to the rank of Lieutenant.

Hired in 1994 were Eric Doucette, Brian Gera, Kevin Kelley, Richard Marquis, Brian McGahan, Anthony Mignanelli, Stephen Pickett, Stephen Reposa, Bernard Ryan, and Brian Sweeney.

Auxiliary Fire/Civil Defense

The Arlington Auxiliary Fire Department donated over 1,000 hours to the town in 1994. These hours were donated by performing regular and special details, reconditioning equipment, assisting Civil Defense personnel, assisting civil defense during emergencies, and participation in recruit fire training.

LEGISLATIVE

TOWN MEETING MEMBERS - As of December 31, 1994

Precinct 1		Term Expires	Precinct 5		Term Expires
Cleinman, Stuart P., 113 Sunnyside Avenue		1997	Chinal, Helen E., 11 River Street		1997
Ronayne, Anne, 33 Fremont Court		1996	Jefferson, Robert J., 89 Beacon Street		1997
Valeri, Diane M., 7 Wheaton Road		1996	MacKenzie, Kenneth W., 33 Bowdoin Street		1997
Valeri, Robert V., 7 Wheaton Road		1996	Smith, Lynda A., 133 Broadway #3		1997
Walsh, Barbara P., 28A Gardner Street		1996	Davidson, Florence E., 82 Beacon Street		1996
Cummings, Deirdre, 69 Broadway #3		1995	Koenig, Glenn C., 26 Park Street		1996
Jones, Pauline R., 63 Sunnyside Avenue		1995	Preston, Donna, 18 Ernest Road		1996
McCluskey, Lynne, 2 Memorial Way		1995	St. Martin, Wilfred J., Jr., 155 Palmer Street		1996
Phelps, Erin, 69 Sunnyside Avenue		1995	DuBois, Abigail, 83 Park Street		1995
			Watson, M. Wendy, 23 Amherst Street		1995
			Smith, Sandra M., 133 Broadway #3		1995
Precinct 2			Precinct 6		
Caggiano, Michael A., 9 Putnam Road		1997	Burke, Julia A., 96 Orvis Circle		1997
Cella, Steven, 99 Spy Pond Parkway		1997	Cavicchi, Mark R., 21 Newcomb Street		1997
Fiore, Peter J., 58 Mott Street		1997	Murray, Richard B., 38 Marion Road		1997
Fraser, MacKay, 23 Sheraton Park		1997	Nigro, Ronald A., 382 Massachusetts Avenue #704		1997
Carabello, Joseph P., Jr., 156 Lake Street		1996	Sharpe, Alfred E., 5 Newcomb Street		1996
Carey, William A., Jr., 155 Lake Street		1996	Tully, Joseph C., 15 Chandler Street		1996
Fiore, Elsie C., 58 Mott Street		1996	Tully, Susan Rock, 15 Chandler Street		1996
Hurd, John W., 28 Colonial Drive		1996	Greeley, Kevin F., 34 Hamilton Road #210		1995
Cella, Augustine R., 99 Spy Pond Parkway		1995	Krikorian, David, 47 Lake Street		1995
Donahue, John P., 63 Eliot Road		1995	Mederos, Richard W., 50 Wyman Terrace		1995
Keeffe, Joseph G., Jr., 32 Eliot Road		1995			
Stankiewicz, Jacob J., Jr., 139 Lake Street		1995			
Precinct 3			Precinct 7		
Barrett, William Holt, 16 Cleveland Street		1997	Ferraro, James K., 24 Grafton Street		1997
Ferrante, John A., Jr., 38 Waldo Road		1997	Schlichtman, Paul, 333 Massachusetts Ave. #2		1997
Flaherty, John F., 19 Amsden Street		1997	Tobin, Daniel J., 70 Harlow Street		1997
Tierney, Michael R., 16 Teel Street		1997	Villandry, Peter, 63 Tufts Street		1997
Brooks, Paul C., 54 Teel Street		1996	Judd, Lyman G., Jr., 79 Harlow Street		1996
Dratch, Robin M., 7 Henderson Street		1996	Kennedy, William J., 18 Webster Street		1996
Rojo, Mary L., 76 Henderson Street		1996	Sasso, Stephen J., 71 Foster Street		1996
Tosti, Allan, 38 Teel Street		1996	Tobin, Margaret E., 70 Harlow Street		1996
Boschi, Osmano, 51 Winter Street		1995	Connors, Joseph M., 78 Bates Road		1995
Harrington, Kevin, 99A Massachusetts Avenue		1995	DeSantis, Michael, 19 Adams Street		1995
Hayward, William F., 68 Cleveland Street		1995	Geary, Maryellen, 5 Wyman Street		1995
Kohn, Nathan M., 55 Amsden Street		1995	Hughes, Kenneth W., 20 Webster Street		1995
Precinct 4			Precinct 8		
Marshall, Laurie A., 74 Varnum Street		1997	Baldwin, Elizabeth L., 107 Jason Street		1997
O'Neill, Brian D., 49 Fairmont Street		1997	FitzMaurice, John A., 17 Lakeview		1997
Samoorian, Melcom E., 80 Massachusetts Ave.		1997	Leone, John D., 51 Irving Street		1997
Candow, Elizabeth R., 3 Lafayette Street		1996	Worden, Patricia B., 27 Jason Street		1997
Gervais, Robert A., 19 Boulevard Road		1996	Berkowitz, William R., 12 Pelham Terrace		1996
Laite, George, 25 Lafayette Street		1996	Bohn, Judith T., 38 Academy Street		1996
Marshall, Joseph M., 74 Varnum Street		1996	Foskett, Charles T., 101 Brantwood Road		1996
Dumyahn, Thomas Stephen, 13 Melrose Street		1995	Jones, Bernice K., 21 Kensington Road		1996
Mimran, Wendy A., 105 Fairmont Street		1995	Gagnon, Gerard J., 16 Irving Street		1995
Scoppettuolo, Robert P., 27 Magnolia Street		1995	Gearin, John J., 44 Kensington Road		1995
			Rowe, Clarissa, 54 Brantwood Road		1995
			Worden, John L., III, 27 Jason Street		1995

Precinct 9

	Term Expires
Herlihy, Robert E., 51 Maynard Street	1997
Murphy, Edward W., Jr., 31 Sherborn Street	1997
Ortwein, Nanci L., 135 Medford Street	1997
Towle, Norman C., 22 Franklin Street	1997
Goldmuntz, Paul, 19 Mystic Lake Drive	1996
Hallee, Pauline Y., 47 Maynard Street	1996
Towle, William F., 22 Franklin Street	1996
Amrose, Dean, 10 Mystic Lake Drive	1995
Hallee, Jerome P., 47 Maynard Street	1995
Hurd, Joan E., 10 Newton Road	1995
Kelly, Thomas J., 4 Jean Road	1995

Precinct 10

Doherty, James F., 6 Highland Avenue	1997
Driscoll, Carol A., 34 Venner Road	1997
Rawson, Thomas E., 18 Gloucester Street	1997
Howard, Jane L., 12 Woodland Street	1996
Howard, Peter B., 12 Woodland Street	1996
Moisakis, Stephanie, 271 Highland Avenue	1996
Shea, William E., 9 Lincoln Street	1996
Bonzagni, Frank V., 89 Churchill Avenue	1995
Higgins, Nancy G., 86 High Haith Road	1995
LaPlante, Richard L., 209 Jason Street	1995
Miller, Thomas H., 7 Bellevue Road	1995

Precinct 11

Buzan, Forrest T., 4 Princeton Road	1997
Maytum, William J., 25 Ridge Street	1997
Oppedisano, Pasquale D., 102 Stowecroft Road	1997
O'Riordan, Steven H., 21 Oak Hill Drive	1997
Barry, Evelyn C., 40 Davis Avenue	1996
Faulkner, Barry, 38 Kimball Road	1996
Feeley, Mark J., 25 Baker Road	1996
Greeley, Robert E., 38 Edgehill Road	1996
Dyer, Sharon L., 35 Draper Avenue	1995
Franchi, Albert V., 87 Beverly Road	1995
Maytum, Claire E., 25 Ridge Street	1995
Polcari, Gerald A., 32 Columbia Road	1995

Precinct 12

Harrington, Jacqueline, 52 Kenilworth Road	1997
Leich, Judith Epstein, 53 Pine Ridge Road	1997
McInnes, Robert G., 7 Gray Circle	1997
Megson, Mary, 24 Coolidge Road	1997
Howard, Douglas J., 4 Kenilworth Road	1996
Simmons, Carolyn E., 789 Concord Turnpike	1996
Taber, William H., 23 Buena Vista Road	1996
Whelittle, R. Bruce, 94 Coolidge Road	1996
Chaput, Roland E., 74 Grand View Road	1995
Sexton, Ralph W., 308 Park Avenue	1995
Thomas, Patricia J., 176 Mount Vernon Street	1995
Thrope, Martin, 348 Gray Street	1995

Precinct 13

	Term Expires
Gavin, Margaret, 36 Upland Road	1997
Krepelka, Marie A., 12 Mowhawk Road	1997
Lee, Fay Hom, 35 Melvin Road	1997
O'Connell, Maurice H., 2 Old Colony Road	1997
Deyst, John J., Jr., 26 Upland Road West	1996
Deyst, Mary A., 26 Upland Road West	1996
Gilligan, Nancy M., 77 Falmouth Road	1996
Gilligan, Stephen J., 77 Falmouth Road	1996
Baron, Sheri A., 70 Columbia Road	1995
Falwell, Thomas W., 25 Falmouth Road	1995
Kapilian, Kathleen Dias, 341 Washington Street	1995
McCarthy, Philip J., 156 Crosby Street	1995

Precinct 14

Grabauskas, Daniel A., 1184 Massachusetts Ave.	1997
Hooper, Gwentyth R., 1 School Street #102	1997
Mahon, Diane M., 23 Howard Street	1997
Blodgett, Janet W., 18 Oakland Avenue	1996
Cremens, Doris M., 64 Mount Vernon Street	1996
Macauley, Robert C., 55 Mount Vernon Street	1996
Wolf, Paul S., 47 Menotomy Road	1996
Parker, Sarah A., 48 Walnut Street	1995
Reid, Martin E., 69 Highland Avenue	1995
Rober, Clifford E., 33 Walnut Street	1995

Precinct 15

Damon, Richard, 35 Stone Road	1997
Doherty, Paul M., 26 Oak Hill Drive	1997
Starr, Edward, 7 Twin Circle Drive	1997
Donovan, William J., Jr., 115 Hemlock Street	1996
Mahoney, Edmund R., 24 Fabyan Street	1996
McKenney, James H., 59 Epping Street	1996
Winkler, Howard B., 10 Sleepy Hollow Lane	1996
Barinelli, Joseph T., 124 Winchester Road	1995
Chamallas, Charles, 41 Candia Street	1995
Fanning, Richard C., 57 Yerxa Road	1995
Mara, Nancy A., 63 Epping Street	1995
Normile, Roberta, 125 Overlook Road	1995

Precinct 16

Bennett, Coburn, 141 Hillside Avenue	1997
Gillis, Richard, 137 Wachusett Avenue	1997
Phelps, Richard S., 77 Oakland Avenue	1997
Reedy, Allen W., 153 Renfrew Street	1997
Colwell, Kathleen G., 60 Claremont Avenue	1996
Curren, David B., 251 Wachusett Avenue	1996
Garrity, Robert K., 275 Park Avenue	1996
Sandrelli, Donald A., 177 Park Avenue	1996
Connor, Brian J., 73 Waverley Street	1995
Hiltz, Margaret E., 277 Appleton Street	1995
O'Neill, Daniel M., 287 Appleton Street	1995
Phelps, Judith Ann, 77 Oakland Avenue	1995

LEGISLATIVE

Precinct 17

	Term Expires
Milligan, Clifford L., 1 Watermill Place #1	1997
Olszewski, Angela M., 1 Watermill Place #428	1997
Paulino, Stephen, 9 Grove Street	1997
Banks, Joan L., 65 Brattle Street	1996
Daly, Joseph S., 11 Old Colony Lane	1996
Sennott, Frederick J., Jr., 10 Brattle Street	1996
Leigh, Robert E., 77 Forest Street	1995
Liang, Mabel, 77 Forest Street	1995
Mazmanian, Zavan, 1077 Massachusetts Ave.	1995
Reilly, Michael, 7 Locke Street	1995

Precinct 18

Kremsky, Jonathan N., 61 Piedmont Street	1997
Lyons, Charles, 82 Hathaway Circle	1997
Parsons, Carolyn Marie, 23 Brewster Road	1997
White, Brian Terence, 21 Piedmont Street	1997
Andrew, Stephen J., 16 Wadsworth Road	1996
Barber, Harry, 12 Shelley Road	1996
Campbell, Edward J., 77 Hathaway Circle	1996
Ronan, Mary I., 1 Brewster Road	1996
Cyr, Maryellen B., 235 Sylvia Street	1995
Ford, William J., 6 Mayflower Road	1995
Lederer, Bruce D., 57 Piedmont Street	1995
Vann, John H., 210 Florence Avenue	1995

Precinct 19

Deshler, Christine P., 65 Huntington Road	1997
Doherty, Leo F., Jr., 8 Gay Street	1997
Kaye, David H., 39 Brand Street	1997
Mulvey, Brian D., 16 Edmund Road	1997
Barnaby, Roger, 16 Aerial Street	1996
Black, Lawrence D., 38 Hancock Street	1996
Deal, Patricia M., 9 Ronald Road	1996
French, Bryan A., 55 Overlook Road	1996
French, Jean E., 55 Overlook Road	1995
Kurth, Bruce E., 615 Summer Street	1995
Leonardos, Gregory, 43 Ronald Road	1995

Precinct 20

Kohl, John T., 8 Lorne Road	1997
Marks, Anne P., 36 Tanager Street	1997
Robertson, Raymond J., 41 Wilbur Avenue	1997
Tosi, Robert L., 14 Inverness Road	1997
Coffey, Robert J., 35 Dundee Road	1996
Heath, Gregory B., 80 Williams Street	1996
Slonaker, Paul E., 17 Tanager Street	1996
Tosi, Robert L., Jr., 14 Inverness Road	1996
Chachich, Alan, 25 Richardson Avenue	1995
Greene, Harold C., 23 Lanark Road	1995
Stone, Keith W., 52 Aberdeen Road	1995
Tennis, Richard L., 10 Peck Avenue	1995

Precinct 21

	Term Expires
Carrigan, Owen R., 85 Sunset Road	1997
Kirkpatrick, Patty I., 31 Crescent Hill Avenue	1997
McCabe, Harry P., 92 Madison Avenue	1997
Scott, Martha I., 90 Alpine Street	1997
Ginivisian, George P., 42 Summit Street	1996
McGough, James P., 11 West Court Terrace	1996
Phillips, Walter C., 2 Crescent Hill Avenue	1996
Sternbergh, Lynn, 19 Westmoreland Avenue	1996
Abbott, Freeland K., 104 Madison Avenue	1995
Fjeld, Thomas M., 4 Colonial Village Drive	1995
Mahoney, John, 35 Newland Road	1995
Weber, Janice A., 29 Crescent Hill Avenue	1995

TOWN MEETING REPORTS

ANNUAL TOWN MEETING

April 25 - June 20, 1994

Note: The following reports of actions taken on Articles contained in the Warrant for the Annual Town Meeting are condensed from the official records and indicate actions which bind the town. For information relating to precise wording of each article, including method of raising money appropriated, the reader is referred to the official records in the Office of the Town Clerk.

Session	Date	Total Members	Members Present	Percentage Present
1st	4/25/94	248	222	90%
2nd	5/02/94	243	200	82%
3rd	5/04/94	242	181	75%
4th	5/09/94	240	198	83%
5th	5/11/94	240	176	73%
6th	5/16/94	243	188	77%
7th	6/06/94	243	185	76%
8th	6/08/94	243	182	75%
9th	6/13/94	243	182	75%
10th	6/15/94	243	173	71%
11th*	6/20/94	243	161	66%

*Dissolved

Average -- 77%

ARTICLE 1. ANNUAL TOWN ELECTION. MARCH 5, 1994. (Reported elsewhere in Town Report under "Voting Results").

ARTICLE 2. REPORT OF COMMITTEES. Received.

ARTICLE 3. APPOINTMENT OF MEASURERS OF WOOD AND BARK. VOTED (Unanimously): April 25, 1994.

ARTICLE 4. AMENDING THE ZONING BYLAW SITE PLANS REQUIRED FOR SPECIAL PERMITS. VOTED (Standing Vote, 192 in the affirmative, 0 in the negative): April 25, 1994.

ARTICLE 5. AMENDING THE ZONING BYLAW PARKING STANDARD FOR HEALTH CLUBS. VOTED (Standing Vote, 193 in the affirmative, 0 in the negative): April 25, 1994.

ARTICLE 6. AMENDING THE ZONING BYLAW REVISION OF PARKING STANDARDS VOTED (Standing Vote, 181 in the affirmative, 0 in the negative): April 25, 1994.

ARTICLE 7. ADDITIONAL UNITS IN HISTORIC BUILDINGS. VOTED No Action (Unanimously). VOTED (Majority Vote) Resolution. April 25, 1994.

ARTICLE 8. AMEND ZONING BYLAW FACADES SUBJECT TO ENVIRONMENTAL DESIGN REVIEW. VOTED (Standing Vote, 181 in the affirmative, 1 in the negative): April 25, 1994.

ARTICLE 9. AMEND TOWN OF ARLINGTON BYLAWS RESTRICT SMOKING IN PHARMACIES. VOTED No Action: April 25, 1994.

ARTICLE 10. AMEND TOWN OF ARLINGTON BYLAWS RESTRICT SMOKING IN RESTAURANTS. VOTED No Action: May 9, 1994.

ARTICLE 11. AMEND TOWN OF ARLINGTON BYLAWS DATE OF ELECTION. VOTED No Action (Unanimously): May 9, 1994.

ARTICLE 12. AMEND TOWN OF ARLINGTON BYLAWS DATE OF ELECTION. VOTED: May 9, 1994.

ARTICLE 13. AMEND TOWN OF ARLINGTON BYLAWS SCHOLARSHIP FUND. VOTED (Unanimously): May 9, 1994.

ARTICLE 14. AMEND TOWN OF ARLINGTON BYLAWS STANDARDIZED APPOINTMENTS AND ORGANIZATIONS. VOTED (Standing Vote, 115 in the affirmative, 38 in the negative): May 9, 1994.

ARTICLE 15. AMEND TOWN OF ARLINGTON BYLAWS STANDING VOTES. VOTED: May 9, 1994.

ARTICLE 16. TOWN OF ARLINGTON BYLAW RECODIFICATION STUDY COMMITTEE. VOTED (Standing Vote, 136 in the affirmative, 18 in the negative): May 9, 1994.

ARTICLE 17. AMEND TOWN OF ARLINGTON BYLAWS RECYCLING. VOTED No Action: May 9, 1994.

ARTICLE 18. PARMENTER PARKING. VOTED: May 9, 1994.

ARTICLE 19. INCREASE THE SIZE OF THE PERMANENT TOWN BUILDING COMMITTEE. VOTED (Standing Vote, 102 in the affirmative, 32 in the negative): May 11, 1994.

LEGISLATIVE

ARTICLE 20. HEALTH INSURANCE RESCIND, SECTION 3A, CHAPTER 32B. VOTED No Action: May 11, 1994.

ARTICLE 21. RESCIND VOTE OF 1989 ANNUAL TOWN MEETING ARTICLE 20, HEALTH INSURANCE. VOTED No Action: May 11, 1994.

ARTICLE 22. STUDY COMMITTEE - TOWN MEETING MEMBERS MEMORIAL. DEFEATED (On Voice Vote): May 11, 1994.

ARTICLE 23. ELECTION OF TOWN MANAGER. VOTED No Action: May 11, 1994.

ARTICLE 24. SPECIAL NEEDS STUDENTS. VOTED No Action (Unanimously): May 11, 1994.

ARTICLE 25. EARLY RETIREMENT. VOTED No Action (Unanimously): May 11, 1994.

ARTICLE 26. ESTABLISHMENT OF A DEFERRED PAYMENT TRUST FUND. VOTED (Unanimously): May 11, 1994.

ARTICLE 27. AUTHORITY TO FILE FOR GRANTS. VOTED (Unanimously): May 16, 1994.

ARTICLE 28. DESIGNATE REED'S BROOK AN URBAN RENEWAL AREA. VOTED No Action (Unanimously): May 16, 1994.

ARTICLE 29. REED'S BROOK COOPERATION AGREEMENT. VOTED No Action (Unanimously): May 16, 1994.

ARTICLE 30. FUNDING FOR REED'S BROOK PROJECT. VOTED No Action (Unanimously): May 16, 1994.

ARTICLE 31. ENDORSEMENT OF CDBG APPLICATION. VOTED: May 16, 1994.

ARTICLE 32. AUTHORIZE ADDITIONAL REAL ESTATE EXEMPTION. VOTED: May 16, 1994.

ARTICLE 33. BOARD OF ASSESSORS COMPENSATION AND CERTIFICATION. VOTED: May 16, 1994.

ARTICLE 34. "M" SCHEDULE REVISION. VOTED No Action (Unanimously): May 16, 1994.

ARTICLE 35. 680 COLLECTIVE BARGAINING. VOTED No Action: June 6, 1994.

ARTICLE 36. PATROLMEN'S COLLECTIVE BARGAINING. VOTED No Action: June 6, 1994.

ARTICLE 37. RANKING OFFICERS, POLICE COLLECTIVE BARGAINING. VOTED No Action: June 6, 1994.

ARTICLE 38. 1297 FIREFIGHTERS' COLLECTIVE BARGAINING. VOTED No Action: June 6, 1994.

ARTICLE 39. NAGE COLLECTIVE BARGAINING. VOTED No Action: June 6, 1994.

ARTICLE 40. LIBRARY PROFESSIONALS, COLLECTIVE BARGAINING. VOTED No Action: June 6, 1994.

ARTICLE 41. "M" SCHEDULE AND NON-UNION EMPLOYEES. VOTED No Action: June 6, 1994.

ARTICLE 42. SALARY ADJUSTMENT - ELECTED OFFICIALS. VOTED No Action (Unanimously): June 6, 1994.

ARTICLE 43. PENSION ADJUSTMENT FOR RETIREES. VOTED (Unanimously): May 16, 1994.

ARTICLE 44. FUNDING FUTURE COLLECTIVE BARGAINING. VOTED (Unanimously): June 20, 1994.

ARTICLE 45. TOWN BUDGETS. See separate Budget Section in this Annual Report.

ARTICLE 46. CAPITAL PROJECTS AND DEBT APPROPRIATIONS. VOTED: June 6, 1994.

ARTICLE 47. RESCIND AUTHORITY TO BORROW. VOTED (Unanimously): May 16, 1994.

ARTICLE 48. APPROPRIATION, MINUTEMAN SCHOOL. VOTED (Standing Vote, 112 in the affirmative, 39 in the negative): June 15, 1994.

ARTICLE 49. APPROPRIATION: BOARDS, COMMITTEES, COMMISSIONS. VOTED (Unanimously): June 15, 1994.

ARTICLE 50. APPROPRIATION, HISTORIC DISTRICT COMMISSION. VOTED No Action (Unanimously): June 15, 1994.

ARTICLE 51. APPROPRIATION; TOWN CELEBRATIONS, ETC. VOTED (Unanimously): June 15, 1994.

ARTICLE 52. RECLASSIFICATION OF TOWN EMPLOYEES. VOTED (Unanimously): June 15, 1994.

ARTICLE 53. APPROPRIATION: OUT-OF-STATE TRAVEL. VOTED (Unanimously): June 15, 1994.

ARTICLE 54. LEGAL DEFENSE FUND. VOTED No Action (Unanimously): May 16, 1994.

ARTICLE 55. APPROPRIATION, UNEMPLOYMENT COMPENSATION. VOTED (Unanimously): June 15, 1994.

ARTICLE 56. APPROPRIATION, CABLE CONSULTANTS. VOTED (Unanimously): June 15, 1994.

ARTICLE 57. APPROPRIATION, INDEMNIFICATION OF MEDICAL COSTS. VOTED: June 15, 1994.

ARTICLE 58. FUNDING OF BUSINESS DISTRICT. VOTED: June 15, 1994.

ARTICLE 59. APPROPRIATION, REVALUATION OF PROPERTY. VOTED (Unanimously): June 20, 1994.

ARTICLE 60. ACTUARIAL STUDY, POST-RETIREMENT MEDICAL BENEFITS. VOTED No Action: June 20, 1994.

ARTICLE 61. APPROPRIATION, PLAQUES. VOTED (Unanimously): June 20, 1994.

ARTICLE 62. REVOLVING FUND - PRIVATE WAY REPAIR. VOTED: May 16, 1994.

ARTICLE 63. REVOLVING FUND - MAINTENANCE OF PUBLIC WAYS. VOTED (Unanimously): May 16, 1994.

ARTICLE 64. TRANSFER OF FUNDS, CEMETERY. VOTED (Unanimously): June 20, 1994.

ARTICLE 65. APPROPRIATION, HAZARDOUS WASTE DISPOSAL. VOTED (Unanimously): June 20, 1994.

ARTICLE 66. APPROPRIATION, COUNCIL ON AGING. VOTED No Action (Unanimously): June 20, 1994.

ARTICLE 67. APPROPRIATION, COMMISSION ON DISABILITY. VOTED No Action: June 20, 1994.

ARTICLE 68. SYMMES HOSPITAL ACQUISITION. VOTED No Action: June 20, 1994.

ARTICLE 69. APPROPRIATION, TRAFFIC SIGNAL. VOTED No Action (Unanimously): June 20, 1994.

ARTICLE 70. REIMBURSEMENT, RETIRED EMPLOYEES. VOTED No Action: June 20, 1994.

ARTICLE 71. CONSERVATION COMMISSION FEES. VOTED No Action (Unanimously): June 20, 1994.

ARTICLE 72. TRANSFER OF FUNDS, CONSERVATION COMMISSION. VOTED No Action (Unanimously): June 20, 1994.

ARTICLE 73. TRANSFER OF FUNDS, CONSERVATION COMMISSION. VOTED (Unanimously): June 20, 1994.

ARTICLE 74. REVOLVING FUNDS, CONSERVATION COMMISSION. VOTED (Unanimously): June 20, 1994.

ARTICLE 75. FINES, CONSERVATION COMMISSION. VOTED No Action: June 20, 1994.

ARTICLE 76. SCHOOL BUDGET SHORTFALL. VOTED No Action (Unanimously): June 20, 1994.

ARTICLE 77. EDUCATION REFORM. VOTED No Action (Unanimously): June 20, 1994.

ARTICLE 78. APPROPRIATION, OVERLAY RESERVE. VOTED (Unanimously): June 20, 1994.

ARTICLE 79. APPROPRIATION, STABILIZATION FUND. VOTED (Unanimously): June 20, 1994.

ARTICLE 80. USE OF FREE CASH. VOTED (Unanimously): June 20, 1994.

RESOLUTION RE: DANIEL A. PURCELL. VOTED (Unanimously): April 25, 1994.

RESOLUTION RE: STEPHEN J. CONROY. VOTED (Unanimously): May 2, 1994.

RESOLUTION RE: D-DAY REMEMBRANCE DAY. VOTED (Unanimously): June 6, 1994.

RESOLUTION RE: OTTOSON ORCHESTRA. VOTED (Unanimously): June 20, 1994.

LEGISLATIVE

SPECIAL TOWN MEETING April 25 - May 4, 1994

Session	Date	Total Members	Members Present	Percentage Present
1st	4/25/94	248	222	90%
2nd	5/02/94	243	200	82%
3rd*	5/04/94	242	181	75%

*Dissolved

Average -- 82%

ARTICLE 13. AMEND PERMANENT TOWN BUILDING COMMITTEE. VOTED No Action: May 4, 1994.

ARTICLE 14. RESCIND VOTE OF ARTICLE 71 OF THE 1993 ANNUAL TOWN MEETING. VOTED (Standing vote, 97 in the affirmative, 19 in the negative: May 4, 1994.

ARTICLE 15. COLLECTIVE BARGAINING - RANKING OFFICERS. VOTED: May 4, 1994.

ARTICLE 1. REPORT OF COMMITTEES. Received.

ARTICLE 2. DEFINITION OF LOT IN ZONING BYLAW. VOTED No Action: April 25, 1994.

ARTICLE 3. AMENDMENT OF THE ZONING MAP. VOTED No Action: April 25, 1994.

ARTICLE 4. LEASING TOWN-OWNED LAND FOR 99 YEARS. VOTED No Action: April 25, 1994.

ARTICLE 5. LEGISLATIVE APPROVAL OF CHANGE IN LAND USE. VOTED No Action: April 25, 1994.

ARTICLE 6. AUTHORIZATION FOR TEMPORARY USES. VOTED No Action: April 25, 1994.

ARTICLE 7. TRANSFER OF SURPLUS SCHOOL LAND. VOTED No Action: April 25, 1994.

ARTICLE 8. ESTABLISHMENT OF PUBLIC SCHOOL STUDENTS TRUST FUND. VOTED No Action (Unanimously): April 25, 1994.

ARTICLE 9. LEGISLATION TO INCREASE SCHOOL BUILDING ASSISTANCE GRANT PERCENTAGE. VOTED (Standing vote, 188 in the affirmative, 1 in the negative): April 25, 1994.

ARTICLE 10. APPROPRIATION - CONVERSION OF OTTOSON JUNIOR HIGH SCHOOL TO A MIDDLE SCHOOL. VOTED (Standing vote, 155 in the affirmative, 10 in the negative): May 2, 1994.

ARTICLE 11. DESIGN PLANS AND SPECIFICATIONS - SCHOOL FACILITIES. VOTED (Standing vote, 105 in the affirmative, 48 in the negative): May 4, 1994.

ARTICLE 12. APPROPRIATION - REMAINDER OF SCHOOL FACILITIES MASTER PLAN. VOTED: May 4, 1994.

TOWN CENSUS AND ELECTIONS

TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 1994 is herewith submitted in accordance with Section 3 of Article 3 of the town bylaws.

The major event in the Town Clerk's Office in 1994 was the election of a new Town Clerk, Corinne M. Rainville at the Annual Town Election. Ms. Rainville was elected to replace Ann Mahon Powers, who had retired after thirty-two years of service to the town. Mrs. Powers had served for nineteen years as Town Clerk. She had also served for five years as Assistant Town Clerk and six years on the Board of Selectmen. Before her election as Town Clerk, Corinne M. Rainville had served in the Town Clerk's Office for thirteen years, including six years as Assistant Town Clerk. On March 25, 1994, Stephanie L. Lucarelli was appointed as Assistant Town Clerk to replace Corinne M. Rainville. Ms. Lucarelli had been an employee of the Board of Selectmen's Office since June 26, 1989.

During 1994, the Annual Election of town offices, the Annual and a Special Town Meeting, the State Primary, and the State Election were prepared for and conducted by the Town Clerk's Office. This year the town again used the votomatic punchcard system in the various precincts for the primary and elections. After the polls were closed, the punchcards were transported to the Town Clerk's Office for tabulation by machine. Although requiring considerably more preparation and expense by this office before election, the use of the new system has continued to be both time saving on election nights and overall much more economical as a result of savings in extra expenses for election officers, custodians, and police officers.

Town Meeting Members, whose terms were to expire at the Annual Town Election, were notified of that fact and of the provision of law that allowed them to become candidates for re-election by giving written notice thereof to the Town Clerk.

Nomination papers were issued to candidates for town offices including Town Meeting Members. After being certified by the Registrars of Voters, nomination papers were filed with the Town Clerk and a meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Candidates for town offices, except Town Meeting Members, were notified of the requirements of the law regarding the filing of campaign receipts and expenditures with the Town Clerk's Office at certain required times. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirement of filing annual reports.

Upon application, absentee ballots were issued for the Annual Town Election, the State Primary, and the State Election. Applications for absentee ballots were sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law that allowed them to vote in person in the Town Clerk's Office prior to the primary and elections, if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of the election.

The Annual Town Meeting began on April 25, 1994 and continued for eleven sessions dissolving on June 20, 1994. A total of eighty warrant articles and four resolutions were acted upon. (The first article of the Annual Town Meeting is the Annual Town Election). A Special Town Meeting was called for April 25, 1994 and continued for three sessions dissolving on May 4, 1994. Eleven articles were acted upon at the Special Town Meeting. Meetings were held prior to the Annual and Special Town Meeting to fill vacancies in the town meeting membership, caused by resignation, removal from town, or death, until the next Annual Town Election.

Certificates of all appropriations voted at both town meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at both Town Meetings were sent to the departments affected.

All the amendments to the town bylaws and zoning bylaws as voted at both the Annual and Special Town Meeting were submitted to the Attorney General and were approved with the statutory period provided. They were then advertised, as required by law, and became effective.

Summaries of the Annual and Special Town Meeting appear elsewhere in this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office.

Births, deaths, and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request.

A total of 963 dogs were licensed and 684 sporting (conservation) licenses issued. In addition, certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Zoning Board of Appeal decisions, decisions on requests for Special Permits from the Redevelopment Board, and Amendments to the

TOWN CENSUS AND ELECTIONS

Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drainlayer, blasting, and other surety bonds covering contractors were also placed on file in this office.

Oaths of office were administered to all elected or appointed town officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees, or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

Fines were collected for citations issued under Section 21D of Chapter 40, General Laws, for violations of the town bylaws. Citations for persons who did not pay the penalties within the required time, twenty-one days, were referred to the Clerk of the District Court of Middlesex for further action.

My sincere appreciation is extended to Stephanie Lucarelli, Florence McGee, Natalie Ciarcia, and Shirley Ramos of the Town Clerk's Office and Paula Lee and June Walsh of the Registrars of Voters' Office for their continuing commitment to excellence in the performance of their duties, which was extremely helpful in my transition to Town Clerk.

The total amount collected during the year and deposited with the Town Treasurer was \$67,647.60 and increase of \$2,825.35 over the previous year. Included in the total was \$10,707.70 for 684 Conservation Licenses and \$7,474.00 for 963 dog licenses.

The breakdown of fees collected is as follows:

Marriage Intentions	\$ 4,963.20
Filing Fees	2,747.00
Miscellaneous Certificates	32,850.40
Pole Locations/Misc. Zoning	443.00
Renewal of Gasoline Permits	2,580.00
Miscellaneous, Books	3,557.40
Duplicate Dog Tags	11.00
Miscellaneous Licenses and Citations	2,313.90
*Dog Licenses	7,474.00
**Conservation Licenses	<u>10,707.70</u>
TOTAL	\$67,647.60

*Fees to County Treasurer - \$5,069.00

**Fees to State Division of Fisheries & Wildlife-\$10,389.00

Vital Statistics

Births	502
Deaths	565
Marriages	322

REGISTRARS OF VOTERS

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February, 1994. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the town's computer base by the staff of the Registrars' Office.

A list of persons zero years of age to twenty-one was transmitted to the School Committee. Also, a juror list, programmed in format with sequential numbers, was forwarded to the Jury Commissioner.

The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, 3,890 notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 1994. Those who proved residence were reinstated. The total number of registered voters upon completion of the revision of the voting list was 25,638, including 14,390 enrolled Democrats, 2,956 enrolled Republicans, and 8,278 unenrolled voters. There were also seven voters designated Libertarians, five voters designated Socialists, and two voters designated Green Party USA. Cards were mailed notifying voters of the establishment, change, or cancellation of political party enrollments received by this office.

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special evening and Saturday sessions were held during the period prior to the last day to register voters for the Annual Town Election. Special sessions were also held until 10:00 P.M. on the last day to register voters for the State Primary and State Election.

On July 1, certain provisions of the so-called "Motor Voter Bill" went into effect. These provisions permitted mail-in voter registration and eliminated the requirement that special evening and Saturday sessions for the registration of voters be held prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration

TOWN CENSUS AND ELECTIONS

were made available at various locations throughout Arlington and all other cities and towns in the State. In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Welfare, Medicaid, Food Stamps, Military Recruitment Offices, and other State departmental offices. These affidavits were forwarded to the Registrars of Voters or Election Commissioners of the voters' places of residence.

As required by law, acknowledgment forms were forwarded to all persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting locations.

A total of 1,422 persons were registered throughout the year. In addition to the regular daily and special scheduled sessions, an additional session was held in September on Town Day.

The Board certified 9,619 voter signatures appearing on nomination papers filed by or in behalf of candidates seeking offices at the Annual Town Election, petitions for referenda to be placed on the 1994 State Election ballot, petitions for articles to be inserted in the warrant for the 1994 Annual and Special Town Meetings, and 1,401 applications for absentee ballots for the Annual Town Election, State Primary, and State Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 25,000 listing slips of residents of the town on January 1 was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes.

During the Annual Town Election, the State Primary and the State Election, the Registrars of Voters were in session throughout the time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the punchcard ballots returned by Wardens and Clerks until the results were announced.

Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

On March 25, 1994, Robert B. Hayden submitted his resignation as a Registrar of Voters. Gerard J. Gagnon was appointed by the Board of Selectmen to fill the vacancy resulting from Hayden's resignation.

Our sincere appreciation is extended to June Walsh and Paula Lee, Assistant Registrars of Voters, for their loyal and conscientious performance during the year.

TOWN CENSUS AND ELECTIONS

ARLINGTON TOWN ELECTION, March 5, 1994

Voting Results

Total of Ballots Cast - 8,552 + includes 12 hand count (32.5% of total registered voters - 26,281)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
	238	457	335	334	326	347	364	481	471	492	549	644	494	341	445	423	228	364	452	404	363	8,552

TOWN CLERK FOR TWO YEARS (1) (to fill vacancy)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John F. Doyle	83	79	60	68	108	82	61	82	150	128	106	130	113	68	78	88	46	73	65	76	66	1,810
Robert L. Tosi, Jr.	42	80	58	70	43	41	66	49	47	52	87	82	64	42	63	91	36	93	49	144	46	1,345
Corinne M. Rainville	88	229	156	152	150	168	191	268	218	239	302	333	260	186	249	210	117	158	278	146	217	4,315
Blanks	25	69	61	44	25	56	46	82	56	73	54	99	57	45	55	34	29	40	60	38	34	1,082

SELECTMEN FOR THREE YEARS (2)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Frederick J. Sennott, Jr.	30	31	42	34	67	41	42	43	68	48	48	63	53	69	64	61	59	52	68	76	46	1,105
*Richard B. Murray	178	365	276	276	241	272	260	237	326	247	307	317	287	159	239	242	121	201	236	220	198	5,205
Mary Winstanley O'Connor	50	68	36	52	69	68	82	92	114	124	218	212	151	101	104	133	67	96	109	121	105	2,172
Forrest T. Buzan	7	16	11	20	15	22	23	43	17	38	50	31	41	26	36	15	12	26	29	26	41	545
*Kathleen Kiely Dias	75	205	192	185	136	142	152	307	194	278	232	351	243	175	203	243	87	187	219	190	184	4,180
Blanks	136	229	113	101	124	149	169	240	223	249	243	314	213	152	244	152	110	166	243	175	152	3,897

ASSESSOR FOR THREE YEARS (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Kevin P. Feeley	163	298	231	220	248	238	231	250	334	292	372	386	326	213	281	284	150	238	288	277	234	5,566
Blanks	75	159	104	114	78	109	133	231	137	200	177	258	168	128	164	139	78	126	164	127	117	2,986

SCHOOL COMMITTEE FOR THREE YEARS (2)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Janice Anzalone Bakey	110	226	196	205	181	178	187	319	254	295	304	388	292	201	226	245	116	202	231	222	177	4,755
*David W. McKenna	150	288	204	196	227	222	215	215	305	238	309	362	296	189	271	270	139	213	299	246	251	5,105
Blanks	216	400	270	267	244	294	326	428	383	451	485	538	400	292	393	331	201	313	374	340	298	7,244

ARLINGTON HOUSING AUTHORITY FOR FIVE YEARS (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Olga B. Kahn	76	142	126	114	69	115	121	271	129	208	234	259	181	150	157	192	78	133	176	126	146	3,203
*John J. Griffin	122	228	151	171	228	166	175	153	265	214	237	293	224	139	208	178	99	171	190	199	160	9,971
Blanks	40	87	58	49	29	66	68	57	77	70	78	92	89	52	80	53	51	60	86	79	57	1,378

ARLINGTON HOUSING AUTHORITY FOR FOUR YEARS (1) (to fill vacancy)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John F. Cusack	120	286	177	211	194	200	200	154	313	202	261	264	204	147	196	206	107	184	208	217	173	4,224
Freeland K. Abbott	87	115	107	86	106	99	119	258	107	211	191	276	198	142	151	167	87	125	155	131	156	3,074
Blanks	31	56	51	37	26	48	45	69	51	79	97	104	92	52	98	50	34	55	89	56	34	1,254

QUESTION NO. 1 (non-binding) "SHALL THE BOARD OF SELECTMEN BE AUTHORIZED TO GRANT LICENSES FOR THE SALE OF BEER AND WINE IN RESTAURANTS"

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	143	273	205	194	212	188	212	368	282	355	361	450	355	239	303	292	147	238	315	261	247	5,640
No	77	151	114	128	105	136	127	83	145	109	156	158	107	87	118	105	54	114	103	120	93	2,390
Blanks	18	33	16	12	9	23	25	30	44	28	32	36	32	15	24	26	27	12	34	23	23	522

TOWN CENSUS AND ELECTIONS

QUESTION NO. 2 (non-binding) "DO YOU SUPPORT THE TOWN IN ITS EFFORTS TO MAINTAIN ACUTE CARE BEDS AT SYMMES HOSPITAL"

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	179	326	258	240	270	267	269	283	365	301	366	404	335	243	270	295	165	266	313	288	253	5,956
No	34	78	52	70	36	48	62	136	52	134	107	138	89	54	98	84	28	73	85	76	78	1,612
Blanks	25	53	25	24	20	32	33	62	54	57	76	102	70	44	77	44	35	25	54	40	32	984

TOWN MEETING MEMBERS

PRECINCT ONE - THREE YEARS (4)

*Stuart P. Cleinman, 113 Sunnyside Avenue	4	*Kenneth H. Howington, 10 Norcross Circle	1
Blanks	947		

PRECINCT TWO - THREE YEARS (4)

*Michael A. Caggiano, 9 Putnam Road	219	*MacKay Fraser, 23 Sheraton Park	194
*Steven Cella, 99 Spy Pond Parkway	233	Robert E. Maranian, Jr., 10 Dorothy Road	193
*Peter J. Fiore, 58 Mott Street	245	Wm. Logan, 7 Mary Street	37
E.H. Stockstill	1	Blanks	706

PRECINCT THREE - THREE YEARS (4)

*John A. Ferrante, Jr., 38 Waldo Road	170	*John F. Flaherty, 19 Amsden Street	163
*Michael R. Tierney, 16 Teel Street	173	Frederick P. Maddox, 233 Massachusetts Avenue #312	118
*William Holt Barrett, 16 Cleveland Street	175	Blanks	541

PRECINCT THREE - TWO YEARS (1) (to fill vacancy)

Brian K. Rojo, 76 Henderson Street	63	*Paul C. Brooks, 54 Teel Street	98
Stephen D. Baker, 70 Teel Street	88	Blanks	86

PRECINCT FOUR - THREE YEARS (4)

*Brian D. O'Neill, 49 Fairmont Street	245	*Melcom E. Samoorian, 80 Massachusetts Avenue	189
*Virginia M. Shallow, 84 Herbert Road	2	*Laurie A. Marshall, 74 Varnum Street	2
Blanks	898		

PRECINCT FOUR - ONE YEAR (1) (to fill vacancy)

*Tainter Davis Child, 10 Magnolia Street	1	Blanks	333
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PRECINCT FIVE - THREE YEARS (4)

*Helen E. Chinal, 11 River Street	165	*Kenneth W. MacKenzie, 33 Bowdoin Street	190
*Lynda A. Smith, 133 Broadway #3	161	*Robert J. Jefferson, 89 Beacon Street	186
Sandra M. Smith, 133 Broadway #3	159	Blanks	443

PRECINCT SIX - THREE YEARS (4)

*Ronald A. Nigro, 382 Massachusetts Avenue #704	180	*Richard B. Murray, 38 Marion Road	264
*Julia A. Burke, 96 Orvis Circle	186	*Mark A. Cavicchi, 21 Newcomb Street	1
Blanks	757		

PRECINCT SIX - TWO YEARS (2) (to fill vacancies)

*Susan Rock Tully, 15 Chandler Street	5	*Joseph C. Tully, 15 Chandler Street	4
Andrew S. Fischer, 25 Lombard Road	2	Mark A. Cavicchi, 21 Newcomb Street	1
Blanks	682		

TOWN CENSUS AND ELECTIONS

PRECINCT SIX - ONE YEAR (1) (to fill vacancy)

*David Krikorian, 47 Lake Street	2	Mark Cavicchi, 21 Newcomb Street	6
John Stephen Crown, 29 Wyman Terrace	1	Brian G. Cafferty, 30 Whittemore Street	1
Roy Bercaw, 276 Massachusetts Avenue	1	Frank J. Ciano, 83 Orvis Road	1
Blanks	335		

PRECINCT SEVEN - THREE YEARS (4)

*Paul Schlichtman, 333 Massachusetts Avenue #2	161	*Peter Villandry, 63 Tufts Street	231
John P. Polidori, 46 Harlow Street	93	*James K. Ferraro, 24 Grafton Street	176
*Daniel J. Tobin, 70 Harlow Street	228	Blanks	567

PRECINCT SEVEN - ONE YEAR (1) (to fill vacancy)

*Joseph M. Connors, 78 Bates Road	74	Timothy Kearny, Jr., 100 Everett Street	1
Stan Benulis, 24 Wyman Street	4	Deborah B. Ferraro, 24 Grafton Street	1
Paul Yager, 17 Everett Street	1	Blanks	283

PRECINCT EIGHT - THREE YEARS (4)

*Patricia B. Worden, 27 Jason Street	217	*Elizabeth L. Baldwin, 107 Jason Street	242
*John D. Leone, 51 Irving Street	208	Brian H. Rehrig, 28 Academy Street	97
*John A. FitzMaurice, 17 Lakeview	184	Joseph F. Tulimieri, 27 Hillsdale Road	124
Steven E. Musselman, 124 Jason Street #2	159	Kip Cooper, Wellington Street	1
Blanks	692		

PRECINCT NINE - THREE YEARS (4)

*Robert E. Herlihy, 51 Maynard Street	285	*Edward W. Murphy, Jr., 31 Sherborn Street	304
*Norman C. Towle, 22 Franklin Street	224	*Nanci L. Ortwein, 135 Medford Street	249
Blanks	822		

PRECINCT TEN - THREE YEARS (4)

*Carol A. Driscoll, 34 Venner Road	244	Nancy N. Tiedeman, 46 Bailey Road	150
*James F. Doherty, 6 Highland Avenue	190	Susan Anne Brent, 66 Highland Avenue	181
*John F. Doyle, 26 Bellevue Road	196	*Thomas E. Rawson, 18 Gloucester Street	201
Blanks	806		

PRECINCT ELEVEN - THREE YEARS (4)

*Forrest T. Buzan, 87 Beverly Road	340	*William J. Maytum, 25 Ridge Street	77
*Pasquale D. Oppedisano, 102 Stowcroft Road	77	*Steven H. O'Riordan, 21 Oakhill Drive	78
Paul J. Stanton, 42 Beverly Road	1	Charles Hayes, 31 Johnson Road	1
Harry Ryerson, 14 Edgehill Road	1	Kristen Greeley, 38 Edgehill Road	2
Suzanne O'Brien, 43 Johnson Road	3	Robert E. Greeley, 38 Edgehill Road	1
Al Franchi, 87 Beverly Road	1	Blanks	1,614

PRECINCT ELEVEN - ONE YEAR (1) (to fill vacancy)

*Gerald A. Polcari, 32 Columbia Road	43	Susan Newson, 39 Crosby Street	1
Thomas Moore, 298 Mystic Street	1	Al Franchi, 87 Beverly Road	1
Mary B. Trvalk, 45 Fairview Avenue	2	Roman A. Rustia, 15 Draper Avenue	2
Blanks	499		

TOWN CENSUS AND ELECTIONS

PRECINCT TWELVE - THREE YEARS (4)

*Jacqueline Harrington, 52 Kenilworth Road 378
 *Robert G. McInnes, 7 Gray Circle 302
 Leanne Lavin, 55 Eustis Street 106
 Joe Baldiga, 258 Gray Street 2
 John Dolan 1
 Lake 1
 Charles Pappas, 20 Grand View Road 19
 Blanks 1,130

*Mary Megson, 24 Coolidge Road 370
 *Judith Epstien Leich, 53 Pine Ridge Road 143
 Michael Dolan, 129 Newport Street 119
 Elena Bartholomew, 51 Newport Street 1
 Ken Bell, 55 Coolidge Road 1
 Robert Dolan 1
 Michael Foley, 129 Newport Street 1

PRECINCT THIRTEEN - THREE YEARS (4)

*Marie Krepelka, 12 Mowhawk Road 348
 *Maurice H. O'Connell, 2 Old Colony Road 32
 John Sweeney, 10 Arrowhead Lane 5
 Donald R. Denning, Jr., 64 Morningside Drive 3
 Robert Hayden, 38 Old Middlesex Path 3
 Robert Klien, 196 Crosby Street 1
 Adele Kraus, Falmouth Road West 1
 Blanks 1,245

*Margaret Gavin, 36 Upland Road 308
 *Fay Horn Lee, 35 Melvin Road 24
 Tim Coravotta, Columbia Road 1
 Thomas Yewcic, 31 Cherokee Road 2
 Alvin Winder, 81 Old Mystic Street 1
 Paul Bergantino, 11 Upland Road 1
 Richard Keshian, Falmouth Road West 1

PRECINCT FOURTEEN - THREE YEARS (4)

*Gwenyth R. Hooper, 1 School Street #102 203
 *Daniel A. Grabauskas, 1184 Massachusetts Avenue 166
 Evelyn Smith DeMille, 31 Coleman Road 2
 Bruce Hain, 1 School Street 6
 Richard Robert Osborn, 37 Harvard Street 1
 Robert Gray Beckman, 20 Mount Vernon Street 1

*Kenneth R. Marquis, 27 Mount Vernon Street 178
 *Diane M. Mahon, 23 Howard Street 26
 John Canady, 48 Me 2
 Stuart Galley, Gray Street 1
 James Mason, 12 Richardson Avenue 1
 Blanks 777

PRECINCT FIFTEEN - THREE YEARS (4)

*Edward Starr, 7 Twin Circle Drive 207
 *Margaret Anne Healy, 147 Washington Street 245
 B. Cutler, 7 Teresa Circle 1
 Anne LaCourt, 48 Chatham Street 5
 Blanks 872

*Paul M. Doherty, 26 Oak Hill Drive 231
 *Richard Damon, 35 Stone Road 217
 Roy Watson, 16 Pamela Drive 1
 B. Margolis, 30 Pine Street 1

PRECINCT SIXTEEN - THREE YEARS (4)

*Coburn Bennett, 141 Hillside Avenue 265
 *Richard S. Phelps, 77 Oakland Avenue 260
 Margaret Hiltz 24
 Virginia Rundell 13

*Allen W. Reedy, 153 Renfrew Street 244
 *Richard Gillis, 137 Wachusett Avenue 45
 Leslie Oringes 2
 Blanks 839

PRECINCT SEVENTEEN - THREE YEARS (4)

*John R. White, 8 Dudley Street #21 147
 *Angela M. Olszewski, 1 Watermill Place #428 12
 Jean Daley, 25 Grove Street 2
 Barbara Sparacia, 1055 Massachusetts Avenue 5
 Blanks 590

*Clifford L. Milligan, 1 Watermill Place #1 134
 *Stephen Paulino, 9 Grove Street 10
 Frank Nigro, 3 Laurel Street 6
 Amy Morrisette, 17 Washington Street 6

PRECINCT EIGHTEEN - THREE YEARS (4)

*Jonathan N. Kremsky, 61 Piedmont Street 227
 *Charles Lyons, 82 Hathaway Circle 6
 David Hadley 1

*Brian Terence White, 21 Piedmont Street 232
 *Carolyn Marie Parsons, 23 Brewster Road 3
 Blanks 987

TOWN CENSUS AND ELECTIONS

PRECINCT EIGHTEEN - TWO YEARS (1) (to fill vacancy)

*Stephen J. Andrew, 16 Wadsworth Road 249
 Carolyn Marie Parsons 3
 Raymond T. Carmichael 1
 Blanks 103

Charles Lyons 6
 Martin Likainford 1
 Mary D. Meador 1

PRECINCT NINETEEN - THREE YEARS (4)

*Christine P. Deshler, 65 Huntington Road 39
 *David H. Kaye, 39 Grand Street 29
 Elizabeth Zarrella, 159 Forest Street 2
 Gary T. Sweed, 212 Forest Street 2
 Steven Thomas, Aerial Street 2
 Marlene Silva, 116 Newland Road 1

*Leo F. Doherty, Jr., 8 Gay Street 36
 *Brain D. Mulvey, 16 Edmund Road 25
 Roger Barnaby, 16 Aerial Street 1
 Judy Paradis, 143 Forest Street 1
 David Formanck, 141 Newland Road 1
 Blanks 1,669

PRECINCT NINETEEN - TWO YEARS (2) (to fill vacancies)

*Roger Barnaby, 16 Aerial Street 292
 John R. Norris, 15 Cypress Street 2

*Bryan A. French, 55 Overlook Road 3
 Blanks 607

PRECINCT TWENTY - THREE YEARS (4)

*Raymond J. Robertson, 41 Wilbur Avenue 241
 *John T. Kohl, 8 Lorne Road 15
 Jeffrey Needle 7
 Blanks 1,059

*Robert L. Tosi, 14 Inverness Road 282
 *Anne P. Marks, 36 Tanager Street 11
 Mark Streitfeld 1

PRECINCT TWENTY-ONE - THREE YEARS (4)

*Owen R. Carrigan, 85 Sunset Road 221
 *Martha I. Scott, 90 Alpine Street 228
 Walter Mayne 2

*Patty I. Kirkpatrick, 31 Crescent Hill Avenue 205
 *Harry P. McCabe, 92 Madison Avenue 226
 Blanks 570

PRECINCT TWENTY-ONE - ONE YEAR (1) (to fill vacancy)

*Thomas M. Fjeld, 4 Colonial Village Drive 239

Blanks 124

TOWN CENSUS AND ELECTIONS

STATE PRIMARY, September 20, 1994

Voting Results

Total of Ballots Cast - 7,751 + 2 hand count. Democratic - 5,581. Republican - 1,900 + 2 hand count. (30% of total registered voters - 25,849)

Democratic Party

SENATOR IN CONGRESS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward M. Kennedy	143	223	182	168	183	173	179	258	213	238	231	278	189	175	209	225	146	214	198	197	184	4,206
Mitt Romney						1	1	2	2	3	5						1		5		1	21
Blanks	61	88	50	58	72	59	74	65	79	93	106	85	78	87	101	91	59	93	103	70	52	1,624

GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
George A. Bachrach	58	91	66	64	72	80	67	134	96	113	115	132	75	93	84	106	64	93	93	72	69	1,837
Michael J. Barrett	44	55	51	42	61	41	46	62	64	65	73	73	45	58	65	61	33	65	76	63	43	1,186
Mark Roosevelt	69	126	94	95	95	90	93	104	94	114	109	117	111	90	114	106	82	107	86	97	98	2,091
Weld							1	1			3								1		1	7
Blanks	33	39	21	25	27	22	47	24	40	42	42	41	36	21	47	43	27	42	50	35	26	730

LIEUTENANT GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Mark D. Draisen	35	90	62	45	66	63	57	108	59	93	79	110	69	61	74	81	63	70	84	73	62	1,504
Robert K. Massie	122	148	116	121	133	130	121	130	152	163	180	169	129	148	165	149	84	154	133	138	110	2,895
Cellucci										1	2											3
Blanks	47	73	54	60	56	40	76	87	83	77	81	84	69	53	71	86	59	83	89	56	65	1,449

ATTORNEY GENERAL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
L. Scott Harshbarger	161	251	196	174	213	194	201	252	239	263	275	286	216	209	249	252	167	247	217	212	190	4,664
W. Michael Rich										1												1
Blanks	43	60	36	52	42	39	53	73	55	70	67	77	51	53	61	64	39	60	89	55	47	1,186

SECRETARY OF STATE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William Francis Galvin	92	139	98	84	126	99	128	108	138	114	113	130	103	99	120	128	92	141	99	115	96	2,362
Augusto F. Grace	87	104	88	90	86	99	74	148	98	150	165	167	120	119	133	126	79	113	141	107	98	2,392
Blanks	25	68	46	52	43	35	52	69	58	70	64	66	44	44	57	62	35	53	66	45	43	1,097

TREASURER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Shannon P. O'Brien	130	213	154	148	182	161	164	184	200	190	228	217	165	158	201	212	130	191	189	183	157	3,757
Joe Malone										1	2											3
Michael Rich										1												1
Blanks	74	98	78	78	73	72	90	141	94	142	112	146	102	104	109	104	76	116	117	84	80	2,090

AUDITOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
A. Joseph DeNucci	141	215	163	162	193	174	182	193	204	198	246	230	199	175	223	232	138	213	201	196	169	4,047
Forrester A. Clark											1											1
Michael Rich										1												1
Blanks	63	96	69	64	62	59	72	132	90	135	95	133	68	87	87	84	68	94	105	71	68	1,802

REPRESENTATIVE IN CONGRESS - SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Markey	149	241	180	164	206	193	194	252	228	241	264	271	196	188	234	243	153	228	221	203	185	4,434
Blanks	55	70	52	62	49	40	60	73	66	93	78	92	71	74	76	73	53	79	85	64	52	1,417

TOWN CENSUS AND ELECTIONS

STATE PRIMARY - Democratic Party, Continued

COUNCILLOR - SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Dorothy A. Kelly Gay	95	166	121	117	139	133	115	155	148	159	183	156	125	133	148	144	98	128	153	119	128	2,863
Joseph G. LaBate	53	67	53	61	62	50	63	57	72	70	78	88	83	71	87	82	51	92	71	78	60	1,449
Blanks	56	78	58	48	54	50	76	113	74	105	81	119	59	58	75	90	57	87	82	70	49	1,539

SENATOR IN GENERAL COURT - FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Havern III	139	241	178	163	188	186	190	234	218	230	258	248	197	193	226	247	144	217	221	202	174	4,294
Cangiamila										2		1										3
Marian Stein								1														1
Blanks	65	70	54	63	67	47	64	90	76	102	84	114	70	69	84	69	62	90	85	65	63	1,553

REPRESENTATIVE IN GENERAL COURT - TWENTY-SIXTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	Total
Anne M. Paulsen	135	237	185	161	184	184	184	1,270
Blanks	69	74	47	65	71	49	70	445

SENATOR IN GENERAL COURT - TWENTY-FIFTH MIDDLESEX DISTRICT

Precinct	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jim Marzilli	256	225	237	242	272	199	188	222	236	157	216	222	205	174	3,051
Blanks	69	69	97	100	91	68	74	88	80	49	91	84	62	63	1,085

DISTRICT ATTORNEY - NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Thomas F. Reilly	132	223	159	145	185	171	172	200	198	205	234	225	182	173	212	224	136	200	204	188	154	3,922
Dean Amrose									1													1
Michael Rich										1												1
Blanks	72	88	73	81	70	62	82	125	95	128	108	138	85	89	98	92	70	107	102	79	83	1,927

CLERK OF COURTS - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Sullivan	121	202	132	123	165	152	167	149	186	177	224	213	169	147	208	203	113	203	188	164	157	3,563
James P. Kennedy	46	57	42	49	41	33	42	50	47	48	53	41	48	57	49	38	41	41	37	48	47	955
Blanks	37	52	58	54	49	48	45	126	61	109	65	109	50	58	53	75	52	63	81	55	33	1,333

REGISTER OF DEEDS - MIDDLESEX COUNTY, SOUTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Eugene C. Brune	102	152	108	95	115	109	121	144	122	143	181	152	125	116	137	153	82	138	146	110	104	2,655
John S. Kennedy	37	45	31	49	45	28	51	22	53	27	43	33	31	39	31	35	25	42	29	44	30	770
Douglas John Murray	29	46	35	28	36	36	24	32	42	44	47	57	52	45	58	34	39	44	45	50	38	861
Blanks	36	68	58	54	59	60	58	127	77	120	71	121	59	62	84	94	60	83	86	63	65	1,565

COUNTY COMMISSIONER - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Francis X. Flaherty	129	213	134	145	165	149	161	157	190	188	239	211	183	151	222	187	125	195	198	161	149	3,652
Gerald J. Flynn, Jr.	12	8	7	10	11	11	11	9	7	8	19	13	12	18	9	12	8	7	12	10	11	225
Douglas E. MacDonald	12	7	13	10	8	10	13	9	7	6	7	12	12	9	15	9	8	6	8	16	12	209
John M. MacGillivray	14	13	15	11	21	11	17	14	23	19	20	12	16	25	12	30	14	28	14	21	13	363
Blanks	37	70	63	50	50	52	52	136	67	113	57	115	44	59	52	78	51	71	74	59	52	1,402

Republican Party

SENATOR IN CONGRESS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John R. Lakian	5	20	10	11	11	7	9	9	10	12	13	14	20	9	21	12	7	7	13	9	10	239
W. Mitt Romney	41	63	67	37	44	56	50	110	70	107	109	101	111	83	78	82	46	94	54	68	59	1,530
Blanks	5	3	4	4	2	6	4	10	6	9	8	7	4	10	7	9	3	7	9	9	7	133

TOWN CENSUS AND ELECTIONS

STATE PRIMARY - Republican Party, Continued

GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William F. Weld	41	71	69	41	47	63	58	103	67	108	112	96	115	79	91	92	48	92	54	71	63	1,581
Blanks	10	15	12	11	10	6	5	26	19	20	18	26	20	23	15	11	8	16	22	15	13	321

LIEUTENANT GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Argeo Paul Cellucci	39	65	69	38	43	60	49	95	59	101	105	94	112	75	87	89	46	81	52	64	58	1,481
Blanks	12	21	12	14	14	9	14	34	27	27	25	28	23	27	19	14	10	27	24	22	18	421

ATTORNEY GENERAL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Janis M. Berry	24	32	44	25	29	35	33	66	34	67	58	56	66	45	51	43	27	50	36	39	34	894
Guy A. Carbone	15	37	27	16	21	24	18	42	32	32	53	49	59	29	34	42	20	44	26	30	30	680
Blanks	12	17	10	11	7	10	12	21	20	29	19	17	10	28	21	18	9	14	14	17	12	328

SECRETARY OF STATE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Arthur E. Chase	14	37	38	22	22	30	26	50	26	47	51	52	61	33	44	46	27	49	33	31	31	770
Peter V. Forman	28	33	31	13	24	27	27	47	36	50	52	51	54	34	31	30	20	36	23	35	34	716
Blanks	9	16	12	17	11	12	10	32	24	31	27	19	20	35	31	27	9	23	20	20	11	416

TREASURER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Joseph Daniel Malone	37	71	66	40	51	59	53	103	62	102	105	93	119	77	81	81	48	88	57	71	63	1,527
Blanks	14	15	15	12	6	10	10	26	24	26	25	29	16	25	25	22	8	20	19	15	13	375

AUDITOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Forrester A. "Tim" Clark, Jr.	13	31	26	18	25	34	18	48	26	39	45	47	49	22	38	31	22	35	26	20	20	633
Earle B. Stroll	21	40	36	17	19	22	22	47	30	49	53	46	62	42	33	44	23	51	21	42	39	759
Blanks	17	15	19	17	13	13	23	34	30	40	32	29	24	38	35	28	11	22	29	24	17	510

REPRESENTATIVE IN CONGRESS - SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Brad Bailey	17	38	36	18	29	27	27	57	36	54	67	55	86	40	54	39	21	38	37	35	22	833
Patricia H. Long	23	36	35	24	17	30	22	46	32	42	35	40	33	29	26	45	25	50	17	34	38	679
Blanks	11	12	10	10	11	12	14	26	18	32	28	27	16	33	26	19	10	20	22	17	16	390

COUNCILLOR - SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Virgil J. Aiello	31	55	65	32	41	52	37	73	52	81	78	76	94	61	60	72	40	67	40	52	49	1,208
Blanks	20	31	16	20	16	17	26	56	34	47	52	46	41	41	46	31	16	41	36	34	27	694

SENATOR IN GENERAL COURT - FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Brion Cangiamila	3	4	5	2	2	6	6	12	4	2	5	5	8	5		1	2	5	5			82
Blanks	48	82	76	50	55	63	57	117	82	126	125	117	127	97	106	102	54	103	71	86	76	1,820

REPRESENTATIVE IN GENERAL COURT - TWENTY-FIFTH MIDDLESEX DISTRICT

Precinct	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate															
Bruce Wright				1											1
Blanks	129	86	127	130	122	135	102	106	103	56	108	76	86	76	1,442

TOWN CENSUS AND ELECTIONS

STATE PRIMARY - Republican Party, Continued

SENATOR IN GENERAL COURT - TWENTY-SIXTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	Total
No Candidate								
Blanks	51	86	81	52	57	69	63	459

DISTRICT ATTORNEY - NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Blanks	51	86	81	52	57	69	63	129	86	128	130	122	135	102	106	103	56	108	76	86	76	1,902

CLERK OF COURTS - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
W. Ed Sullivan										1												1
Blanks	51	86	81	52	57	69	63	129	86	127	130	122	135	102	106	103	56	108	76	86	76	1,901

REGISTER OF DEEDS - MIDDLESEX COUNTY, SOUTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jane Sullivan Savery	34	55	60	33	40	43	39	74	57	77	79	76	85	54	65	64	32	68	44	45	49	1,173
Gene Brune																				1		1
Blanks	17	31	20	19	17	26	24	55	29	51	51	46	50	48	41	39	24	40	32	41	27	728

COUNTY COMMISSIONER - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Blanks	51	86	81	52	57	69	63	129	86	128	130	122	135	102	106	103	56	108	76	86	76	1,902

STATE ELECTION, November 8, 1994

Voting Results

Total of Ballots Cast - 21,694 (80% of total registered voters - 26,953)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
	712	1,073	926	910	1,021	1,008	960	1,133	1,002	1,193	1,134	1,257	1,117	1,039	1,117	1,067	774	1,111	1,187	966	987	21,694

UNITED STATES SENATOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Edward M. Kennedy	450	690	610	613	690	668	629	770	652	742	684	833	592	653	666	661	496	633	721	614	679	13,746
W. Mitt Romney	217	337	283	256	277	276	285	320	311	405	405	381	488	330	383	361	229	408	365	307	271	6,895
Lauraleigh Dozier	5	6	5	1	9	6	9	5	4	2	6	3	2	6	8	8	9	10	7	8	4	123
William A. Ferguson, Jr.	4	2	4	2	0	1	2	2	4	0	2	0	1	0	2	0	0	2	2	2	2	34
Others				1			1												2			4
Blanks	36	38	24	37	45	57	34	36	31	44	37	40	34	50	58	37	40	58	90	35	31	892

GOVERNOR/LIEUTENANT GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Weld and Cellucci	396	634	551	537	616	551	579	584	546	675	717	731	772	576	680	624	446	694	707	553	571	12,740
Roosevelt and Massie	266	379	329	333	347	389	344	492	396	466	362	474	288	409	382	370	274	367	384	359	361	7,771
Cook and Crawford	8	9	7	6	13	9	6	5	7	7	8	7	3	5	6	13	8	4	6	12	8	157
Rebello and Giske	4	2	4	2	1	0	2	3	5	0	2	1	0	0	0	0	1	0	2	0	2	31
Others	1			2	1	1		4						1					2			12
Blanks	37	49	35	30	43	58	29	45	48	45	45	44	54	48	49	60	45	46	86	42	45	983

TOWN CENSUS AND ELECTIONS

STATE ELECTION - Continued

ATTORNEY GENERAL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*L. Scott Harshbarger	501	767	682	662	777	737	710	845	726	853	789	941	760	736	773	754	549	780	859	663	706	15,570
Janis M. Berry	168	249	196	198	192	200	192	228	206	271	289	262	309	226	282	253	177	271	233	238	235	4,875
Others																			2			2
Blanks	43	57	48	50	52	71	58	60	70	69	56	54	48	77	62	60	48	60	93	65	46	1,247

SECRETARY OF STATE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Arthur E. Chase	186	276	225	217	210	222	227	312	247	348	365	356	422	238	305	312	182	335	290	236	238	5,749
*William Francis Galvin	427	646	571	563	668	625	593	642	607	636	609	728	543	612	649	606	456	641	702	569	625	12,718
Peter C. Everett	23	32	36	19	31	38	34	27	36	40	31	25	35	34	35	26	33	29	30	39	28	661
Blanks	76	119	94	111	112	123	106	152	112	169	129	148	117	155	128	123	103	106	165	122	96	2,566

TREASURER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Joseph Daniel Malone	373	602	490	477	551	494	508	568	502	634	678	729	748	506	630	578	396	682	677	518	525	11,866
Shannon Patricia O'Brien	251	355	338	320	363	384	348	455	351	424	356	423	278	391	353	379	273	341	391	330	359	7,463
Susan B. Poulin	22	28	30	29	24	23	17	20	29	24	24	17	16	24	23	23	25	22	29	25	21	495
Thomas P. Tierney	28	16	20	23	20	18	24	13	43	24	14	16	24	19	35	23	15	16	18	20	28	457
Blanks	38	72	48	61	63	89	63	77	77	87	62	72	51	99	76	64	65	50	72	73	54	1,413

AUDITOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*A. Joseph DeNucci	517	751	658	642	762	678	711	767	722	818	774	894	746	708	792	740	537	794	847	654	711	15,223
Forrester A. "Tim" Clark, Jr.	107	175	134	124	125	165	137	185	133	203	227	191	267	163	181	193	121	190	162	155	152	3,490
Geoff M. Weil	15	27	34	21	26	33	15	30	30	17	18	17	16	21	20	21	23	20	24	27	25	480
Blanks	73	120	100	123	108	132	97	151	117	155	115	155	88	147	124	113	93	107	154	130	99	2,501

REPRESENTATIVE IN CONGRESS - SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Edward J. Markey	462	689	635	599	710	656	615	750	657	745	672	832	573	644	699	671	501	666	738	587	671	13,772
Brad Bailey	182	284	229	220	230	256	236	291	246	343	374	335	451	294	322	308	202	356	339	283	242	6,023
Others				1										1								2
Blanks	68	100	62	90	81	96	109	92	99	105	88	90	93	100	96	88	71	89	110	96	74	1,897

COUNCILLOR - SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Dorothy A. Kelly Gay	429	591	547	530	628	600	564	632	585	638	544	701	487	555	601	600	443	566	649	527	607	12,024
Virgil J. Aiello	192	309	272	253	268	261	274	306	271	323	409	341	492	286	351	309	199	395	346	291	247	6,395
Blanks	91	173	107	127	125	147	122	195	146	232	181	215	138	198	165	158	132	150	192	148	133	3,275

SENATOR IN GENERAL COURT - FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Robert A. Havern III	454	709	636	609	726	665	642	778	676	767	677	813	617	658	693	670	502	710	764	621	675	14,062
Brion M. Cangiamila	192	260	203	204	207	239	224	251	224	307	362	334	423	257	335	319	183	316	316	244	237	5,637
Others								1														1
Blanks	66	104	87	97	88	104	93	104	102	119	95	110	77	124	89	78	89	85	107	101	75	1,994

REPRESENTATIVE IN GENERAL COURT - TWENTY-SIXTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7															Total
*Anne M. Paulsen	531	795	727	695	798	769	724															5,039
Others			1	1			3															5
Blanks	181	277	199	214	223	239	233															1,566

REPRESENTATIVE IN GENERAL COURT - TWENTY-FIFTH MIDDLESEX DISTRICT

Precinct								8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Jim Marzilli								860	758	870	803	954	790	766	818	795	591	827	916	737	761	11,246
Others									2		1											3
Blanks								273	242	323	330	303	327	273	299	272	183	284	271	229	226	3,835

TOWN CENSUS AND ELECTIONS

STATE ELECTION - Continued

DISTRICT ATTORNEY - NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Thomas F. Reilly	528	785	702	664	799	763	714	768	758	811	801	907	780	718	801	781	579	810	877	696	728	15,770
Others							2			1				1								4
Blanks	184	288	224	246	222	245	244	365	243	382	333	350	337	320	316	286	195	301	310	270	259	5,920

CLERK OF COURTS - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Edward J. Sullivan	503	774	697	652	776	723	696	719	727	784	772	863	733	681	783	739	561	786	838	662	771	15,180
Others							3		1	1				1								6
Blanks	209	299	229	258	245	285	261	414	274	408	362	394	384	357	334	328	213	325	349	304	276	6,508

REGISTER OF DEEDS - MIDDLESEX SOUTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Eugene C. Brune	421	584	526	499	618	556	535	564	556	611	593	667	543	522	587	552	383	559	649	525	541	11,591
Jane Sullivan Savery	204	319	268	260	275	289	280	342	293	358	347	379	444	315	368	347	260	381	340	287	293	6,649
Blanks	87	170	132	151	128	163	145	227	153	224	194	211	130	202	162	168	131	171	198	154	153	3,454

COUNTY COMMISSIONER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Francis X. Flaherty	461	672	608	579	726	638	616	674	725	782	711	622	735	684	485	697	485	697	774	608	642	13,822
Barbara J. Collins	140	226	172	174	155	192	184	226	186	227	210	232	248	202	224	206	161	221	218	185	193	4,182
Blanks	111	175	146	157	140	178	160	233	154	245	199	243	158	215	158	177	128	193	195	173	152	3,690

QUESTION NO. 1 - REGULATING SPENDING ON BALLOT QUESTION CAMPAIGNS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	285	446	371	367	423	463	410	524	405	553	448	545	417	482	472	453	339	388	499	398	418	9,106
*No	371	546	482	473	530	474	479	561	518	579	624	637	646	492	566	561	385	654	596	491	511	11,176
Blanks	56	81	73	70	68	71	71	48	79	61	62	75	54	65	79	53	50	69	92	77	58	1,412

QUESTION NO. 2 - SEAT BELT LAW

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	349	620	539	510	574	656	595	825	578	812	706	863	619	669	617	697	480	647	706	577	597	13,236
No	313	391	333	346	399	299	313	271	346	338	337	448	323	445	322	252	402	423	335	347		7,366
Blanks	50	62	54	54	48	53	52	37	78	43	45	57	50	47	55	48	42	62	58	54	43	1,092

QUESTION NO. 3 - CHANGING LAW REGARDING STUDENT FEES

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	241	469	357	379	392	433	403	471	400	524	496	570	550	428	495	460	332	516	500	399	423	9,238
*No	366	487	453	431	502	453	428	548	463	544	521	550	454	483	491	506	365	479	547	442	474	9,987
Blanks	105	117	116	100	127	122	129	114	139	125	117	137	113	128	121	101	77	116	140	125	90	2,469

QUESTION NO. 4 - TERM LIMITS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	300	435	395	380	413	413	410	438	413	480	498	478	589	400	535	459	305	536	521	449	382	9,229
*No	357	548	453	457	541	520	470	656	494	644	575	695	449	568	510	536	417	483	560	443	542	10,918
Blanks	55	90	78	73	67	75	80	39	95	69	61	84	79	71	72	72	52	92	106	74	63	1,547

QUESTION NO. 5 - OPENING RETAIL STORES ON SUNDAY MORNINGS AND CERTAIN HOLIDAYS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	343	499	449	461	482	482	447	545	489	571	520	569	533	508	513	483	391	512	577	492	511	10,377
No	334	503	426	400	491	466	463	552	449	567	572	628	526	471	550	536	338	543	546	423	433	10,217
Blanks	36	71	50	49	48	60	50	36	64	55	42	60	58	60	54	48	45	56	64	51	43	1,100

TOWN CENSUS AND ELECTIONS

STATE ELECTION - Continued

QUESTION NO. 6 - GRADUATED INCOME TAX

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	236	373	316	343	377	387	351	459	312	456	334	451	277	393	344	360	271	317	416	321	344	7,438
*No	429	635	547	510	577	554	546	631	594	675	740	750	790	586	714	660	460	715	685	575	592	12,965
Blanks	47	65	63	57	67	67	63	43	96	62	60	56	50	60	59	47	43	79	86	70	51	1,291

QUESTION NO. 7 - PERSONAL INCOME TAX CHANGES

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	222	352	293	313	357	356	330	430	294	443	311	419	266	384	326	331	264	300	393	300	329	7,014
*No	434	650	565	529	595	581	560	651	611	679	748	770	782	586	720	674	466	740	708	578	601	13,228
Blanks	56	71	68	68	69	71	70	51	97	71	75	68	69	69	71	62	44	71	86	88	57	1,452

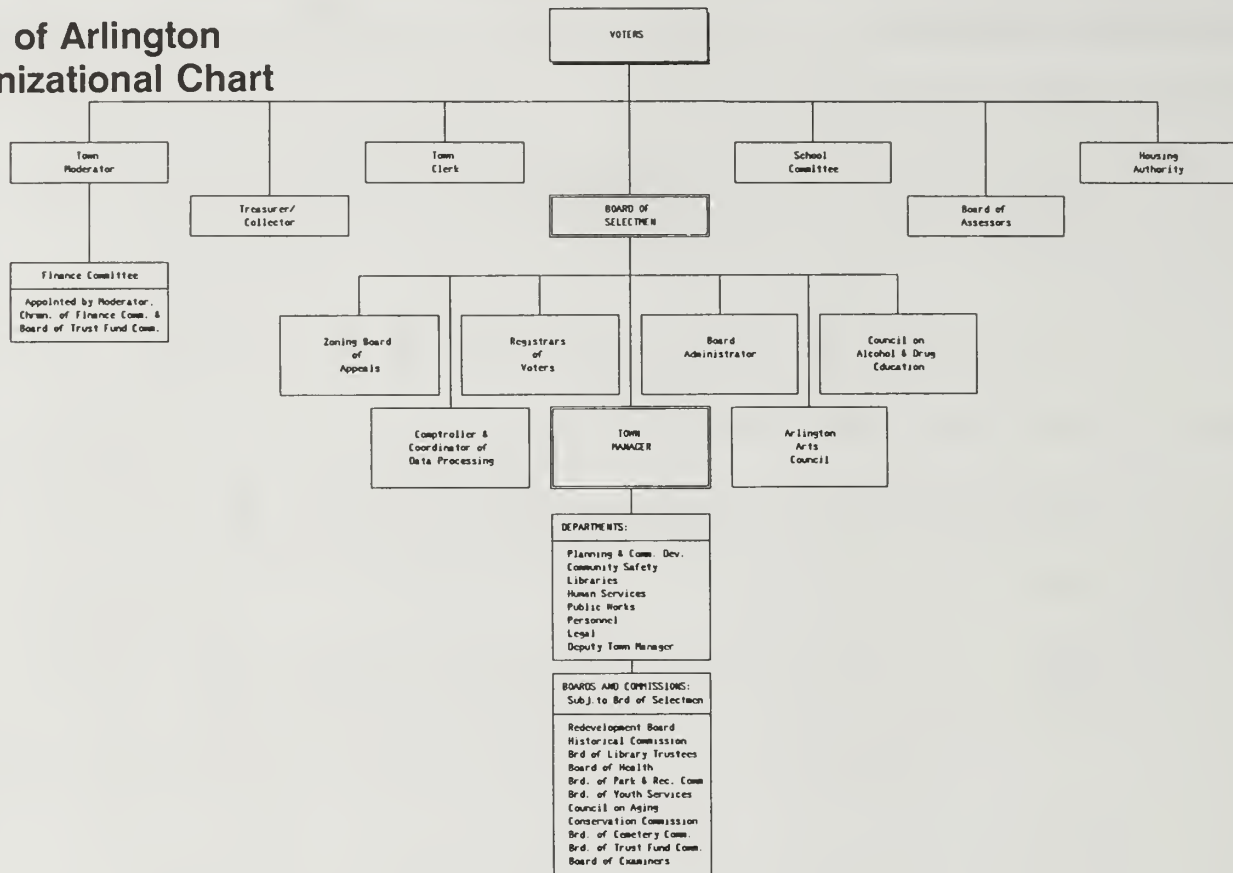
QUESTION NO. 8 - STATE HIGHWAY FUND CHANGES

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	458	764	608	593	715	689	678	731	662	817	816	878	817	748	766	743	532	791	826	661	678	14,971
No	189	227	232	240	234	239	207	324	239	303	242	296	233	199	272	253	186	227	263	211	237	5,053
Blanks	65	82	86	77	72	80	75	78	101	73	76	83	67	92	79	71	56	93	98	94	72	1,670

QUESTION NO. 9 - PROHIBITING RENT CONTROL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	336	621	476	475	547	533	463	585	486	662	666	651	740	553	661	577	389	624	639	482	509	11,675
No	330	373	387	376	414	412	431	510	438	473	403	533	316	424	379	431	334	414	467	427	423	8,695
Blanks	46	79	63	59	60	63	66	38	78	58	65	73	61	62	77	59	51	73	81	57	55	1,324

Town of Arlington Organizational Chart



Town Officials and Committees as of December 31, 1994

Elected by Arlington's Citizens

Elected by Arlington's Citizens		School Committee	Term Expires
Board of Selectmen	Term Expires	Katharine D. Fennelly, 97 Gray Street	1995
Kevin F. Greeley, Chair, 34 Hamilton Road #210	1995	Janice A. Bakey, 15 Fountain Road	1997
Kathleen Kiely Dias, 26 Addison Street	1997	David W. McKenna, 77 Sunset Road	1997
Richard B. Murray, 38 Marion Road	1997	Barbara C. Goodman, 31 Walnut Street	1996
Stephen J. Gilligan, Chair, 77 Falmouth Road	1996	Carolyn E. Simmons, 789 Concord Turnpike	1996
Charles Lyons, 82 Hathaway Circle	1996	Martin Thrope, 348 Gray Street	1996
		William A. Carey, Jr., 155 Lake Street	1995
		Michael Healy, 1 Hodge Road	1995
Moderator			
John L. Worden III, 27 Jason Street	1995		
Town Clerk		Arlington Housing Authority	
Corinne M. Rainville, 745 Summer Street	1997	Patricia Garrity, Chair, 361 Massachusetts Avenue	1995
		John Griffin, 21 Peirce Street	1999
		John F. Cusack, 61 Spy Pond Lane	1998
Town Treasurer		Thomas Yewcic, 31 Cherokee Road	1995
John J. Bilafer, 15 Victoria Road	1996	*James K. Ferraro, 24 Grafton Street	1996
Board of Assessors			
James F. Doherty, Chair, 6 Highland Avenue	1995		
Kevin P. Feeley, 25 Baker Road	1997	*Appointed by Governor	
Maurice H. O'Connell, 2 Old Colony Road	1996		

Appointed by Town Moderator

Finance Committee*

Precinct	Term Expires
3 Allan Tosti, Chair	1997
5 Abigail DuBois, Vice Chair	1993
9 Jerome P. Hallee, Vice Chair	1994
15 Richard C. Fanning, Vice Chair	1997
10 Peter B. Howard, Secretary	1993
1 Erin Phelps	1996
2 E. MacKay Fraser	1995
4 Robert P. Scoppettuolo	1996
6 Walter Fey	1997
7 Peter Villandry	1995
8 Charles T. Foskett	1995
11 George Kocur	1995
12 Kenneth J. Simmons	1994
13 John J. Deyst, Jr.	1995
14 Daniel A. Grabauskas	1995
16 Daniel M. O'Neill	1996
17 Zavan A. Mazmanian	1996
18 Mary I. Ronan	1995
19 Paul E. Olsen	1997
20 Robert L. Tosi, Jr.	1996
21 John Mahoney	1997
Gerard J. Gagnon, Executive Secretary	

Procedures Committee

	Term Expires
Richard S. Phelps	1996
Owen R. Carrigan	1994
John L. Worden III	1994

Minuteman Regional Vocational School Committee Representative

John P. Donahue	1997
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Arlington Recycling Committee

Suzanne W. Lijek, Chair
Freeland Abbott
Joseph H. Baldiga
Susanne Blair
Beverly Brinkerhoff
John Broderick
Joseph N. Loyacano
Laura Reiner
Martha Ulfelder

*Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

Appointed by the Board of Selectmen

Town Manager

	Term Expires
Donald R. Marquis	1995

Comptroller & Coordinator of Data Processing

A.L. Minervini, Jr.	1997
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Board Administrator

John D. Dunlap

Arlington Arts Council

Jennifer Azling, Chair	1998
Mark Weltner, Vice Chair	1995
Peter Alterio	1997
Christine Deshler	1995
Patricia O'Donoghue	1995
Pasquale Tassone	1995
Anne LaCourt	1996
Phyllis Spence, Associate	
Nancy Crasco, Associate	
Jane Howard, Associate	
Carol Mahoney, Associate	

Zoning Board of Appeals

	Term Expires
Mary Winstanley O'Connor, Esq., Chair	1996
Teresa Walsh Habib, Esq.	1996
Marshall K. Audin	1994
Joseph F. Tulimieri, Associate	1994

Board of Registrars of Voters

William P. Forristall, Chair	1996
Gerard J. Gagnon	1997
Corinne M. Rainville	1996
Frederick J. Sennott, Jr.	1995

Historic District Commissions

Samuel B. Knight, Chair	1997
Marshall K. Audin, Vice Chair	1995
John L. Worden III, Secretary	1997
Beth Cohen	1997
Jane Drake Piechota	1997
Lynn Sternbergh	1997
Robert Botterio	1996
Lin F. Kelleher	1996
Len Kuhn	1996
Andrea Alberg	1995

TOWN DIRECTORY

Appointed by the Board of Selectmen (Continued)

Fair Housing Advisory Committee

Nick Minton, Chair
Carol Forbes
Stephen J. Gilligan
Anita Howard
Franklin W. Hurd, Jr.

Muriel Ladenburg
Marcie Manos
Pearl Morrison
Miriam Stein
Deborah Chang,
Fair Housing Director

Arlington Council on Alcohol and Drug Education

Ruth Kelley, President
John E. Bowler, Vice President
David W. McKenna, Secretary
Frederick Buckley, Jr., Treasurer
Jean L. Donahue
Susan Eagan
Patsy Kraemer
Eileen C. Lynch
Barbara Walsh
James Webster
Elizabeth Oppedisano,
Executive Director

Appointed by the Town Manager

Town Manager's Office

Nancy T. Galkowski,
Deputy Town Manager
Teresa H. DeBenedictis,
Assistant Town Manager/Purchasing Agent

Legal

John F. Maher, Town Counsel
Edward M. Marlenga,
Workers' Compensation Agent

Planning and Community Development

Alan McClennen, Jr., Director

Community Safety

Eugene V. DelGaizo,
Director of Police Services
Perry Cayton,
Director of Fire Services

Libraries

Maryellen Remmert-Loud, Director

Public Works

Joseph N. Loyacano, Director

Council on Aging

Jeanne M. Madden, Executive Secretary

Veterans' Services

John Sullivan, Agent

Consumer Affairs

Susan Marlenga, Coordinator

Weights and Measures

Douglas Peters, Sealer

Public Health

Thomas Fantozzi, Director

Recreation Division

Deborah Hayes, Superintendent

Veterans' Memorial Sports Center

Robert McKeown, Manager

Human Services

Patsy Kraemer, Administrator

Personnel/Affirmative Action

Patricia M. Libby

TOWN DIRECTORY

Appointed by the Town Manager subject to the approval of the Board of Selectmen

Redevelopment Board

	Term Expires
Edward T. M. Tsoi, Chair	1995
Barry Faulkner	1997
William L. Sovie	1997
Doris M. Cremens	1995
*John A. FitzMaurice	1997
*Appointed by the Governor	

Board of Health

Charles D. Keefe, Chair	1994
Robert J. Carey, M.D.	1996
Alan J. Wright, D.M.D.	1995

Board of Library Trustees

Joyce H. Radochia, Chair	1995
Patricia Deal	1996
Helen Kass	1996
Barbara Muldoon	1996
Gary P. Phillips	1996
Frank Donnelly	1995
David Castiglioni	1994

Park and Recreation Commission

Bernice Jones, Chair	1997
Joanne Morel	1996
Joseph P. Carabello	1994
Donald Vitters	1994

Board of Youth Services

Carlene Newell, Chair	1996
James Long	1997
Joan Robbio	1997
David Walkinshaw	1997
Jean L. Donahue	1996
Lawrence C. Greco	1996
Elaine Shea	1996
Maryann Deyst	1995
John Guanci	1995
Reverend Paul Jackson	1995
Dorothy Williams	1996

Affirmative Action Advisory Committee

James Webster, Chair	
Patricia Garrity	
Augusta Haydock	
Jack Jones	
Adrienne McClure	
Dr. Franz J. Browne, Ex Officio	

Personnel Board

Robert M. Preer, Jr., Chair	1997
Cynthia Gallagher	1996
Virginia S. Gregory	1995

Historical Commission

	Term Expires
Robert J. Botterio, Co-chair	1995
Raymond Lum, Co-chair	1995
Jane Becker	1995
Marlene Alderman	1997
Beth F. Cohen	1997

Council on Aging

Reverend Henry Tomsuden, Chair	1997
Alex L. Moschella	1997
Katherine Sonnenberg	1997
Harry Barber	1996
Gerard C. Coletta	1996
Eugene Benson	1995
Mildred M. Hurd	1995

Conservation Commission

Susan Brent, Chair	1996
David W. Coppes	1997
Stephen Mattingly	1997
Richard H. Bowler	1996
Judith Hodges	1995
Geraldine Tremblay	1995
Dr. Philip M. Rury	1994
Ann Harrer, Conservation Administrator	

Board of Cemetery Commissioners

Robert W. Totten, Chair	1995
Benjamin J. Corletto	1997
Edward W. Murphy	1996

Board of Trust Fund Commissioners

Timothy F. Lordan, Chair	1996
Ronald Nigro	1996
Donald Reenstierna	1995

Board of Examiners

Walter H. Weidner, Jr., Chair	1995
John R. Roma	1997

Constables

Richard Boyle, 1 Mott Street	1996
Vincent A. Natale, Jr., 215 Forest Street	1996
Richard F. Ronan, Arlington Housing Authority	1995

Commission on Disabilities

Barbara Cutler, M.D., Chair	1996
Jeanne M. Madden	1996
Jan Tobin	1996
Barbara Murray	1995
Thomas Boudreau	1995
Frank Donnelly	1994

TOWN DIRECTORY

Other Committees

Capital Planning Committee

Charles T. Foskett, Chair
Stanley Benulis
John J. Bilafer
John Britt
John A. FitzMaurice
Nancy T. Galkowski
Anthony T. Lionetta
A.L. Minervini, Jr.
Barbara Thornton

Human Rights Commission

Susan P. McHugh, Chair
Debra Rose Brillati
Robert J. Carey, M.D.
Christine P. Deshler
Christopher W. Kita
James A. Webster
Sheri Baron
Joy A. Gaddy
Gabrielle D. Gurley
William E. Shea
Anthony Steven Kill
A. Nick Minton
Patricia B. Worden

Land Bank Committee

Stephen J. Gilligan, Chair
John J. Bilafer
John Britt
Katharine D. Fennelly
Bernice K. Jones
Alan McClennen, Jr.

Permanent Town Building Committee

Donald R. Marquis, Chair
Kay Donovan
Charles Fagone
Katharine D. Fennelly
Joseph N. Loyacano
Arthur Loud
William Shea
Francis Sonnenberg

Town of Arlington Scholarship Fund

John J. Bilafer
Sister Catherine Clifford
Peter J. Fiore
Ronald Fitzgerald
Charles J. McCarthy, Jr.

Vision 2020 Standing Committee

Jane L. Howard, Co-Chair
Alan McClennen, Jr., Co-chair
Chaddus Bruce
John J. Deyst, Jr.
Kathleen Donovan
John FitzMaurice
Stephen J. Gilligan
Karsten Hartel
Glenn Koenig
Patricia E. Lieberman
Glenn Litton
Donald R. Marquis
Linda Olsen
Thomas Rawson
William E. Shea
Anne Slepian
William Sovie
Edward Starr
Martin Thrope
Patricia Watson
John L. Worden III

ARLINGTON INFORMATION

INCORPORATION The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867 the name was changed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

POPULATION

1970 (Federal Census)	52,720
1975 (State Census)	50,223
1980 (Federal Census)	48,219
1985 (State Census)	46,465
1990 (Federal Census)	44,630

LOCATION Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north; longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont and on the west by Lexington.

ELEVATION The Town elevation above mean tide ranges from a low of 4 feet to high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

AREA Arlington covers 3,518 acres or 5.5 square miles of which 286 acres are covered by water. There are 158 acres of park land owned by the Town and 52 acres under the control of the Metropolitan District Commission. Fifty-one acres of the land area is devoted to cemeteries.

FORM OF GOVERNMENT The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts", the "By-Laws of the Town of Arlington", and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government".

The executive branch is made up of a five member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 25th and 26th Middlesex State Representative Districts.

INFRASTRUCTURE There are 95 miles of public streets and town ways, 24 miles of private streets open for travel, 6 miles of state highways and parkways, and 3.2 miles of paper streets.

The permanent water system consists of 131 miles and the sewer system consists of 117 miles, there are 77 miles in the Town's storm drain system and the Town maintains 3,682 catch basins.

TRANSPORTATION Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95.

Other major routes that go through the town are Routes 2A and 3.

Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA) servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

EDUCATION The Town of Arlington operates an excellent school system with seven elementary schools, one junior high school and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Bracket School, 66 Eastern Avenue; Dallin School, 185 Florence Street; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Junior High School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

TOWN OF ARLINGTON INSTANT REFERENCE GUIDE

EMERGENCY TELEPHONE NUMBERS

Police	911
Fire	911
Ambulance	911
Symmes Hospital	646-1500
Poison Control	232-2120

TOWN OF ARLINGTON
730 MASSACHUSETTS AVENUE
To Reach All Town Offices: 646-1000

Office	Extension
Assessors	4033
Cemetery	641-5483
Civil Defense	5055
Clerk	4050
Comptroller	4041
Consumer Affairs	4500
Council on Aging	4720
TDD Phone	648-8130
Council on Alcohol Education	4508
Data Processing	3180
Engineering	5260
Fair Housing	4118
Fire (Non-Emergency)	643-4000
Fire Prevention	5056
Health	4516
Human Services	4500
Inspections	5250
Legal	4700
Libraries	4300
(Nights and Weekends call 641-4884)	
Fox Library	641-5490
Parking Clerk	4018
Personnel	4117
Planning & Community Dev.	4130

Office	Extension
Police (Non-Emergency)	643-1212
Public Works:	
Administration at Town Hall	4080
Town Yard at Grove Street	5200
(Nights and Weekends call 641-4880)	
(Water/Sewer Nights/Weekends call 641-4881)	
Recreation	641-5492
Redevelopment Board	4130
Registrar of Voters	4055
Sealer of Weights & Measures	4516
Selectmen	4060
Town Manager	4000
Treasurer/Tax Collector	4011
Veterans' Services	4511
Zoning Board of Appeals	5258

ARLINGTON PUBLIC SCHOOLS
869 MASSACHUSETTS AVENUE

To Reach All School Offices :646-1000

NO SCHOOL ANNOUNCEMENTS:

Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Junior and Senior High Schools, at 7:45 A.M. for No School at the Elementary Schools.

STATE AND FEDERAL LEGISLATORS

MASSASSACHUSETTS GENERAL COURT

• Senator

Robert Havern 722-1432
Room 513, State House
Boston, MA 02133

• Representative

(25th Middlesex District)

James Marzilli 722-2430
Room 236, State House
Boston, MA 02133

• Representative

(26th Middlesex District)

Anne Paulsen 722-2140
Room 22, State House
Boston, MA 02133

UNITED STATES CONGRESS

• Senator

Edward M. Kennedy 565-3170
2400 J.F.K. Building
Boston, MA 02203

• Senator

John F. Kerry 565-8519
10 Park Plaza
Transportation Building, Room 3220
Boston, MA 02116

• Representative

Edward J. Markey 396-2900
5 High Street, Suite 101
Medford, MA 02155

OTHER PUBLIC SERVICES

Arlington Advocate	643-7900
Arlington Boys and Girls Club	648-1617
Arlington Chamber of Commerce	643-4600
Arlington Historical Society	648-4300
Arlington Housing Authority	646-3400
Arlington Senior Center	646-1000 Ext.4740
Boston Edison (Emergency)	375-6667
Boston Gas (Leaks)	1-800-231-5325
Center for Mental Health	646-7300
Contintental Cable	876-3939
Jason Russell House/ Smith Museum	648-4300
Logan International Airport (Public Info)	561-1800
Mass. Bay Transit Authority (Route Info)	722-3200
Mass. Water Resources Authority (24 Hour Emergency)	727-5274
Middlesex County Offices	494-4000
Minuteman Regional High School	861-6500
Post Office (Arlington Center)	648-1940
Registry of Motor Vehicles	727-3723
Skating Rink	643-4800
Visiting Nurse and Community Health	643-6090
Youth Consultation Center: Office	641-5478
Hotline	643-1980

PERSONAL TELEPHONE NUMBERS
